

Board Special Meeting

John Stanford Center – Board Office Conference Room

2445 3rd Avenue South, Seattle, WA 98124



Audit & Finance Committee Meeting Quarterly Audit Meeting Tuesday, December 8, 2015 4:30 – 6:30 pm

Call to Order

5 mins

1. Board members and staff present
2. Approval of Agenda
3. Approval of June 16, 2015 meeting minutes

Internal Audit

1. Internal Audit Update (Medina)

5 mins

Audit Response Updates

1. Response Management (Gotsch/Boulmetis)
2. Teaching & Learning (Tolley)
3. Human Resources (Byrd-Pina/Perlstein)
4. Operations (McEvoy/Katterhagen)
5. Business & Finance (Gotsch/Technow)

10 mins

10 mins

10 mins

10 mins

10 mins

Special Attention Items

1. State Auditor's Office engagement letter for Board signature (Technow)
2. Closeout IRS Guidance (Davidson)
3. Middle College Enrollment review (Gotsch/Boulmetis)

5 mins

5 mins

5 mins

Upcoming Meetings

- December 9, 2015 Oversight Work Session: Finance
- December 10, 2015 Monthly Finance Meeting
- January 14, 2016 Monthly Finance Meeting

Follow Up Items

- Effectiveness of OSPI CEDERS Reporting (Gotsch)
- Local 609 Pension Contribution Audit (Davidson)

*Please note that A&F is a working committee of the Board. Documents may change before the meeting and/or prior to their introduction before the Board. The Board Office maintains the archive for documents that were presented at the meeting. Due to the June 2015 change to the district website, documents for this meeting are provided on the pages below.