

BOARD SPECIAL MEETING OPERATIONS COMMITTEE



2445 – 3rd Avenue South, Seattle WA 98124

Approved Minutes

December 17, 2015

Director Patu called the meeting to order at 4:30pm. Directors Jill Geary and Scott Pinkham were in attendance; Richard Burke, arrived at 4:39pm. Richard Best, Director of Capital Projects & Planning, Flip Herndon, Associate Superintendent, and Pegi McEvoy, Assistant Superintendent, staffed the meeting.

The December 17, 2015 agenda was approved. The Operations Committee of the Whole, November 9, 2015, minutes were approved as written.

Monthly Capital Financial Report:

Melissa Coan reviewed the September FY 2015-16 Capital Programs Monthly Summary Report which includes capital fund balances and supporting documents. In future documentation, Melissa will include a statement which states there may be round-off errors.

Board Action Reports:

Viewlands West Playground Self Help Project (Bruce Skowyr, Gretchen DeDecker): PTA representatives from each of the schools seeking self-help Board Action Item approval were present. Ms. DeDecker explained the purpose of Self-Help projects and the need for Board approval for projects costing over \$250,000. The committee moved this item forward to the full board with a recommendation for approval.

Broadview Thomson East Playground Self Help Project (Bruce Skowyr, Gretchen DeDecker): Ms. DeDecker presented the project as presented in the Board Action Report. The committee moved this item forward to the full board with a recommendation for approval.

Lawton Playground Self Help Project (Bruce Skowyr, Gretchen DeDecker): Ms. DeDecker reviewed the project as presented in the Board Action Report. The committee moved this item forward to the full board with a recommendation for approval.

BTA III: Lowell Elementary School: Final acceptance for contract K5053 with Regency NW Construction for electrical, fire sprinkler and seismic upgrades (R. Best): Mr. Best provided background information and explained the process of closing out a job, inclusive of punch list and attachments. As an historic site some of these costs were a little higher. Once the Final Acceptance Board Action Report is approved by the Board of Directors, the district notifies the state agencies who then begin their audit process. The committee moved this item forward to the full board with a recommendation for approval.

BEX IV: Furniture procurement for 2016: Award of contracts for capital projects (R. Best): Anita Hornby reported on the procedures around furniture procurement bids. A selection of district approved furniture is bid on by various vendors for 2016. Nine contracts are

anticipated with eight above \$250,000. The committee moved this item forward to the full board for consideration.

BEX IV: Genesee Hill Elementary final acceptance for abatement of hazardous materials from Pathfinder K-8 site (R. Best): After some discussion the committee moved this item forward to the full board with a recommendation for approval.

Capacity Management: Authorization for expenditures to implement actions in spring to support homeroom/capacity needs for the 2016-17 School Year (J. Wolf): Mr. Wolf reviewed the background information in the School Board Action Report. There was discussion around displacement of childcare, Dr. Herndon stating that though they are displaced from the classroom they may be able to use another location within the building. Additional cost details will be included in the action report prior to introduction to the Board for approval. With this addition, the committee moved this item forward to the full board for consideration.

BEX IV: Award Contract No. ____, Bid No. ____, for Purchase of Portable Classroom Modules (R. Best): Dr. Herndon explained that the total life cycle of the portable is considered. The operating cost of a portable is not high. With green portables the cost appreciation over fifty to sixty years is not known. It has to be determined if the upfront cost justifies the savings. The biggest concern in portables is the lack of a wet bathroom. So far the costs on wet portables have been high. When the buildings are expanded through BEX, the older portables will be demolished. The committee moved this item forward to the full board with a recommendation for consideration.

Orca Card Passport Program Enhancement for Free and Reduced Lunch secondary students (P. McEvoy): The Board Action Report is only asking for the first half of the year since the city is on a standard calendar and the district is on a school calendar. District lawyers are working through the language of the report; it will be modified prior to introduction. Implementation is targeted for February 2016. It is only able to cover one year at a time due to government restrictions. The committee moved this item forward to the full board with a recommendation for consideration.

Board Policy Action Reports:

None

Committee Updates and Discussion Item:

BEX Oversight Committee Semi-Annual Report (J. Palewicz, Chair): Due to traffic conditions John Palewicz was unable to arrive to present the report. An overview of the committee purpose was provided by Mr. Best and Dr. Herndon. The desire to add two additional members to provide a balance of community members and expertise was expressed.

FACMAC: Resurrecting FACMAC was discussed. Dr. Herndon explained that the FACMAC was a superintendent advisory committee working on the operational side which is different than the BEX Oversight Committee, is a professional advisory board appointed by the Board of Directors. The committee expressed concerns that the former FACMAC had been primarily run by two people and did not represent the school district equally. Dr. Herndon will be discussing the committee with the superintendent in the next few months when current workloads have lessened.

Adjourn

Rick Burke adjourned the meeting at 6:34pm.

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