

# Nathan Hale High School Student & Parent/Guardian Handbook 2024-2025



## Our Mission

The purpose of Nathan Hale high school is to ensure that **ALL** students will become honorable, thinking, skillful, global citizens!

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# **Nathan Hale Core Values & Alma Mater**

## **Core Values:**

- We expect that teaching is the essential act of all adults at school
- We promote a climate of respect, trust and decency
- We expect all members to understand, model and promote social justice
- We believe that all students- wherever they are as learners will meet high standards
- We value a personal caring relationship with each student
- We commit ourselves to those students who historically have not been successful
- We expect that all discipline be firm, fair, positive and consistent

## **ALMA MATER**

Through time we'll each go our way,  
But still there'll be ties that will stay,  
For we'll all remember the years we loved, And the school our hearts hold dear.  
  
For pride, for your honor, for truth  
We pledge our full faith in you,  
For your spirit true, you'll be much honor due, We salute you Nathan Hale!

## **FIGHT SONG**

**YELL:** GO RAIDERS GO! FIGHT RAIDERS FIGHT! GO RAIDERS, FIGHT RAIDERS, GO, FIGHT, WIN!

**SING:** FIGHT, RAIDERS, FIGHT (& FIGHT) FOR THE GLORY OF NATHAN HALE! GO RAIDERS, GO,  
FOR THE HEROES OF OLD WITH SPIRIT EVER BOLD!

WE'LL STAND FIRM AND FIGHT (& FIGHT) WITH A WILL TO VICTORY TO THE RED, WHITE, AND  
BLUE WE WILL ALWAYS BE TRUE FIGHT ON FOR HALE!

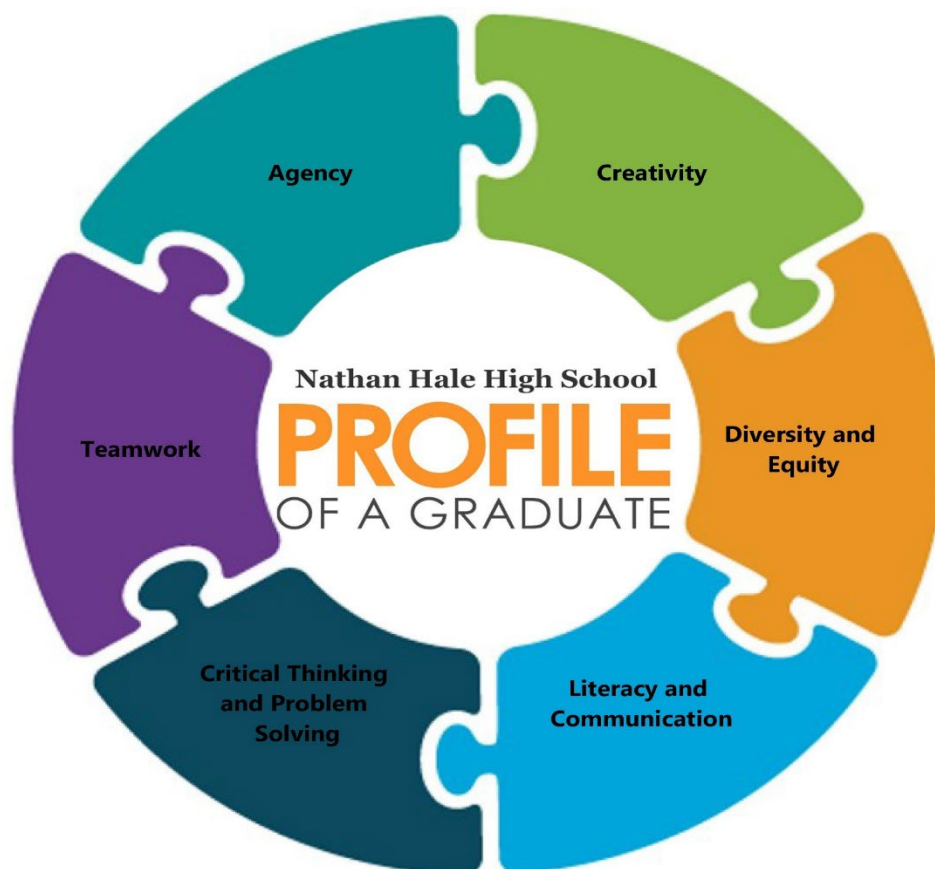
N-A-T-H-A-N H-A-L-E

WE'LL STAND FIRM AND FIGHT (& FIGHT) WITH A WILL TO VICTORY TO THE RED, WHITE AND  
BLUE WE WILL ALWAYS BE TRUE (FIGHT ON FOR HALE!!)

\*\*\*\* Friday is Nathan Hale Pride Day – Students and Staff are encouraged to wear NHHS  
Raider Spirit Gear every Friday.

## Profile of a Graduate

*Ensuring ALL Students become Honorable, Skillful, Thinking, Global Citizens.*



# NHHS Staff – Who's Who

## Administration

Jolene Grimes Edwards, Interim Principal  
Ambyr Burrell, Assistant Principal Grades 9 & 10  
Kirsten Zoba, Assistant Principal Grades 11 & 12  
Darby Haskins, Athletic Director

## Front Office Support/SAEOPs

Rae Keyes, Administrative Secretary  
Courtney Clark, Assistant/Athletic Secretary  
Emily Wong, Fiscal Specialist

## Security

Keauntea Bankhead  
Chris Watkins

## Student Services Office: Counseling

Max Guerrero-Tomoda	A-Gom
Kristie Thompson	Gon-N (Head Cnslr.)
Kelly Creech	O-Z

## Student Services Office Support/SAEOPs

Martha Cunningham-Daniels, Attendance Specialist  
Francine Cunningham, Counseling Secretary  
Maria Gutierrez, Registrar

## Student Support

Taylor Bosworth, Academic Interventionist  
Amy Dong, Nurse  
Lyndsey Johnson, Social Worker  
Lisa Roberson, Student Care Coordinator  
Scott Wetzler, Psychologist

## Department Chairs

Art - Leland Swarts  
Career & Tech Ed (CTE) – Matt Davis  
MLL – Hezy Fisaha  
FCS/Health – Annemarie Plumpe  
Language Arts – Joel Jacobson & Sarah Fraser  
Math – Brian Coon  
Music – Katrina Sibicky  
PE – Darby Haskins  
Science – Kristine Witt  
Social Studies – Erin Lynch & Kristina Volkman  
Special Ed – Marni Balint & Dameron Ross  
World Language – Rebecca Padilla

## Custodial

Ky Nguyen, Custodial Engineer  
Torah Israel, Lead Evening Custodian

## Lunchroom

Amy Cheng, Manager

## Teen Health Center (Operated by Kaiser Permanente staff)

Allison Dennin, Mental Health Counselor  
Kathleen Lange, Nurse Practitioner  
Crista Langston, Nurse Practitioner  
Linda Quimby, Secretary

## Teen Health Center

Operated by Kaiser Permanente staff, the clinic services focus on prevention and include immunizations, asthma management, reproductive health care, and mental health counseling - **ALL** Services are free to students!

Hours: Weekdays, 8 a.m. – 4 p.m. when school is in session. Please call for an appointment.  
Phone: 206-302-1840

## 2024-2025 School Schedule

### Mondays, Tuesdays, Thursdays, Fridays

Period	Time
1st period	8:50-9:45
2nd period	9:50-10:45
3rd period	10:50-12:05
Lunch	12:10-12:40
4th period	12:45-1:40
5th period	1:45-2:40
6th period	2:45-3:40

### Wednesdays – 75 minutes early release

Period	Time
1st period	8:50-9:25
2nd period	9:30-10:05
3rd period	10:10-10:45
Lunch	10:50-11:20
4th Period	11:25-12
Mentorship	12:05-1:05
5th Period	1:10-1:45
6th Period	1:50-2:25

## Mentorship

**Purpose:** Our goal is to make sure that every student is connected to an educator and peers at Nathan Hale High School. The intent is to help each student successfully navigate their way through High School and beyond. Mentorship class is on Wednesdays. Support time (available during Mentorship) is an opportunity for students to take the initiative to get support in their learning.

# Nathan Hale Attendance Policy

Students are expected to attend school and be actively involved in each class daily. Punctual attendance is the first requirement for success. The depth of coverage of material in class requires active student engagement, so when you are absent you are not actively engaged in the learning and it's hard to replicate that when you return.

## Daily Attendance

Schools are required to monitor attendance every day.

1. Teachers will use PowerTeacher, the district's existing method of recording verified student attendance data.
2. Schools will be responsible for tracking observable attendance data, confirming student's participation in the learning process, and recording the attendance data in PowerTeacher every day.
3. A tardy is when you are fewer than 15 minutes late to school/class. An absence registers when you exceed 15 minutes of tardiness or are gone the entire day/period.
4. Students who exceed 5 or more absences in a single class of an academic term are statistically more likely to fail their classe(s) and risk not earning the appropriate credits to stay on track to graduate. We want to see your smiling face every day.
5. Students need their Student ID card to check in promptly when getting to campus and/or leaving campus.

**Students must clear an absence through the attendance office within 48 hours of their return to school with a note/email. It is your responsibility to rectify your tardies and absences within the designated period for compliance.**

If you have any questions about your child's attendance record, please contact Martha Cunningham-Daniels, Nathan Hale's Attendance Secretary at 206-252-3684 or email [halehs.attendance@seattleschools.org](mailto:halehs.attendance@seattleschools.org).

## Student Basic Rules, Rights, and Responsibilities

It is important for NHHS Students to know their Rights and Responsibilities to successfully navigate high school with the appropriate and necessary understandings.

Sets forth the rules and regulations of Seattle Public Schools regarding student conduct, discipline, and rights and responsibilities. These apply to all schools in the district and is Nathan Hale's Guiding document when it comes to behavioral and classroom expectations. The Student Rights and Responsibilities is created in compliance with the requirements of State law and community expectations. Throughout this handbook you will see references to sections of the Washington Administrative Code (WAC 392-400), which are the State regulations that govern use of corrective action (i.e. discipline, suspension, and expulsion) for any student by a school District.

[We advise you to read through the entire Basic Rules, Rights, and Responsibilities on the District Website.](#) Translations are (or will be) available in Amharic, Chinese, Somali, Spanish and Vietnamese.

## Student Conduct and Expectations

As described above, we align all student behavior responses off our SPS Student Basic Rules, Rights, and Responsibilities. We strive to respond to student behavior support needs in the least exclusionary way possible, as warranted by each incident and each student's circumstance, before moving to a suspension, expulsion, or emergency removal. Below are methods, as outlined in the Basic Rules, Rights, and Responsibilities that can be used to respond to student behavior needs. **See Appendix C on page 43** of the Basic Rules Handbook (linked below) for a comprehensive, though not exhaustive list.

Given the range of classroom and school-based responses—both those outlined above and exclusionary actions such as suspension—we take into account both mitigating and extenuating factors to guide our responses. **See Appendix B on page 42** of the Basic Rules Handbook (linked below) for a comprehensive, though not exhaustive list.

Read the entire Basic Rules Handbook:

<https://www.seattleschools.org/wp-content/uploads/2023/11/Basic-Rules-Handbook-English.pdf>

We will always involve guardians as early as possible in response to a student behavior need in order to partner with them to best support their student. If you ever have a disagreement about a decision, we request that you reach out directly to the first person involved in the making of the decision—teacher, assistant principal, etc. From there, if a satisfactory resolution has not been reached by both parties, there is a both an informal and formal appeals process that you may pursue. For more information on that, please see the linked Student Basic Rules, Rights, and Responsibilities above.

The following highlighted Nathan Hale High School Conduct and Expectations are subject to the district Basic Rules, Rights, and Responsibilities as outlined above.

## Academic Integrity

Preparation is essential and communication is key to ensuring students are academically engaged in the learning process without having to be dishonest and not show honor in their work and skillset.

At Nathan Hale High School, **plagiarism** is not tolerated. **All** students are expected to cite resources in their writing and research. You are expected to do your own work, which includes not **cheating** on exams and **copying** other students' homework.

Failure to follow this policy will result in loss of grade and or credit and students will be referred to administration for discipline.

## Bathroom Use Expectations

Students have access to a number of both gender-neutral and gender-specific bathrooms throughout the school. To ensure that are bathrooms are a safe space, the following expectations are in place:

- Use the gender-affirming bathroom that is nearest your current classroom. For example, if in an upstairs class, do not go downstairs to use a restroom there.
- No cell phones in the bathroom.



- Only one person in a stall at a time.
- No eating in the bathrooms.
- No hiding in the bathrooms.
- Use the bathroom to relieve yourself, to quickly adjust your appearance in the mirror, and/or to wash your hands. Use of the bathroom for any other purpose is strictly prohibited.

## Community Expectations

We are located in a residential and business neighborhood. The neighbors are expecting us to stay out of their yards and off of their property and behave in their businesses. We are also located adjacent to or near Meadowbrook Park and Pond, and it is expected that we do our part to help maintain a clean, safe environment for people and wildlife. Remember you represent your family, friends, school and community at all times. This includes those who drive to and from school. Please be safe, considerate citizens behind the wheel. Our reputation in the community is important and the expectation is that each of us will do our part to be good neighbors and act right when we are out and about.

## Device Agreements (Laptop, Cell phone, Earbuds) at School

### Use of Electronic Devices at School

Cell phones and other personal devices must be turned off (silent) and kept out of sight during academic time to preserve and promote learning and teaching—away from social media and other personal device distractions. This means,

- No personal devices during sacred academic time—from when a class starts to when a class ends—as approved by the NHHS Senate.
- Mentorship counts as academic time.
- NEVER use a personal electronic device or 1:1 laptop in the locker room or a bathroom.
- You may use personal devices before school, during lunch, during transitions, and after school.
- As we are a 1:1 district (meaning that all students have a laptop), we are committed to conducting learning on our computers, not our phones. \*Student 1:1 Laptop Device Agreement Policy is emailed out to families and requires an electronic signature. NHHS's Device Policy Agreement will come home in the first day packet. Please review, sign, and return the to the main office ASAP.
- Parents and guardians needing to contact their students should call the main office 206-252-3680.

Cell phones, cameras, or other devices **should not be used** to photograph or film others at any time during the school day **without their consent**.

### Care for Electronic Devices

1. Students who bring cell phones or other electronic devices to school are solely responsible for the safety and security of those devices.
2. The school accepts no responsibility for cell phones or other electronic devices that are lost, damaged, or stolen at school or while traveling to and from school.

## **Dress Code**

Dress honorably and avoid disruptive attire. Students must wear:

- Top (shirt, blouse, sweater, sweatshirt, tank, etc.);
- Bottom (pants, shorts, skirt, dress, etc.); and
- Footwear.

Additionally, students may not wear clothing, jewelry, or personal items that:

- Are pornographic, contain threats, or that promote illegal or violent conduct such as the unlawful use of weapons, drugs, alcohol, tobacco, or drug paraphernalia;
- Demonstrate hate group association/affiliation and/or use hate speech targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation, or other protected groups;
- Intentionally show private parts (nipples, genitals, buttocks). Clothing must cover private parts in opaque (not able to be seen-through) material;
- Cover the student's face to the extent that the student is not identifiable (except clothing/headgear worn for a religious or medical purpose); or
- Demonstrate gang association/affiliation.
- Attire worn in observance of a student's religion are not subject to this policy.

For more information on student dress code from [SPS Board Policy 3224](#).

## **(Student) ID-Card Expectations**

To increase safety and security, we are requiring students to always have their student ID card on their person. Students will be asked to show their ID card when buzzing the doorbell for entry into the building. Current school year ID cards may be used for free transit on Metro and the barcode on the ID card expedites purchasing meals in the lunchroom. Lanyards are available in the main office.

## **Hallways and Hallway Spaces: Hall Pass, Common-Spaces Pass**

### **Hall Passes**

Students are required to be in their scheduled class periods each day. Leaving a classroom with staff permission is a privilege and requires important steps for safety and security reasons. When a student needs to leave class during class time, they will abide by the following expectations and procedures:

- Students may not request a pass during the first and last 10 minutes of each class.
- Students may not leave class before the scheduled dismissal time.
- Sign out on the provided sheet in the classroom.
- Take one of the required hall passes from the teachers' designated location.
- Only one student excused from class at a time. Other students must wait until that student returns.
- No phone use at all during academic time—i.e., you should not be using your phone when you sign out of class during class time.
- Always have your ID card on you. You may be asked by a staff member at any time to demonstrate that you are a student at Nathan Hale High School.

## Common-Space Usage

Common-Use Space passes ensure that the hallways are spaces focused on learning and allow students to responsibly use these spaces as extensions of the classroom.

- You must get teacher/staff/advisor permission to work in one of the common spaces, such as the “glass box”;
- you must take one of the table-tent passes from your teacher.
- Common-space passes must be displayed so that another staff member can see it easily upon passing by the space.
- You must also have your ID card on you all times.

*Identified Common Spaces:*

- Hallway (any ad-hoc space in the hallway)
- Common Spaces (e.g., glass boxes, laptop counters, etc.)

## Off-Campus Lunch Statement

- All students are strongly encouraged to stay on campus during lunch for your student’s and the school’s safety and security.
- You and your family must read the “Off-Campus” lunch acknowledgment statement should you choose to leave campus.
- Misconduct and/or tardiness from lunch will result in this privilege being revoked. 4<sup>th</sup> period will be monitored closely.

## Tobacco/Drugs & Alcohol Policy

Use of any controlled substance (tobacco, drugs, and alcohol) is prohibited on school grounds or at any school function, school property, classroom, neighborhood, and school field trips- **Standard Discipline for Exceptional Misconduct** – [www.seattleschools.org](http://www.seattleschools.org) under Safety & Security section.

## Weapons

The Seattle Public Schools has a no tolerance policy with regard to weapons of all kinds. Student possession or use of guns (loaded or not, operable or not, “real” or not). Knives of any length (including pocket knives). Pepper spray, laser pens and other weapons and objects capable of causing bodily harm will, in almost all cases; result in suspension/expulsion from school. Follow the **Standard Discipline for Exceptional Misconduct** – [www.seattleschools.org](http://www.seattleschools.org) under Safety & Security section for more information.

## Gambling

Of any kind is not allowed in school. Follow the **Standard Discipline for Exceptional Misconduct** – [www.seattleschools.org](http://www.seattleschools.org) under Safety & Security section for more information.

## Activities/ASB Card

Activity cards are available for purchase at a cost of **\$50**. This card is also your ID card. When you purchase ASB membership, you will receive a sticker that will go on your card that indicates you have purchased ASB membership. Additional benefits of purchasing an ASB membership are discounts into certain school events, random school drawings, drama productions, spirit gear and ASB events such as the Bite of Hale.

## Fine/Fee Policy

Failure to return books and/or pay fees will result in a fine card being sent to Fiscal office. In addition, **Student Athletes** will be fined if uniforms and or equipment are not turned in on a timely manner; also **ALL** fines must be paid off in order to turn in your sports packet.

Failure to pay fines may lead to:

1. Loss of ASB privileges
2. Any unpaid fines as a senior may prevent you from walking in the graduation ceremony as well as picking up your diploma and the sending out of your transcript.

## Clubs

We have a wide variety of clubs who are always looking for new members. We encourage students to be involved in at least two extra-curricular activities. That's our goal. Pay attention to your school email, mentorship, and other online announcements for promotions of all our clubs. Club information is also included in the Daily Bulletin, which is posted on the Nathan Hale website in the Main Office each day. Outside of the main office, there will be posters announcing when and where different clubs meet. For more information, please Mr. Swarts, our school's ASB Activities Coordinator, or Ms. Burrell, our school's ASB administrator. Since every student has an Orca card, there is transportation to engage in these clubs.

## Nathan Hale Athletics

Nathan Hale offers a full slate of interscholastic sports teams—JV and varsity—and we encourage students to try out in anything that interests them. If you ever have any questions, please see Mr. Haskins, the Athletic Director, or Mx. Zoba, our athletics administrator.

Athletics are divided into three seasons:

**Fall: August 21 – November Early December** - Coed cross-country, football (started 8/21, ends 12/7), coed golf, volleyball, boys ultimate, girls swimming, slowpitch softball (ends 10/28), and girls soccer.

**Winter: November 4-February Early February** - Boys and girls basketball (ends 3/2), Coed wrestling, boys swimming, girls bowling (starts 10/30), unified basketball, and gymnastics.

**Spring March 3 – End of May** - Coed tennis, coed track, baseball, fastpitch softball, girls ultimate, boys and girls lacrosse, unified soccer, and boys soccer.

## Athletic Eligibility

Students participating on any athletic team must meet the eligibility standards that include:

1. **Earning a 2.0 GPA** the grading period before your season begins
2. **Maintaining a 2.0 GPA** during your participation season
3. Completing and returning the required paperwork, including the athletic fee
4. Have a current ASB Card
5. Be clear of all school fines
6. Have a current physical on file, which is good for two years.

Failure to meet all requirements will result in you being ineligible for five weeks. During that time you may practice, but not compete. After five weeks you must be at a 2.0 GPA to continue to play. If you aren't, you are done for the season.

Students running for or holding an elected office (**Class, ASB, and Cheer**) must maintain a minimum of a 2.0 GPA to be eligible to do their job. Once elected, they will also agree to and follow a code of conduct.

**There is No Pay to Play Policy** - The Seattle School District has instituted a NO pay to play policy for athletics.

## Daily Bulletin and School Calendar

Hale Daily Bulletin: <http://halehs.seattleschools.org/calendar-and-news/daily-bulletin/>.

Students can sign up to have the Daily Bulletin emailed to them directly the night before by signing up for Hale Mail. Families can subscribe to the district and/or school website online calendars. Your personal calendars update automatically when a change is made or when a new event is added.

To subscribe, click the calendar link(s) below, scroll to the bottom of the calendar page, select **Subscribe to calendar**, and then select an option.

- Hale Calendar: <https://halehs.seattleschools.org/calendar>
- District Calendar: <https://www.seattleschools.org/calendar>

## The Source and Schoology

Is a district provided communication opportunity for families to access online student academic achievement, attendance, assignments, grades, and homework.

## Transportation

All youth aged 18 and younger ride transit for free thanks to Move Ahead Washington, a statewide transportation funding package. Students who were issued ORCA cards prior to September 2022 were able to continue using them, though they need to be registered on myorca.com to ensure it works until student's 19th birthday. For more information, read the Youth Ride Transit for Free orca webpage. Students may also show their current year student ID card. Students without Youth ORCA card or student ID can still ride free on most services.

## Anti-Harassment/Bullying Policy

Harassment, Intimidation and Bullying are defined as any intentionally written message or image (including those that are electronically transmitted), or verbal or physical act. These include, but are not limited to, acts shown to be motivated by race, creed, color, religion, ancestry, national origin, age, economic status, gender, sexual orientation including gender expression or identity, pregnancy status, marital status, physical appearance, the presence of any sensory, mental or physical disability, honorably discharged veteran or military status, or the use of a trained dog guide or service animal by a person with a disability, or other distinguishing characteristics, when an act:

- Physically harms a student or adult or damages the student's or adult's property; or
- Has the effect of substantially interfering with a student's education or the adult's work environment; or
- Is so severe, persistent or pervasive that it creates an intimidating or threatening education or work environment; or

- Has the effect of substantially disrupting the orderly operation of the school or work place.

Harassment, intimidation, and bullying are not acceptable behaviors at NHHS, and **will not be tolerated**. Students are prohibited from engaging in harassment, intimidation, and bullying based upon race, color, religion, ancestry, national origin, economic status, gender, sexual orientation, gender identity, pregnancy, marital status, physical appearance, or mental, physical, or sensory disability. Hazing will not be tolerated as well – we **do not** allow Freshman Friday, cheerleading or athletic initiations etc. Any student involved in any harassing or hazing may be subject to disciplinary actions. District policy – If being **“Harassed/Bullied”** at any time, incidents need to be reported to an adult/staff member and/or security immediately.

## Digital Citizenship

Based on [Seattle Public School Board Policy 2023](#), Seattle Public Schools views the use of electronic resources as central to the delivery of its educational program and expects that all students will use electronic resources as an essential part of their learning experiences. As such, it is important that students understand their responsibilities as digital citizens and that student actions reflect appropriate, legal, responsible, and healthy behavior related to current technology use, including digital literacy, ethics, etiquette, and security. Digital citizenship includes the important skills to access, evaluate, develop, produce, and interpret media, as well as Internet safety, cyberbullying prevention and response, and permanence and impacts of their digital identity. Students are responsible for adhering to the following technology use guidelines:

- Students may not share their username or password with another person other than a parent or guardian or leave an open file or session unattended or unsupervised. Students are responsible for all activity under their account and may only log in under their assigned username.
- Users are responsible for the appropriateness and content of material they may transmit or publish on the system. Hate mail, harassment, discriminatory remarks, or other antisocial behaviors are expressly prohibited.
- Use of the system to access, store or distribute obscene or pornographic material is prohibited and a violation of law subject to legal action.
- The unauthorized installation, use, storage or distribution of copyrighted software or materials on District computers is prohibited.
- No user shall serve to disrupt the operation of the system by others; system components including hardware or software shall not be destroyed, modified or abused in any way.
- Malicious use of the system to develop programs that harass other users, to gain unauthorized access to any account, computer or computer system is prohibited.
- Subscription to or use of mailing lists, bulletin boards, chat groups and commercial on-line services and other information services must be approved.

All students will sign a computer use agreement to have access to Seattle Public Schools technology. Any student who fails to adhere to the guidelines within and above may be subject to disciplinary action.



**Have a great year! Go Raiders!**