

BOARD SPECIAL MEETING OPERATIONS COMMITTEE



2445 – 3rd Avenue South, Seattle WA 98124

Stanford Center, Board Conference Room
June 16, 2016

Approved Minutes

Director Blanford called the meeting to order at 4:30pm. Director Geary was present; Director Pinkham joined the meeting at 4:55pm. Associate Superintendent Flip Herndon, Assistant Superintendent Pegi McEvoy, and Director of Capital Projects Richard Best staffed the meeting.

The agenda was approved; the minutes of the May 19th meeting were approved when Director Pinkham joined the meeting.

Monthly capital financial report: Melissa Coan reviewed the March 2016 financial statement with the committee, noting the \$117.7 balance in all funds. The decline in the CEP fund was due to DoTS money moving to BTA IV; Ms. Coan said BTA IV will be reflected starting next month, as there is now activity. In response to questions, she said that the CEP fund is different than the rest of the programs, projected out 17 years, and was to include the JSCEE building bond. Changes to that fund were made as preparations for BTA IV were underway, moving the planned payments from CEP to the next successive BEX and BTA levies. BTA IV levy materials included the Stanford Center bonds in the promotional materials. BTA III has paid principal payments.

Contract award for purchase of Cloud student laptops: David Oestreicher, DoTS, and Eric Caldwell, Instructional Technology, described the Cloud-based laptops as lower cost, having a full Office suite, and capable of handling on-line testing. They are not for every use but will allow classroom-based research and respond to schools' request for a lower-cost option. This action would award a contract for three years with an optional fourth and fifth year, not to exceed \$6 million over the five-year term. DoTS levy funds for student purchases would fund the contract. As versions of the Cloudbook change, incremental model upgrades over the life and term of the contract would be available at the same or lower price. In response to questions, staff said this is not a Microsoft-branded device but rather models from a number of vendors that use a Windows system. This is a new way of strategic purchase that DoTS would like to try with all core devices, laptops, desktops, projectors, thinking of 3-5 year term contracts for lower prices. The committee moved this item forward to the full board for consideration.

Resolution 2015/16-22, Signatures of Authorized District Personnel for State Aid Programs: Richard Best said this is updating the form to reflect new hires in positions authorized. The committee moved this item forward to the full board with a recommendation for approval.

Daniel Bagley Elementary contract award for construction management services: Richard Best reviewed this action to award construction management services to SOJ for this project. Negotiations are not yet complete. In response to questions regarding the interim contract and whether it locks in the district on the total contract award, Richard replied that the interim

contract was done to have construction management involved right from the beginning of the A/E process and the 3-4 months allotted for just learning about the building. There are deliverables to the interim contract that could be turned over to the successful firm should negotiations with SOJ be unsuccessful. Discussion followed on the reasons for using construction management services and how decisions are made; Richard noted this saves the district from hiring and then laying off staff as needs grow and then decline. The committee moved this item forward to the full board for consideration.

Daniel Bagley Elementary contract award for architect/engineering (A/E) services: Richard Best said the district is in process of finalizing negotiations with Miller Hayashi Architects. An interim contract was issued to begin the historical work preliminary scoping and educational specifications, and conceptual design work. He noted that 13 firms submitted qualifications and three were interviews. Miller Hayashi has done extensive work at Daniel Bagley, which gave them an edge in this project. After some discussion, the committee moved this forward to the full board for consideration.

Approval of educational specifications for E.C. Hughes: Richard Best noted this state match funding requirement is coming forward at this time to stay on the schedule of bringing this school on-line fall of 2018. In response to questions, he noted that gender-neutral bathrooms will be included, that the kitchen consultant report would be incorporated, and that these may be further refined when the general educational specification process is completed. Discussion followed on the lot size, with Richard noting that physical education and recess programs are being coordinated with Lori Dunn. The committee moved this item forward to the full board with a recommendation for approval.

Resolution 2015/16-24, accepting the building commissioning report for Horace Mann school addition: Richard Best said that the final closeout is completed, the building systems are functioning as approved, including environment, life safety systems. The committee moved this item forward to the full board with a recommendation for approval.

Final acceptance for McGilvra Elementary school system upgrades: Richard Best said there was a 15% change order amount on this project due to hazardous materials found, a clay block wall above the ceiling and more. He responded to committee member questions by noting this was an old building and that historical documents were not as inclusive as they are now. After some discussion, the committee moved this item forward to the full board with a recommendation for approval.

Final acceptance of contract for the Franklin High School façade restoration Phase 1: Conversation included a discussion of the extensive damage to the terra cotta tiles, the Landmarks Board actions on repairs, and dollars being diverted away from education. Richard Best noted that the contractor, Pioneer, is an extraordinary tiler, and these contributed to the exquisite building Franklin is. The committee moved this item forward to the full board with a recommendation for approval.

Final acceptance of the contract for Franklin High School seismic work and roofing Phase II: Richard Best noted that there were few change orders. The committee moved this item forward to the full board with a recommendation for approval.

Emergency management plan update: Pegi McEvoy said there continues to be discussion and alignment with evolving national and state models for emergency management. The national

push for “run, hide, fight” for active shooter situations does not always work in schools. The district continues to coordinate with Puget Sound ESD; the state is discontinuing funding for the rapid responder program, but Seattle Schools implemented the SafePointe model which will require some continuing funds. District staff participated in the county-wide Cascadia Rising exercise preparing for a significant earthquake. She said the City has been optimistic in its ability to respond quickly, and the district will have to have sheltering plans in place. The district tested emergency communication systems and were able to continue functions.

Bell times implementation update: Pegi McEvoy reported that the district has received information from most schools on needs as implementation goes forward; all families will get contacted four times in back to school information.

Committee work plan review: The committee agreed to move nutrition and natural resources conservation policies out to a later date.

The meeting adjourned at 6:00pm.

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