



SCHOOL BOARD ACTION REPORT

DATE: March 16, 2017
FROM: Dr. Larry Nyland, Superintendent
LEAD STAFF: Dr. Lester Herndon, Associate Superintendent, Facilities and Operations, (206) 252-0644, ltherndon@seattleschools.org

For Introduction: June 7, 2017
For Action: June 28, 2017

1. TITLE

BEX IV: Resolution 2016/17-18, Board Acceptance of the Building Commissioning Report for the Hazel Wolf K-8 at Pinehurst Replacement Project.

2. PURPOSE

This resolution accepts the Building Commissioning Report for the Hazel Wolf K-8 at Pinehurst Replacement project, which is required as part of the Office of Superintendent of Public Instruction (OSPI) D-Form process for state funding assistance.

3. RECOMMENDED MOTION

I move that the School Board accept the Final Building Commissioning Report for the Hazel Wolf K-8 at Pinehurst Replacement project.

4. BACKGROUND INFORMATION

- a. Background** Commissioning is a systematic process of documentation and verification to demonstrate that the building mechanical systems have been installed and function properly, efficiently, and can be maintained in accordance with the contract documents in order to satisfy the District's intent and operational requirements. This commissioning process has been satisfactorily completed for the Hazel Wolf K-8 at Pinehurst Replacement project by the commissioning consultant, Engineering Economics, Inc.

The district Capital Project Mechanical Electrical Coordinator, Mike McBee, has been involved throughout the commissioning process on Hazel Wolf K-8 at Pinehurst Replacement project. Mr. McBee recommends the acceptance of this report.

In accordance with WAC 392-344-165, acceptance by the Board of the building commissioning report is required to complete the OSPI Form D-11 Application to Release Retainage.

OSPI, through the School Construction Assistance Program (SCAP), provides funding assistance to school districts that are undertaking a major new construction or modernization project. The primary documents that form the basis of any agreement between OSPI and the District are the "D-form" documents. These documents, when

properly completed and signed by all parties, form the official notices of agreement and intent on behalf of the district and OSPI.

b. Alternatives

Not accepting this motion in a timely manner could put the District in a position subject to litigation and if state assistance funding requirements are not met, the District will not receive state funding assistance that is available for this project. Therefore, this alternative is not recommended.

c. Research

- Office of Superintendent of Public Instruction, Form D-11 Application to Release Retainage
- Engineering Economics, Inc., Hazel Wolf K-8 at Pinehurst Replacement Project Final Commissioning Report

5. FISCAL IMPACT/REVENUE SOURCE

This action helps to secure up to \$1,672,275.84 state funding assistance. This action does not represent a specific expenditure.

The revenue source for this motion is Building Excellence IV (BEX IV) Capital Levy.

Expenditure: One-time Annual Multi-Year N/A

Revenue: One-time Annual Multi-Year N/A

6. COMMUNITY ENGAGEMENT

With guidance from the District’s Community Engagement tool, this action was determined to merit the following tier of community engagement:

Not applicable

Tier 1: Inform

Tier 2: Consult/Involve

Tier 3: Collaborate

7. EQUITY ANALYSIS

This motion was not put through the process of a full racial equity analysis. The selection of projects in the BTA and BEX programs were designed to provide equitable access to schools across the district.

8. STUDENT BENEFIT

This project benefits students by providing an improved facility for students.

9. WHY BOARD ACTION IS NECESSARY

- Amount of contract initial value or contract amendment exceeds \$250,000 (Policy No. 6220)
- Amount of grant exceeds \$250,000 in a single fiscal year (Policy No. 6114)
- Adopting, amending, or repealing a Board policy
- Formally accepting the completion of a public works project and closing out the contract
- Legal requirement for the School Board to take action on this matter
- Board Policy No. _____, [TITLE], provides the Board shall approve this item
- Other: Office of Superintendent of Public Instruction application process for state assistance funding.

10. POLICY IMPLICATION

This action is consistent with Board Policy No. 6100, Revenues from Local, State, and Federal Sources, which states “It is the policy of the Seattle School Board to pursue systematically those funding opportunities that are consistent with district priorities from federal, state, and other governmental units, as well as from private and foundation sources,” and “The Board agrees to comply with all federal and state requirements that may be a condition for the receipt of federal or state funds...”

11. BOARD COMMITTEE RECOMMENDATION

This motion was discussed at the Operations Committee meeting on May 18, 2017. The Committee moved this item forward to the full Board with a recommendation for approval

12. TIMELINE FOR IMPLEMENTATION

Upon approval of this motion, the D-11 Application to Release Retainage will be completed and submitted to OSPI in May of 2017.

13. ATTACHMENTS

- Hazel Wolf K-8 at Pinehurst Replacement Project Final Commissioning Report dated May, 11th 2017 (Executive Summary attached. For full report, please contact the Board Office)
- Resolution No. 2016/17-18
- WAC 392-344-165