



SCHOOL BOARD ACTION REPORT

DATE: May 19, 2017
FROM: Dr. Larry Nyland, Superintendent
LEAD STAFF: Teresa Fields, Director, Nutrition Services; trfields@seattleschools.org
Pegi McEvoy, Assistant Superintendent, Operations, pmcevoy@seattleschools.org

For Introduction: June 7, 2017
For Action: June 28, 2017

1. TITLE

Approval of the third year renewal of contract B01538 with Goody Man Distributing, Inc. for Bread Products for 2017-18

2. PURPOSE

The purpose of this action is to comply with Policy No. 6220, Procurement, as this action exceeds the \$250,000 threshold; and to ensure that the district has continuous delivery of bread products for the Nutrition Services program for the 2017-18 school year.

3. RECOMMENDED MOTION

I move that the School Board authorize the Superintendent to execute the renewal of contract B01538 with Goody Man Distributing in the amount of \$250,181.05, for the provision of bread products for the 2017-18 school year, in the form of the draft Agreement attached to the School Board Action Report, with any minor additions, deletions, and modifications deemed necessary by the Superintendent, and to take any necessary actions to implement the contract.

4. BACKGROUND INFORMATION

Background: The quantities in this bid represent an estimate of the various products required to support the School Breakfast and Lunch programs. The actual quantities to be purchased may vary depending on internal changes and student participation. Prices for Bread Products are firm for the contract period.

The existing contract for Bread Products expires on August 31, 2017. The annual contract amount has not changed from 2016-17. The Nutrition Services Department has been able to manage the contract with the vendor within budget.

Alternatives: If the contract is not awarded, Bread Products would not be available to students as part of the School Breakfast and Lunch programs at the start of the 2017-18 school year. Grain products are a required component that must be offered to students at breakfast and lunch in order for Nutrition Services to receive federal reimbursement.

Research: N/A.

5. FISCAL IMPACT/REVENUE SOURCE

The cost of the Bread Products cost for the 2017-18 school year is \$250,181.05. This represents no change from the previous year. The revenue source for this motion is currently budgeted in Nutrition Services Food Budget in the General Fund.

Expenditure: One-time Annual Multi-Year N/A

Revenue: One-time Annual Multi-Year N/A

6. COMMUNITY ENGAGEMENT

With guidance from the District's Community Engagement tool, this action was determined to merit the following tier of community engagement:

Not applicable

7. EQUITY ANALYSIS

Not applicable for this action, as it is the renewal of a three-year contract the district is committed to.

8. STUDENT BENEFIT

It is the policy of the Board that each school participate in the National School Lunch and School Breakfast Program and that the District encourages its students to develop good eating habits and understand and appreciate the kinds of food necessary to maintain good health. Bread products are an important ingredient in a healthy diet for students and are an essential ingredient for their ability to be ready to learn.

9. WHY BOARD ACTION IS NECESSARY

Amount of contract initial value or contract amendment exceeds \$250,000 (Policy No. 6220)

10. POLICY IMPLICATION

Per policy No.6220, Procurement, any contract over 250,000 must be brought before the Board for approval. Per policy H61.00, Food Service, and Board procedure H61.01, Breakfast and Lunch Program, it is the policy of the Board that each school participation in the National School Lunch and School Breakfast Program and the District intends for its students to develop good eating habits and understand and appreciate the kind of food necessary to maintain good health.

11. BOARD COMMITTEE RECOMMENDATION

This motion was discussed at the May 18, 2017 Operations Committee meeting. The Committee reviewed the motion and moved it forward to the full Board with a recommendation for approval.