BALLARD H.S.

SENIOR CHECKOUT 2026

Congratulations! You need to complete this entire form to be eligible for commencement activities. All school items need to be returned and fines cleared in order to participate in the graduation ceremony.

Your Counselor will be the last signature you get on Thursday, June 11th

Name (Print): _____
(Last) (First) (MI)

Your personal email address _____

You may get the following signatures starting Monday, June 8th before/after school or at lunch.

_____ Laptop and Charger Clearance: **see Room N110 (check hours) or Library**

_____ Library/ALL Textbook Clearance: **see TuesD Chambers or Britta Bowman, Library**

_____ Debt/Fine Clearance: **see Latt Thant, Fiscal Clerk in the Main Office (SE130)**
***or* Say Tuitele, Counseling Center**

Clean out your locker, leave lock with the door open. Report any damage or lost lock to Young Wong, Custodian.

Seniors need to attend all classes, complete finals, return laptops, chargers, textbooks, clear fines, and get signatures from their teachers each class period. Please do <u>not</u> ask teachers to sign before June 8th (Finals.)

****Teachers – Do not clear students until they have returned your books and materials to you.***

Period **Class**	**Teacher's <u>Signature</u>**	**Pass**	**Fail**	**Fines/Books Out/Comments**
1				
2				
3				
4				
5				
6				
0 or 7				

****IEP Teacher signature (required for students who have an IEP) _____**
The IEP teacher signature verifies you have met graduation requirements according to the current IEP

Send Final Transcript to_____
(List name of college, program, or organization)

**********Counselor Use Below**********

Completed NAVIANCE & Graduation Survey _____ **Diploma _____** **Will not graduate _____**

Counselor Signature _____ **Comments: _____**