

# BOARD SPECIAL MEETING OPERATIONS COMMITTEE



2445 – 3<sup>rd</sup> Avenue South, Seattle WA 98124

## Approved Minutes

August 20, 2015

Director Patu called the meeting to order at 4:30pm. Director Martin-Morris was in attendance; Director Peaslee joined the meeting at 4:36pm. Associate Superintendent Flip Herndon and Assistant Superintendent Pegi McEvoy staffed the meeting.

The August 20<sup>th</sup> agenda (minimum wage topic forward) and the June 18<sup>th</sup> Operations Committee minutes were approved.

**Monthly Capital Financial Report:** Melissa Coan reviewed the May and June reports noting we have increased expenditures related to construction activities commencing during summer months.

**Update on minimum wage, meals, and organizational development:** Pegi McEvoy presented an information briefing report regarding the amendment to the 2015-16 Nutrition Services salary schedule. The increase of 1.0% - 2.0% in eight job titles will be in compliance with the Seattle Municipal minimum wage ordinance. The cost is approximately \$79,659.

**Olympic Hills Elementary School Replacement Project: Intent to Construct :** Lucy Morello reported that this Board Action Report is a requirement of the OSPI in completing Form D-9 to be eligible to receive State assistance. The committee moved this item forward to the full board with a recommendation for approval.

**Olympic Hills Elementary School Replacement Project: Constructability Review Report:** Lucy Morello explained that this Board Action Report is a requirement of the OSPI in completing Form D-9 to be eligible to receive State assistance. The intent of this process is a systematic review of the construction documents to minimize the number of construction related problems and change orders. The committee moved this item forward to the full board with a recommendation for approval.

**Meany Middle School Renovation Project Meany Middle School Educational Specification:** Lucy Morello introduced the Meany Middle School renovation team. The architectural firm, Miller Hayashi, presented a PowerPoint on the project. This Board Action Report provides information about program space required to support the school's educational program. Board approval of the Site Adapted Ed Specs is a requirement of the OSPI in completing Form D-5 submittal to be eligible to receive State assistance. The committee moved this item forward to the full board with a recommendation for approval.

**Meany Middle School: Budget Transfer of Funds from Program Contingency to the Project Budget:**

Lucy Morello reported that a budget transfer of \$4,470,621 has become necessary because City of Seattle has determined the project represents a Substantial Alteration. Upgrades to the building systems, including: seismic, mechanical, fire sprinkler, electrical, and plumbing systems will result in the extended life of the building. In addition, building alterations will be required to meet accessibility standards of the Americans with Disabilities Act. There was further discussion around adding additional funds to the project to update the existing intercom system. Director Herndon briefed the committee concerning the portion the building owned and operated by the Parks department. He noted that the City of Seattle is requiring that portion of the building be updated as well and indicated that he is in discussions with the Park District as to whether they will fund the improvements (over time) or vacate their portion of the building by selling it to the District. He noted that should the Park District determine to sell additional funds will be required for the budget. Director Martin Morris inquired about the additional costs of replacing the intercom (+\$300,000), the committee moved this item forward to the full board for consideration.

**Final Acceptance for Contract K5052 with Big Rock Construction, Inc., for Renovations at Northgate, West Woodland, and Graham Hill Elementary:** Richard Best stated that the Final Acceptance by the Board of Directors is a standard close out procedure, and upon receipt of releases from State agencies allows project retainage to be released. The committee moved this item forward to the full board with a recommendation for approval.

**Cascadia Elementary School and Robert Eagle Staff Middle School: Approval of GC/CM Negotiated Total Contract Cost:** Justine Kim, of SOJ, the construction management firm for this project, reviewed the Board Action Report requesting approval of the negotiated total contract cost. She stated that the revised construction contract amount will not increase the project budget. Funds will be transferred internally from the project contingency cost account to the project construction cost account. The committee moved this item forward to the full board with a recommendation for approval.

**Cascadia Elementary School and Robert Eagle Staff Middle School: Approval of Amendment to the existing Memorandum of Agreement with Seattle Public Utilities (SPU) for Licton Springs Flood Reduction Project:** Richard Best reported that due to changes concerning the scope of work and higher than anticipated construction costs, an amendment to the original MOA needs to be approved to reflect a revised total project sum. Mr. Best noted that SPU is paying all of the additional costs. The committee moved this item forward to the full board with a recommendation for approval.

**BTA IV capital levy planning update:** Flip Herndon reviewed the work of the Capital Projects and Facilities Department for capital levy planning. He reviewed the life cycle planning document noting the frequency of systems repairs and replacements. The intent is to move into a cycle of timely maintenance system improvements, coinciding systems repairs with the BTA capital levies reducing the backlog of maintenance. To address continued enrollment growth this BTA levy will need to include capacity projects for EC Hughes, Magnolia, Webster elementary schools and a 500-student addition at Ingraham High School. Proposed BTA IV levy projects will be presented at a Board work session, illustrating the 5-year enrollment projections and the community nominations and the overlap of proposals. It will be introduced in mid-October for Board action and be ready for the ballot in February 2016.

**Bell times update:** Pegi McEvoy deferred discussion of the bell times to the August 26<sup>th</sup> Board work session.

**Interim Title IX Reports:** Charles Wright distributed three documents, *Interim Report of Seattle Public Schools Task Force for Prevention of and Response to Sexual Harassment and Sexual Assault (Submitted May 29, 2015)*; *Title IX Coordinator Interim Report, Addendum to Interim Report of Seattle Public Schools Task Force on Prevention of and Response to Sexual Harassment and Sexual Assault July 30, 2015*. After introducing the task force members present, Charles Wright provided an overview of each document. There was conversation regarding protection for the wrongly accused, providing support and that PASS will work within the district to create the accountability rubric.

The meeting adjourned at 6:22pm.

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