

Board Special Meeting

Executive Committee

April 22, 2020 8:00 a.m. – 10:00 a.m.

Meeting held remotely



Minutes

I. Call to Order

1. Roll Call

Director DeWolf called the meeting to order at 8:01 a.m. Directors DeWolf, Hampson, Harris and Rivera-Smith were present.

Staff present were Superintendent Juneau; Erinn Bennett, Executive Director of Government Relations and Strategic Initiatives; Greg Narver, Chief Legal Counsel; Ellie Wilson-Jones, Director of Policy and Board Relations; Sherri Kokx, Senior Advisor to the Superintendent; and DeLinda Wiley, Executive Assistant.

Director DeWolf noted that the meeting was being held remotely consistent with the Governor's Proclamation prohibiting the meeting from being held in person due to COVID-19. Director DeWolf noted that the public had been provided remote access.

2. Approval of agenda

Director Harris moved to approve the agenda. Director Hampson seconded. This motion passed unanimously (Directors Hampson, Harris and DeWolf voted yes).

3. Approval of February 12, 2020 and March 24, 2020 Executive Committee meeting minutes

Director Hampson moved to approve the February 12, 2020 and March 24, 2020 Executive Committee minutes. Director Harris seconded. This motion passed unanimously (Directors Hampson, Harris and DeWolf voted yes).

II. Board Action Items

There were no Board Action Items.

III. Review of the April 29 and May 13 legislative session agendas

Ms. Wilson-Jones discussed the format for the April 29 legislative session agenda and noted that the time, method of meeting remotely, and other meeting adjustments on the draft agenda were consistent with the Board's recent meeting structure. Ms. Wilson-Jones explained that the meeting would occur during the Governor's ongoing stay-at-home order related to COVID-19 but that the Governor's proclamation related to the Open Public Meetings Act was scheduled to expire prior to the April 29 meeting. Mr. Narver spoke about the format of the meeting and the Open Public Meetings Act proclamation. He noted that an extension of the proclamation was anticipated.

Director Hampson requested context be provided on regular Board meeting agendas as to why the Board approves the monthly warrants report and requested a reference to state law be added. Director DeWolf asked that this type of input be provided prior to meetings to assist with the development of the drafts reviewed by the Committee. Directors discussed the inclusion of language about the warrants report and Mr. Narver and Ms. Wilson-Jones confirmed language could be provided for the agenda.

Director Harris asked about the context and reason for moving the board comments to the end of meeting. Director DeWolf explained that it was to make sure that all business is being addressed.

Ms. Wilson-Jones noted that the Curriculum & Instruction Policy Committee had been briefed on but not reviewed an additional Board Action Report under development regarding graduation requirements that had not been included on the draft agenda. Ms. Wilson-Jones noted that it was anticipated that this Board Action Report would be added in consultation with the Board President and Superintendent. Director Hampson asked if the graduation Board Action Report could be added for both introduction and action during the April 29 meeting. Mr. Narver explained that it's possible if there is a need for immediate action. Ms. Kokx noted introduction and action on April 29 would allow for more timely communication with families. Director Harris stated that she would like to have more context and know what is being proposed on the graduation waivers. Ms. Kokx noted discussion during the Curriculum & Instruction Policy Committee meeting and that a Board Action Report was under development. Director Hampson noted the relationship to state legislation and the need to expedite this as soon as possible for students. Ms. Kokx noted the relationship to Board Policy No. 2415, High School Graduation, which provides for graduation requirements. Director Harris asked for clarity in what graduation requirements would be a waiver from policy versus other graduation requirements. Director Harris noted agreement with the need to move promptly. Director Hampson requested information and drafts be provided to Directors. Ms. Kokx explained that the most up to date information was provided in the April 21 Curriculum & Instruction Policy Committee packet.

Director Hampson suggested moving Action Item 2 to the consent agenda. Directors DeWolf and Harris noted agreement.

Director DeWolf moved to approve the April 29 agenda as amended to move Action Item 2 to the Consent Agenda. Director Harris seconded. This motion passed unanimously (Directors DeWolf, Harris and Hampson voted yes).

Ms. Wilson-Jones reviewed the draft May 13 agenda and noted the meeting was scheduled to take place after Governor Inslee's current stay-at-home order. She noted that the draft agenda included meeting details continuing the recent remote format and timing, but that a final decision on how this meeting would be held would be made by the Board President consistent with Board Resolution 2019/20-29. Director Hampson noted agreement with planning for a remote meeting.

Directors discussed the 1 p.m. start time for the meeting. Director DeWolf spoke about the reason for an earlier time and noted the adjusted time would allow for a different audience. Director Harris suggested moving the start time to 4:15 p.m., so that it doesn't interrupt staff and parents who are initiating school. Directors discussed.

Director Harris moved to amend the agenda to move the start time to 4:15 p.m. Director DeWolf seconded. The motion did not pass by a vote of 1-2 (Director Harris voted yes; Directors Hampson and DeWolf voted no).

Director DeWolf asked if the Directors had any items to move to the consent agenda. Director Harris suggested moving Action Item 2 to the consent agenda. Director Hampson concurred.

Director DeWolf moved to approve the May 13 agenda as amended. Director Harris seconded. This motion passed unanimously (Directors DeWolf, Harris and Hampson voted yes).

Directors and staff discussed the use of Teams for remote meetings. Director Hampson noted that it feels inequitable that some people are using the chat function despite being requested not to and asked that it be turned off or that a clear statement be made that Directors will not respond. Director Hampson noted challenges with identifying who meeting participants are and asked that staff join meetings in a way that is identifiable, such as through Teams with photos. She noted that she is looking for consistency and would like to see a clean presentation to the public in the virtual sessions. Director Harris noted her agreement. Director Rivera-Smith noted some staff call in by phone. Directors and staff discussed the functionality of Teams and adjustments that could be made. Ms. Wilson-Jones noted that there is not currently functionality to turn off chat or provide a listen-only option, and that callers include staff, directors, and members of the public. Director Hampson and Superintendent Juneau discussed staff participation in Teams, and Superintendent Juneau noted she would follow up with cabinet staff regarding photos.

IV. Special Attention Items

1. June Board Retreat Agenda

Director DeWolf reviewed the draft June Board Retreat agenda.

Director Harris requested that legal boot camp be added to the agenda. Mr. Narver noted that he would facilitate small group sessions with legal for Directors, and Director Harris noted her agreement with that approach if scheduled soon. Director DeWolf asked Mr. Narver to schedule the meetings at his earliest convenience.

Director Hampson requested an update on ethnic studies from the Department of Racial Equity Advancement (DREA) be provided, given that DREA would not be presenting during the retreat.

Director Harris moved to approve the agenda. Director Hampson seconded. This motion passed unanimously (Directors Harris, Hampson and DeWolf voted yes).

Director Harris left the meeting at 9:02 a.m., with Director Rivera-Smith taking her place temporarily, and Director Harris returned to the meeting at 9:05 a.m.

2. 2020-21 Board Calendar (*written update only*)

Ms. Wilson-Jones noted the draft 2020-21 Board Calendar had been provided as a written update for the Committee's review and feedback.

3. Meeting Minutes Format (*written update only*)

Ms. Wilson-Jones noted that a memo to support the Committee's consideration of the format for meeting minutes had been provided as a written update for the Committee's review and feedback.

Director DeWolf asked that questions or comments on the written updates be emailed to Ms. Wilson-Jones.

V. Board Policies and Procedures

There were no Board Policies or Procedures discussed.

VI. Standing Agenda Items

1. Executive Committee Work Plan

Director DeWolf noted the Executive Committee has been working to develop an annual work plan. Ms. Wilson-Jones provided an overview of the work plan and noted that approval was requested of the work plan as a working document to guide the committee's work .

Director DeWolf asked if the Directors had a chance to review the work plan, and noted impacts related to COVID-19.

Director Hampson spoke about updating Board Policy No. 3414, Infectious Diseases. Ms. Wilson-Jones noted that the Operations Committee work plan includes a review of health and emergency policies in November including discussion of the COVID-19 response. She noted that Board Policy No. 3414 would be planned to be part of that policy review.

Director DeWolf spoke to moving forward with approving the work plan with a special attention item on Board Policy No. 3414 and future discussion about whether a policy revision is needed. Director Hampson and Ms. Bennett spoke about coordination with the Operations Committee and the Executive Committee's planned review of all committee work plans and review of Board Policy No. 1240, Committees. Director Hampson noted concern with the Board Policy No. 3414 review being limited to the Operations Committee, given it is a broader student welfare issue.

Director Hampson moved to approve as amended. Director Harris seconded. This motion passed unanimously (Directors Hampson, Harris and DeWolf voted yes).

2. Board Goals Update (*written update only*)

Director DeWolf noted that a written Board Goals update had been provided in the packet for Directors to review and provide feedback to Ms. Wilson-Jones.

3. Annual Reports Status List (*written update only*)

Director DeWolf noted that the Annual Reports Status List had been provided in the packet as a written update.

Adjourn

Director DeWolf adjourned the meeting at 9:25 a.m.