

Board Special Meeting
Curriculum & Instruction Policy Committee
May 19, 2020, 4:30 to 6:30pm
Meeting held remotely



Minutes

1. Call to Order

a. Roll Call

This meeting was called to order at 4:31 p.m. Directors Rankin, Hersey, Rivera-Smith, and Mack participated with Microsoft Teams or by phone.

This meeting was staffed by Chief Academic Officer Dr. Diane DeBacker, College and Career Readiness Executive Director Dr. Caleb Perkins, Chief General Counsel Greg Narver, Curriculum, Assessment, and Instruction Executive Director Cashel Toner, Executive Assistant to the Chief Academic Officer Maria Gonzales-Millsap, Director of Investigations and Compliance Tina Meade, Communications Specialist Braxton Kellogg, Board Office Administrator Tina Loeffelmann, Director of Policy and Board Relations Ellie Wilson-Jones, Executive Director of Government Relations and Strategic Initiatives Erinn Bennett, Chief of Schools and Continuous Improvement Wyeth Jessee, Chief of Human Resources Clover Codd, Physical Education and Health Literacy Program Manager Lori Dunn, Skills Center Principal Dan Golosman, Career and Technical Education Program Manager Jane Hendrickson, Assessment Development Program Manager Audrey Roach, and Student Support Services Supervisor Erin Romanuk.

Director Rankin noted that the meeting was being held remotely consistent with the Governor's Proclamation prohibiting the meeting from being held in person due to COVID-19. Director Rankin noted that the public had been provided remote access.

b. Approval of agenda

Director Rivera-Smith moved to approve the agenda. Director Hersey seconded. This motion passed unanimously.

c. Approval of meeting minutes

Director Rivera Smith requested a correction in the April 21, 2020 meeting minutes as follows: In the fourth paragraph under section 4c, strike the first sentence and replace it with "Director Rivera-Smith requested making room on the committee work plan for updates and follow-up regarding the new application of the new high school grading policy. This request was supported by Director Mack."

Director Rivera-Smith moved to approve the April 21, 2020 meeting minutes as corrected. Director Hersey seconded. This motion passed unanimously.

2. Board Action Reports (Discussion and/or Action)

a. Amend Board Policy No. 3207, Prohibition of Harassment, Intimidation, and Bullying

Ms. Meade provided a background of the BAR and highlighted the proposed amendments to the policy. Discussion ensued. Director ~~Rankin~~ Rivera-Smith suggested adding restorative practices under the list of interventions. Ms. Codd confirmed the addition. Director Mack proposed adding

“students” to the policy title for clarification. Directors Rankin and Mack asked for clarification around alignment with language of other District policies, specifically differentiating between Policy 3207 and Policy 5207, whereby Policy 3207 applies when students are the targeted person and Policy 5207 applies when the targeted person is a District employee. Ms. Codd and Ms. Meade confirmed both suggestions would be incorporated. Director Mack asked for clarification around the language in the associated Superintendent Procedure. Director Mack asked if the Superintendent Procedure could be presented to the committee. Ms. Codd confirmed that the Superintendent Procedure will not be presented to the committee. Director Rankin confirmed that the policy will be returning to the committee in June, but not the procedure. Director Mack suggested referencing the Superintendent Procedure in the BAR and making clear of its existence in the BAR. The Directors agreed to bring back the BAR to the committee in June.

No formal vote took place. This item was tabled.

b. Review and Approval of 2020 Career and Technical Education Annual Plan Per Board Policy No. 2170

Dr. Perkins provided a background of the Career and Technical Education (CTE) annual report. Ms. Hendrickson shared highlights of the report and Mr. Golosman shared information on the Skills Center. Discussion ensued.

Director Hersey requested for some data in the future on the ethnic makeup of CTE educators. He commented on a potential intersection and a pipeline between the Skills Center and community work. Dr. Perkins noted the District’s work with the Community Workforce Agreement and other community partnerships. Director Hersey expressed interest in a conversation or a placeholder in the work plan to discuss the recruitment of educators of Color and targeted universalism strategies for CTE.

Director Rivera-Smith questioned why the headcounts have increased when FTEs are in decline. Ms. Hendrickson responded that the FTE is based on a state formula that does not include funding for 6th grade. The District formula includes 6th grade. Director Rivera-Smith asked if Summer Skills Center is on-track to open. Mr. Golosman responded that there will be 10-12 courses this summer with fewer spots available than usual but have prioritized students furthest from educational justice and students who are in need to stay on-track to graduate. Director Rivera-Smith asked about the Rainier Beach High School design and how the CTE planning committee is involved. Mr. Golosman indicated that he is in communication with Richard Best.

Director Rivera-Smith pointed out duplicate information on page 18 of the report in the column under 2020-21.

Director Rivera-Smith made a motion to move this item forward to the full Board with a recommendation for approval Director Hersey seconded. This motion passed unanimously.

c. Authorizing Board Resolution No. 2019/20-36 to affirm the district’s continuous learning plan and support the district’s application to the State Department of Education to waive lost instructional hours due to the novel coronavirus (COVID-19) pandemic

Mr. Jessee presented the BAR to the committee in support of the district’s application to the State Department of Education to waive lost instructional hours due to the coronavirus pandemic. If passed in committee, the BAR will be presented at the May 27th School Board meeting for introduction and action. Discussion ensued.

Director Rankin asked if the continuous learning plan applies to the current school year and not an indication of the fall. Mr. Jessee confirmed that it is for the current school year. Discussion ensued around live instruction. Director Rankin commented on communication inconsistencies around live instruction. Mr. Jessee responded that he is working with PTSA President, Manuela Slye on improving communication to families. Director Rivera-Smith commented on the inconsistent communication around the use of Zoom. Mr. Jessee replied that updated information on the use of Zoom will be communicated to families and educators. Director Rivera-Smith asked how CTE teachers are getting support. Mr. Perkins responded that they have provided guidelines and expectations for CTE educators. Director Mack pointed out inconsistencies around instructional hours for live sessions expected or provided and referred to the CTE plan. Director Mack asked if the District can set minimum instructional hours to fill in or if it should remain blank. Mr. Jessee responded that with the variability of courses, the state does not provide districts with direct expectations of time with any students and that the state only provides guidelines. Director Mack referred to page 41 of the continuous learning plan as an example of inconsistencies around actual instruction where it has live learning expectations determined by teachers, but not having expectations of no more than 3 hours a day. Mr. Jessee will add to the plan the minimum number of minutes. Director Mack asked that the technology resource list on page 6 be expanded to reflect any new information.

Director Mack asked if the District has increased opportunities to access online courses that are not SPS courses during this time. Mr. Perkins replied that his team worked with counselors to provide additional opportunities and that they are managed at the school level, but his team has provided support. Director Mack asked who had access to the online courses. Mr. Perkins replied that they are accessed predominantly for credit recovery and extra supports for seniors.

Mr. Jessee will make adjustments to the continuous learning plan as discussed.

Director Rivera-Smith made a motion to move this item forward to the full Board with a recommendation for consideration. Director Hersey seconded. This motion passed unanimously.

3. Special Attention Items

a. Measures of Academic Progress

Ms. Roach provided information on a Board Action Report (BAR) that she plans to present at the June 9th C&I Policy Committee meeting. She reported that the BAR will address the lack of summative assessment data due to the closure of schools during spring 2019-20. To address this issue, the BAR will recommend administering the Measures of Academic Progress (MAP) in the fall of 2020 to all students in grades 1-8. The proposal will increase the cost of the current MAP contract over the \$250,000 threshold set by Board Policy No. 6220. Discussion ensued.

Director Rankin emphasized the importance of using the results from the assessments as intended, as a baseline for students for when they return in the fall. She stated for the record that this test will not be used to generalize about one school or another and not used to evaluate teachers. Director Rivera asked how the assessment results will be shared with families. Ms. Roach replied that the results are available within 24 hours. Training and talking points will be provided to teachers around how to share results with families. Director Rivera made a request for the current assessment calendar. Ms. Roach will provide the Board with an updated calendar. Director Rankin asked about support for students during test-taking. Ms. Roach replied that they will provide appropriate accommodations. Director Mack asked for clarification around the Smarter Balanced Assessment (SBA) in the fall. Ms. Roach explained that the SBA will not be provided to Schools of Promise and that the MAP will

provide this function. She further explained that summative assessment is required by law and it will be administered in the spring starting in March. Ms. Roach confirmed that schools are not required to take the SBA interims in the fall that they are available at all times.

b. High School Grading

Dr. Perkins provided background and preliminary data during a verbal update on the temporary high school grading. More data will be provided to the Board in a Friday Memo. Dr. Perkins reported that there were 294 total entries of potential Incompletes as of

May 15th. The total number of unique students who received incompletes was 264. High school students accounted for 261 of the unique students, while middle school students accounted for 3 student entries. Discussion ensued.

Director Rankin expressed appreciation to the Seattle Education Association for their communication efforts with their members. Directors Rankin and Hersey asked for a breakdown of the data by racial demographics and special education services. A discussion around re-engaging students ensued.

Directors Rankin and Mack requested educator data showing how many educators entered Incompletes. Dr. Perkins responded that his team is working closely with principals to make certain teachers are receiving support. Dr. Perkins responded that educator data is available. He also noted that the numbers will likely come down as students have an opportunity to re-engage with teachers. His team will continue to work with staff to help support students.

4. Standing Agenda Items

a. C&I Policy Committee Work Plan

There was discussion around the Governor’s proclamation on what is “necessary and routine” which is in place until May 31st. Ms. Bennett commented that it is not known what June is going to look like under the restriction. The Executive Committee will comprehensively review all of the committee work plans. Director Rivera-Smith asked for an opportunity for another update under special attention items around High School Grading.

5. Board Policies and Procedures

a. Superintendent Procedure 2185SP, Physical Education Annual Review

Director Rankin noted that a written update on the Superintendent Procedure 2185SP, Physical Education Annual Review was provided in the Curriculum and Instruction Policy Committee packet as a written update. This item was not discussed.

b. Discussion: 2019-20, Student Rights & Responsibilities

Ms. Romanuk presented the annual report as required by Board Policy No. 3200, Student Rights and Responsibilities. The report contains changes as mandated by Washington State Legislation. The annual report will be presented as a Board Action Report at the June C&I Policy Committee meeting. Ms. Romanuk clarified that the annual report is provided to students within the First Day packets as well as electronic and translated versions. Director Mack shared her appreciation for the team for being mindful of the visuals used in the report as it gets finalized.

Adjourn

This meeting adjourned at 7:17 p.m.