

Board Special Meeting

Executive Committee

January 30, 2020 10:00 am – 11:00 am
Board Office Conference Room, John Stanford Center
2445 3rd Avenue South, Seattle, WA 98134



Minutes

I. Call to Order

1. Roll Call

Director DeWolf called the meeting to order at 10:05 a.m. Directors DeWolf, Harris, and Rivera-Smith, were present. Director Hampson arrived at 10:09 a.m.

Staff present were Superintendent Denise Juneau; Greg Narver, Chief Legal Counsel; Dr. Clover Codd, Chief of Human Resources; Sherri Kokx, Senior Advisor to the Superintendent; Erinn Bennett, Executive Director of Government Relations and Strategic Initiatives; Ellie Wilson-Jones, Director of Policy and Board Relations; DeLinda Wiley, Executive Assistant.

2. Approval of agenda

Director Harris moved to approve the agenda. Director DeWolf seconded. This motion passed unanimously (Directors Harris, DeWolf, and Rivera-Smith voted yes).

3. Approval of December 11, 2019 and January 16, 2020 Executive Committee meeting minutes

Director Harris moved to approve the December 11, 2019 and January 16, 2020 Executive Committee minutes. Director DeWolf seconded. This motion passed unanimously (Directors Harris, DeWolf, and Rivera-Smith voted yes).

II. Special Attention Items

1. 2020 Board Goals

This item was addressed later in the meeting.

2. March 7 Board Retreat Agenda

Ms. Wilson-Jones spoke about the upcoming retreat and potential agenda options, as included in a memo in the meeting materials. Directors reviewed the memo and draft of the blank agenda for the March 7 retreat.

Director DeWolf asked about the suggested legal boot camp. Mr. Narver summarized the topics that had previously been covered in legal training sessions with the Board.

Directors and staff discussed the prior training provided by Tom Alsbury and costs. Director Harris noted her prior participation and recommended selection of other topics.

Director DeWolf recommended Since Time Immemorial training for the first two retreat sessions followed by a session on legal boot camp. Director Rivera-Smith stated that she liked the topics.

Ms. Bennett noted previous discussions about including the District Data Dashboard in the March retreat and asked whether Directors would be comfortable receiving information electronically if not included in the retreat. Directors discussed incorporating a working lunch into the retreat. Directors discussed incorporating an icebreaker into the Since Time Immemorial sessions.

Director Hampson spoke about the need for the Board to do a self-assessment to identify individual Director needs. She suggested that she and Director DeWolf develop an assessment to identify gaps for use in future planning. Director DeWolf spoke to utilizing an assessment for future planning and suggested Since Time Immemorial and legal boot camp as the topics for the March retreat.

Ms. Bennett and Ms. Kokx discussed the timing and format for the discussion of the updates to the District Data Dashboard. Directors and staff discussed moving the start time of the retreat to 9:45 a.m. and beginning with a District Data Dashboard discussion.

Director Hampson made a motion to approve the March 7 retreat agenda as amended to begin the retreat at 9:45 a.m. with a 30 minute session on the District Data Dashboard and then to move into a Since Time Immemorial Training from 10:15 a.m. to 1:50 p.m. with a working lunch midway, followed by a one hour Board legal training and the meeting adjourning at 3:00 p.m. Director Harris seconded the motion. The motion was approved unanimously (Directors DeWolf, Hampson, and Harris voted yes).

1. 2020 Board Goals

This item was taken out of order on the agenda.

Director DeWolf noted that a Board Action Report would be developed to adopt 2020 Board Goals.

Director Hampson summarized work by Director DeWolf and herself since the December Board Retreat to categorize suggested Board Goals and consider alignment with the Strategic Plan. Director Hampson noted that some goal suggestions had not been included in the draft 2020 Board Goals included in the meeting materials.

Ms. Bennett spoke to next steps, including identifying plans for how potential goals would be implemented and evaluated.

Director DeWolf noted that the first and third bullets under the fourth goal could be combined.

Directors and Ms. Bennett discussed collecting additional feedback from Directors and sharing that information with the Executive Committee in February. Director DeWolf noted the timeline between adoption of goals and evaluation in November. He noted additional work required to identify next steps under the proposed goals.

Directors discussed incorporating edits and feedback from Directors.

Director DeWolf stated that the trainings identified in the first bullet of the third goal would be scheduled during Board retreats and asked for feedback from Executive Committee members. Director Harris noted new Directors did not participate in Board racial equity trainings held in 2019.

Director DeWolf noted the potential role of the Executive Committee in reviewing committee work plans. Director Harris spoke to ensuring alignment across committees and addressing the perception of disconnectedness and lack of effectiveness. Director Hampson noted that this would be useful to her, as a Committee Chair. Directors and staff discussed the potential role of the Executive Committee in reviewing for continuity.

Directors discussed the fourth bullet under the third goal. Director DeWolf suggested the racial equity analysis tool process be scheduled during committee meetings.

Director DeWolf noted that Directors present seemed to be in agreement with goals three and four.

Directors discussed the first bullet under the second goal. Directors DeWolf and Hampson discussed creating a system for Directors to track, report, and measure their meetings and discussion with community members and groups. Directors and staff discussed the use of Let's Talk by the district and also discussed records retention requirements.

Director Hampson spoke to incorporating revisions to the proposed Board Goals and distributing for further feedback. Director DeWolf asked Director Hampson to take the lead on incorporating edits into the proposed goals.

Directors discussed the first goal and implementation steps and development of a method for measurement. Director Harris spoke to communicating the goal clearly with the public.

3. Board Meeting Structure

Director Harris noted prior discussions among the Executive Committee regarding the format and timing of Regular Board meetings.

Director Hampson spoke to community discussion and feedback during Board meetings and noted the Board's role in developing a structure for information to be provided. She noted challenges with the system of testimony prioritization and encouraged further discussion of other means of providing and prioritizing testimony.

Director Harris requested an update on the development of a Board Action Report (BAR) regarding Board Procedure 1430BP, Audience Participation. Mr. Narver spoke to development of a BAR for the review by the Executive Committee.

Mr. Narver noted the requirements that apply when the opportunity to provide public testimony is provided.

Director DeWolf suggested a broader discussion of the Board meeting structure and spoke to the Board Comments portion of the agenda and potential consideration of a timeframe.

Directors and staff discussed public testimony and other comments provided in writing.

Director DeWolf asked that the BAR regarding Board Procedure 1430BP, Audience Participation, be placed on the Executive Committee work plan for March.

Director Harris suggested discussion of moving Regular Board meeting start times later. Director DeWolf suggested discussion of earlier start times as well. Ms. Kokx noted the impact on student participation of moving meetings earlier or later.

Directors discussed the opportunities and timing for Board Directors to provide comments. Director Hampson noted that it would be helpful to put additional structure around Board Comments.

Directors discussed the recitation of the Pledge of Allegiance.

Director Harris moved that the Board eliminate the Pledge of Allegiance from Regular Board meetings. Director Hampson seconded. This motion was approved unanimously (Directors DeWolf, Hampson, and Harris voting yes).

Director DeWolf noted that additional feedback regarding meeting structure would be requested from Directors. Director DeWolf stated that that process would begin after the February 12 Committee meeting, given the focus first on collecting Director feedback on Board Goals.

Director Hampson spoke to the format of Board meeting minutes and noted that the person taking minutes is not captured. Ms. Bennett noted that staff will confirm the required elements of minutes. Directors and staff discussed developing guidelines for the format of meeting minutes.

Director DeWolf stated that feedback regarding the proposed Board Goals should be sent to Ms. Bennett.

Adjourn

Director DeWolf adjourned the meeting at 11:30 a.m.