

# Board Special Meeting

## Monthly Audit & Finance Meeting

Monday, December 9, 2019, 4:30-6:30pm

Board Office Conference Room, John Stanford Center  
2445 – 3<sup>rd</sup> Avenue South, Seattle WA 98134



## Minutes

### Call to Order

This meeting was called to order at 4:31 pm Directors Mack, Harris, Hampson and Rivera-Smith were present.

Chief Financial Officer JoLynn Berge staffed this meeting.

Approval of agenda: Directors moved to approve the agenda. This motion passed unanimously

Approval of meeting minutes Directors cannot approve the November 4, 2019 Monthly meeting minutes because only Director Mack was present at the November 4 committee.

### Items Requiring Board Action

1. BAR: McGilvra Elementary School PTA Grant to fund the Multi-Tiered System of Support for the 2020-2021 school year (Stone)

Director of Grants Michael Stone brought a request from McGilvra elementary Parent Teacher Association (PTA) to accept funds which will support the multi-tiered system (MTSS) model valued at \$348,000 plus any additional salary cost that they know will come into play in 2021.

Director Mack requested to know the Multi-Tiered System of Support (MTSS) staff baseline. Principal of McGilva Elementary, Maria Breuder stated that there are 11 classroom teachers for 240 students, 1 Special Education teacher, 1 Special Education Instruction Assistant, .5 PSP, .5 librarian office staff and herself. Director Mack wanted to know how many students in a classroom. Average of 20 per class depending on the class.

Director Hampson noticed that there were no significant gains on the 2017 Data Scoreboard, and she wondered if the level of additional funding was making a difference for all students, specifically low-income students.

Ms. Breuder stated that data doesn't capture information on every student's growth and that her team tracks student progress and have seen significant gains with the additional resources they receive from the funding.

Director Harris asked Chief of Schools and Continuous Improvements Wyeth Jessee, if the Office of Superintendent of Public Instruction (OPSI) was working on policies, procedures for growth measures. Mr. Jesse stated that they were and that his team could do some extract from the data to show the growth that they have seen at McGilvra and if the funding is helping towards that growth.

Ms. Hampson stated that it is inappropriate for Parent Teacher Student Association (PTSA) to support schools in this manner and that although students that are further from educational justice are benefiting some from these additional resources the students of privilege are gleaning more.

Director Harris requested to know if McGilvra's PTSA group had ever shared funding with schools that do not have PTSA. Ms. Breuder stated that last year the PTSA gave \$10,000 and that this year they are talking about giving a percentage instead of a dollar amount. Ms. Hampson stated that she needs more data that shows that this level of funding is warranted for such a small school.

Director Harris requested that Mr. Stone give the Board a list of all the schools bringing similar BARs to the Board with as much detail and transparency as possible.

Director Mack made a motion to move this item forward to the full Board with a recommendation for **Consideration** Director Harris seconded. This motion passed unanimously.

2. BAR: Approval of Department of Education School Climate Transformation Grant (Stone/ Jessee)  
Chief of Schools & Continuous Improvements Wyeth Jessee spoke about applying for a Federal grant with the University of Washington that would help provide our schools with additional supports. The grant funding will help create 8 demonstration sites after 5 years, where they will be able to implement positive behavioral interventions that will help lift social and emotional learning at the school sites plus more. The work will be directly aligned without Strategic Plan. The grant is for \$3.7M which will be spread out over 5 years.

Mr. Jessee said that they will be hiring a half time project manager/coordinator and coaches that will work at the demonstration sites. There is also a research component that we would be paying for, plus, outside coaching with the University of Washington's Smart Center. The demonstration sites will be at one elementary, one kindergarten through eighth grade, one Middle and High school which we will repeat again in year three.

Director Mack inquired how the schools will be selected to participate in this program. Mr. Jessee stated that will depend on the readiness, the needs and resources and the overall climate of the schools.

Director Hampson requested follow up that Mr. Jessee add information on the BAR that states if parents need to opt in or out or if parent sign off is required regarding the research portion of the grant.

Director Harris requested that Mr. Stone provide the Board with data that shows what grants we currently have and when they end. Chief Finance Officer JoLynn Berge, said that she would inform Mr. Stone of the request.

Director Mack requested that Mr. Jessee add clarification of what exactly the funding will be paying for, proposed outcomes and how the work lines up with our new Strategic plan. Mr. Jessee said that he will add a table explaining that information.

Director Hampson made a motion to move this item forward to the full Board with a recommendation for **Approval** with the amendments Director Harris seconded. This motion passed unanimously.

### **Special Attention Items**

#### 1. 2020 Minimum Wage Implementation (Codd)

Chief Human Resources Officer Clover Codd stated that on January 1<sup>st</sup> the City of Seattle ordinance is going up from \$16.00 to \$16.39 an hour and that Seattle Public Schools is required to comply.

Director Harris requested to know how many people will be affected by the change. Ms. Codd did not have the information but said that the 19-20 school year would be \$175,000.00. Ms. Codd will provide the exact amount of staff members effected by the increase.

#### 2. Seattle Teacher Residency Personal Service Contract (Codd)

Chief Human Resources Officer Clover Codd, stated that she will bring the Seattle Teacher Residency contact to the Board in the form of a BAR even though the amount was already approved by the Board when they approved the 19-20 budget. The BAR will show the City's grant contribution of \$150,000 which was also approved by the Board and our \$250,000 contribution.

Director Harris requested to know who would be administering the funding. Ms. Codd stated that it would all go through the Alliance for Education to implement the Seattle Teacher Residency program.

#### 3. Prioritization for 2020 Work Plan (Berge)

Chief Finance Officer Jolyn Berge stated that she does not have any specific comments at this time due to the lining up of new committees who have not had time to plan for the year. Ms. Berge suggested that the Work Plan be aligned to the school year and not to the calendar year. The Board will follow up with the Executive Committee Coordinator.

#### 4. Policy 6030: Annual Financial Report (Fleming)

Accounting Director Amy Fleming, spoke about sharing the Annual Financial Report PowerPoint presentation. She said that there are four funds that they operate on which are the general fund, the Capital Projects fund, Debt Services fund and the Associated Student Body (ASB) fund. She said that they will also report the monthly finance reports during her presentation. Ms. Fleming stated that the financial report statements are posted on the Office of Superintendent of Public Instruction (OSPI) website.

Director Hampson requested to know if there were any differences between the actual budget and the adopted budget. Ms. Fleming said that revenues are easy to pin down but that expenditures are a little harder to predict due to unknowns.

Director Mack requested to know if there is a report that shows what was budgeted to each school and what was spent. Ms. Berge stated that they do not have the ability to do that at this point. Ms. Berge stated that they are in talks with Principal Association of Seattle Schools (PASS) about providing principal's budgeting training so they can understand their budgets and make sure they are not underspending.

Director Harris requested to know if Ms. Berge shares the underspent information with the Directors of schools. Ms. Berge stated that they do. Ms. Fleming highlighted revenue, actual expenditures, ending funding numbers, capital projects fund, debt services funds and ASB on her powerpoint.

Director Hampson requested to know what the \$50M difference in actual revenues was. Ms. Fleming thought it was regarding State match but that she would have to go back and check. Ms. Fleming highlighted the investment revenue page and what the rates were which concluded her presentation.

#### **Regular Agenda Items**

##### 1. Monthly Accounting (Fleming)

No update.

##### 2. Committee Annual Work Plan (Berge)

No update

**Adjourn 6:25pm**