

Board Special Meeting

2445 – 3rd Avenue South, Seattle WA 98124



Curriculum & Instruction Policy Committee

Monday, November 9, 2015, 4:30 – 6:30 pm
Board Office Conference Room, John Stanford Center

MINUTES

1. **Call to Order:** Director Marty McLaren called the meeting to order at 4:31 p.m.
 - a. Directors McLaren and Peters were present. Director Blanford was out of town and Director McLaren chaired the meeting. Associate Superintendent for Teaching and Learning Michael Tolley staffed the meeting.
 - b. **Approval of Agenda:**
Director McLaren called for a motion to approve the agenda and Director Peters seconded. The agenda was approved unanimously.
 - c. **Approval of Minutes:**
Director McLaren called for a motion to approve the minutes as amended and Director Peters seconded. The minutes were approved unanimously.
2. **Agenda Items:**
 - a. **BAR for Policy 2255, Alternative Learning Experience:**
 1. Michael Tolley introduced Kaaren Andrews, principal at Interagency Academy, and Owen Gonder, principal at Cascade Parent Partnership Program. The two programs are listed within School Board Policy 2255, Alternative Learning Experience. Annual approval is required by the School Board.

Owen Gonder spoke about the Cascade Parent Partnership Program. The school works with homeschool candidates and families to create a learning plan. Director Peters is impressed with the work of the school and provided suggested language for the school's academic outcomes.

Kaaren Andrews spoke about Interagency Academy and the programs continued growth each year. Director Peters felt the statement that was written about the students Interagency serves was well written. She would like to see this language in all district policies.

Linda Sebring provided feedback on a fiscal document that was attached at the end of the Board Action Report. Linda was not sure why the document was attached. The district is reimbursed by a rate set by the legislature.

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2. **DECISION of the Committee:**
 - i. The Committee moved this item forward with a recommendation for approval by the full School Board.

- b. BAR for Policy and Superintendent Procedures 2170/2170SP, Career & Technical Education/Policy C52.00/C52.01, Career & Technical Education**
 1. Mary Davison, Career & Technical Education Program Manager spoke about the Repeal of Board Policies C48.00, C49.00, C52.00 and C52.01 and approval of the updated Policy 2170, Career & Technical Education. The draft with notes was attached by mistake. Mary provided an updated copy. Policies C52.00 and C52.01 were adopted in 2007 and are part of the old numbering system. As a result of the internal audit findings on March 17, 2015 and April 17, 2015 it was recommended that the policy be updated to remove the outdated requirements. The new policy will reflect the recommended policy language from the Washington State School Directors Association (WSSDA). The draft update was also reviewed by the General Advisory Committee, Health and Human Services Advisory Committee, and Seattle Academy Foundation Committee.
 2. **DECISION of the Committee:**
 - i. The Committee moved this item forward with a recommendation for approval by the full School Board.

- c. BAR for WAC 180-16-220, School Board Approval of Schools**
 1. Michael Stone, Interim Director of Grants explained that principals revise their annual Continuous School Improvement Plans (CSIP's) to reflect current data and goals for their school. The due date for principals to submit their CSIP's was extended to November 25th. The Board Action Report will be presented during the School Board meeting on December 2nd (Introduction) and January 6th (Action).
 2. **DECISION of the Committee:**
 - i. The Committee moved this item forward with a recommendation for approval by the full School Board.

- d. BAR for Policies 3246/3247, Use of Reasonable Force/Use of Isolation and Restraints of Students with IEP's and Section 504 Plans**
 1. Erinn Bennett, Director of Policy, Board Relations & Special Projects spoke about amending the policy. The changes were based on the new legislation and the model policies and procedures from WSSDA. The Special Education, Legal, Operations, Safety & Security, Coordinated School Health, Policy and Student Civil Rights Departments have been involved in the conversations. There will be a new procedure in development. The community engagement has already started. The procedure is a work in progress and will be presented during the December 14th Curriculum & Instruction Policy Committee meeting.

Andrea Schiers, Senior Assistant General Counsel spoke about the new law regarding restraints and isolation.

Pegi McEvoy, Assistant Superintendent of Operations spoke about the security office reviewing the notification to parents in regards to isolation.

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Wyeth Jessee, Executive Director of Special Education spoke about restraints and isolation and the need for clarity on the harm and destruction to property. We need to look at our own data systems to make sure that we are collecting the appropriate data.

Director McLaren thanked the staff for their work.

2. DECISION of the Committee:

- i. The Committee moved this item forward with a recommendation for approval by the full School Board.

e. BAR for Acceptance for Teacher Principal Evaluation Program (TPEP) iGrant 664

1. Clover Codd, Chief Partnership Officer explained that the Board Action Report is required to accept the grant for district-wide teacher training/professional development. The TPEP Goal Setting session took place on November 9th. An estimated 160 teachers participated. The session focused on helping teachers understand the five growth components and learn how to write proficient/distinguished student growth goals. The training was a joint effort between SEA and SPS and was led by Scott Poirier, the K-12 Education Coordinator for the Washington Education Association (WEA).

Lindsey Berger is the new TPEP Program Manager. Lindsey oversees the Professional Growth & Evaluation (PG&E)/Teacher Principal Evaluation Program (TPEP). She collaborates with the Seattle Education Association (SEA), Washington Educators Association (WEA) and SPS Principal Professional Development (PD) planning committee to create TPEP-related professional development. Her department is also responsible for ensuring compliance with Washington State TPEP training requirements. This year the department is implementing on-line evaluation tool eVAL to streamline the evaluation process, give teachers greater ownership over and visibility into their evaluation, and support principal workload.

2. DECISION of the Committee:

- i. The Committee moved this item forward with a recommendation for approval by the full School Board.

f. Special Education MOU:

1. Wyeth Jessee will be hearing back from the Office of Superintendent of Public Instruction (OSPI) next week in regards to the Northwest region site visits at Adams Elementary, Bagley Elementary, West Woodland Elementary, Hamilton Middle, Salmon Bay K-8 and Ballard High Schools. The Special Education staff is now working on training the Southwest region schools (Alki Elementary, West Seattle Elementary, STEM K-8, Madison Middle and West Seattle High Schools) to prepare for the OSPI site visit and interviews in December.

g. MTSS:

1. Michael Tolley explained there are two proposed Superintendent SMART Goals around the multi-tiered systems of support – Academics and Behavior. Pat Sander, Executive Director of Coordinated School Health provided an update on MTSS – Behavior. Erin Romanuk is the Program Manager for Attendance & Discipline. The first round of interviews for a Director Behavioral Health Services occurred on November 9th. She is also working on posting positions to provide behavioral support to schools.

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Pat has been working with Wing Luke Elementary School and their Multi-tiered System of Support team. She attended a grade level session in which classroom teachers and the MTSS team examined both academic and behavioral data sets on each and every child. Dialogue occurred as to strategies classroom teachers might employ as Tier 1 supports as well as Tier 2 interventions in both academic and behavioral areas (additional literacy support and focused friendship groups). These interventions will be implemented over the next month, so that evidence and feedback can be shared with families at the November parent-teacher conferences. A consultant Wing Luke has contracted with to support the school's Adverse Childhood Experiences (ACEs) and trauma-informed practices as well as strengthening family engagement/empowerment will be providing a family engagement session on November 10th. District staff also attended a session with the Seattle Housing Authority (SHA) that focused on ACEs and the work occurring in schools to explore further our partnership with SHA in supporting their work with families as it relates to building trust and mutual respect.

Central staff and school teams recently attended the Positive Behavior Intervention Support Northwest Conference that occurred on November 9th. RULER training continues and most recently has begun with Head Start staff.

We are in early stages of determining a data collection system that is easy for staff to use in capturing behavioral incident data.

2. Annual Report – Policy 3123, Withdrawal Prior to Graduation:

1. Michael Tolley explained this is an annual report that will be published in the Friday Update to the School Board. The counselors, High School and Beyond Plan, academic intervention specialists at the high school level are tracking student progress. This has been a focus area in all high schools as well as the strategic plan matrix – Types of strategies to improve outcomes for students. The information provided is a summary of data. This information is gathered at the school level. We do not have the capacity to conduct an analysis. The School Board Policy requires that we provide an annual report.

3. Annual Report – Native American Education Report:

1. Gail Morris, Native American Education Program Manager spoke about the successes, challenges, next steps, data and provided background information on the report. The data only captures a portion of the Native American students. The district relies on 506 forms. Having families complete and return the 506 documents is a challenge.

Bernardo Ruiz, Director of School & Family Partnership/Equity & Race Relations explained the program provides additional support for students. This is a supplemental program that supports work taking place inside the classrooms each day.

Since Time Immemorial – Washington State mandate for all students to learn Washington Tribal History. The teacher training took place on August 24th, September 1st, and October 13th. Additional training is scheduled to take place on December 10th and January 26th. Other training dates have not been determined. The Native Education Department will work in the classrooms with teachers at the high schools and several of the middle schools.

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Director Peters provided suggested edits to the PowerPoint document.

4. Annual Report – Superintendent Procedures 2190SP, Highly Capable Services & Advanced Learning Programs Update:

1. Stephen Martin, Supervisor of Highly Capable Services spoke about the revisions to the procedures and the proposed two weeks of community engagement. Stephen will bring the results to the December 14th Curriculum & Instruction Policy Committee meeting. The revised procedure has been reviewed by the Office of Superintendent of Public Instruction as well as the Legal Department. Stephen is working with the Communications Department on the survey monkey. The community will have the opportunity to review the information and provide feedback.

Director McLaren suggested providing background information to share with the community/families.

Dr. Martin mentioned a possible review of the AL eligibility appeal process. Director Peters asked how many students had appealed in the past year, how many were successful, and the breakdown of the numbers by race and ethnicity. Dr. Martin provided these figures:

493 Intentions to appeal (were filed)

6 African American students

46 Asian American students

21 Hispanic students

268 White students

Less than half of the appeals were successful. (198 out of 493 = 40%)

By race/ethnicity: 1, 23, 8 and 166 respectively.

Dir Peters inquired if free appeals were still offered by the District to students who qualified for Free or Reduced Lunch. Dr. Martin affirmed that they are WD1.

5. Annual Report – Policy 2020, Waiver of Basic Instructional Materials:

1. Eric Caldwell, Manager of Library & Instructional Technology Services provided the status of the waivers. Reading Wonders, McGraw Hill has offered materials at no additional cost with the understanding that schools will provide feedback to the publisher. Schools are expected to take care of any additional cost. There has not been a Reading Adoption in over 10 years.

6. Annual Report – Policy 2090, Program Evaluation & Assessment:

1. Eric Andersen, Director of Research & Evaluation explained that the presentation for Policy 2090, Program Evaluation & Assessment has been rescheduled to January 2016. Eric would like to receive feedback from the committee on his proposal for a new program review evaluation process for effective implementation of district educational program initiatives.

Shawn Cook, Assessment Development Project Manager spoke about the vision around the assessment framework, shifts from tools to teachers, building teacher capacity and

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using it in a collaborative way. They are moving forward with the three year plan. Part of the work will be completed by the Seattle Education Association (SEA). The goals are around building common assessment practices in collaborative structures.

Eric will continue his presentation during the December 14th C&I Policy Committee meeting.

7. Academic Assurances:

1. Dan Gallagher, Interim Director of STEM and Arts spoke about the mission. The responsibility of the academic assurances is driven by state law, School Board Policy and Strategic Plan Goal 1. Gail Sehlhorst, Visual and Performing Arts Manager spoke about the data from the 2011 – 2012 Arts Research Study.

Michael Tolley suggested that Dan and Gail return to the next Curriculum & Instruction Policy Committee meeting to continue their presentation. They were not able to finish their presentation due to the Operations Committee of the Whole meeting that is scheduled to start at 6:30 p.m.

3. **Adjourn:** The meeting adjourned at 6:35 p.m.

Decision/Follow Up Items
<ol style="list-style-type: none">1. Decision: <u>BAR for Policy 2255, Alternative Learning Experience</u> – The Committee moved this item forward with a recommendation for approval by the full School Board.2. Decision: <u>BAR for Policy and Superintendent Procedure 2170/2170SP, Career & Technical Education/Policy C52.00/C52.01, Career & Technical Education</u> – The Committee moved this item forward with a recommendation for approval by the full School Board.3. Decision: <u>BAR for WAC 180-16-220, School Board Approval of Schools</u> – The Committee moved this item forward with a recommendation for approval by the full School Board.4. Decision: <u>BAR for Policies 3246/3247, Use of Reasonable Force/Use of Isolation and Restraints of Students with IEP's and Section 504 Plans</u> – The Committee moved this item forward with a recommendation for approval by the full School Board.5. Decision: <u>BAR for Acceptance for Teacher Principal Evaluation Program (TPEP)</u> – The Committee moved this item forward with a recommendation for approval by the full School Board.

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