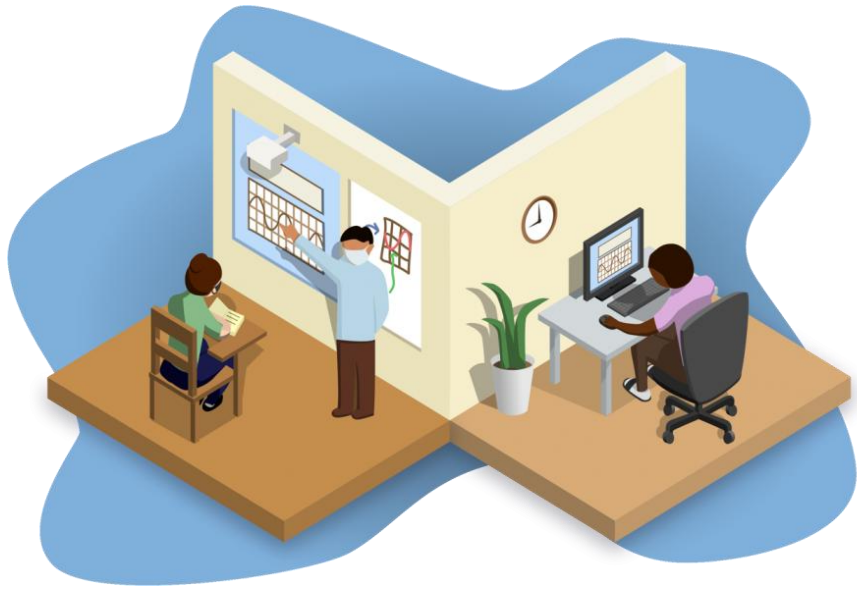


Career Connect Hybridization



Using a current synchronous learning course - and the materials provided to students through an existing learning management system - and adapting for a hybrid course option for students who:

- Cannot add the course to their schedule but need it to graduate with a CTE pathway
- Cannot make it to every class period due to work and family obligations
- Need an optional way to navigate the course to get the most out of it while still learning English.



Course Options

Materials ▾

Updates

Gradebook

Grade Setup

Mastery

Badges

Members

Analytics

Workload Planning

Conferences

Learn360

McGraw-Hill ConnectED

PowerSchool

iLC Classroom

CAREER CONNECT 1: S2 2(A) 2

Franklin High School

This course is associated with grading periods that will end on **Jun 30, 2025**. It will remain available in the "Archived" area of "Courses".



Add Materials ▾

Options ▾

All Materials ▾



Career Connect 1 Class Syllabus Spring 2025.pdf 243 KB



Unit 1 Identification



Unit 2 Exploration



Unit 3 Navigation



Unit 4 Skills to Succeed



Unit 5 Preparing for your Future



Final Presentation Guidelines and Rubric.pdf 57 KB



Upload Video of Final Presentation by June 13



Upcoming ·

No upcoming assignments or events

 Add Materials ▾

Options ▾

[Complete the Unit 4 Pre-Assessment](#)**Slide Decks**

-  [11.10.25 CC1 Unit 4 Intro - Skills to Succeed and Professionalism.pptx](#) 8 MB
-  [11.13.25 Growth Mindset.pptx](#) 3 MB
-  [11.17.25 Time Management.pptx](#) 2 MB
-  [11.18.25 Stress Management](#) 2 MB
-  [11.20.25 21st Century Skills - Collaboration.pptx](#) 7 MB
-  [11.25.25 Adaptability.pptx](#) 3 MB
-  [12.1.25 21st Century Skills - Communication.pptx](#) 8 MB
-  [12.4.25 21st Century Skills - Active Listening.pptx](#) 27 MB
-  [12.8.25 21st Century Skills - Problem Solving.pptx](#) 11 MB
-  [12.11.25 21st Century Skills - Conflict Resolution copy.pptx](#) 16 MB

**Make-up Assignments**

-  [CC1 Spring 2025 Communication Planning - Makeup assignment.pdf](#) 151 KB
-  [CC1 Spring 2025 Problem Solving Makeup Assignment.pdf](#) 194 KB
-  [CC1 Spring 2025 Conflict Resolution Make-Up Assignment.pdf](#) 170 KB

**Class Handouts and Activities**

-  [Circle of Control Worksheet](#) 46 KB
-  [Jar of Life](#) 159 KB
-  [Compass Points Activity](#) 44 KB
-  [Career Exploration Days - Pathful Worksheet.pdf](#) 184 KB

**21st Century Skills Practice**

Use the scenarios and questions in this folder to practice Communication Planning, Problem Solving, and Conflict Resolution in preparation for the assessment Thursday.

[Complete the Unit 4 21st Century Skills Assessment](#)

Current view of the synchronous Unit 4 folder

Includes:

- Unit Pre-Assessment link
- Slide Decks from all lessons in the Unit
- Make-up work opportunities for critical lessons
- Class Handouts
- Additional scenario practice
- Unit Post-Assessment link

Unit Goals

CAREER CONNECT 1: S2 2(A) 2

Unit 4 Skills to Succeed

Add Materials Options ↶

Complete the Unit 4 Pre-Assessment

- 21st Century Skills Overview
- Skill 1: Communication
- Skill 2: Problem Solving
- Skill 3: Creativity
- Skill 4: Conflict Resolution
- Skill 5: Leadership
- Skill 6: Adaptability
- Skill 7: Initiative
- Skills Review

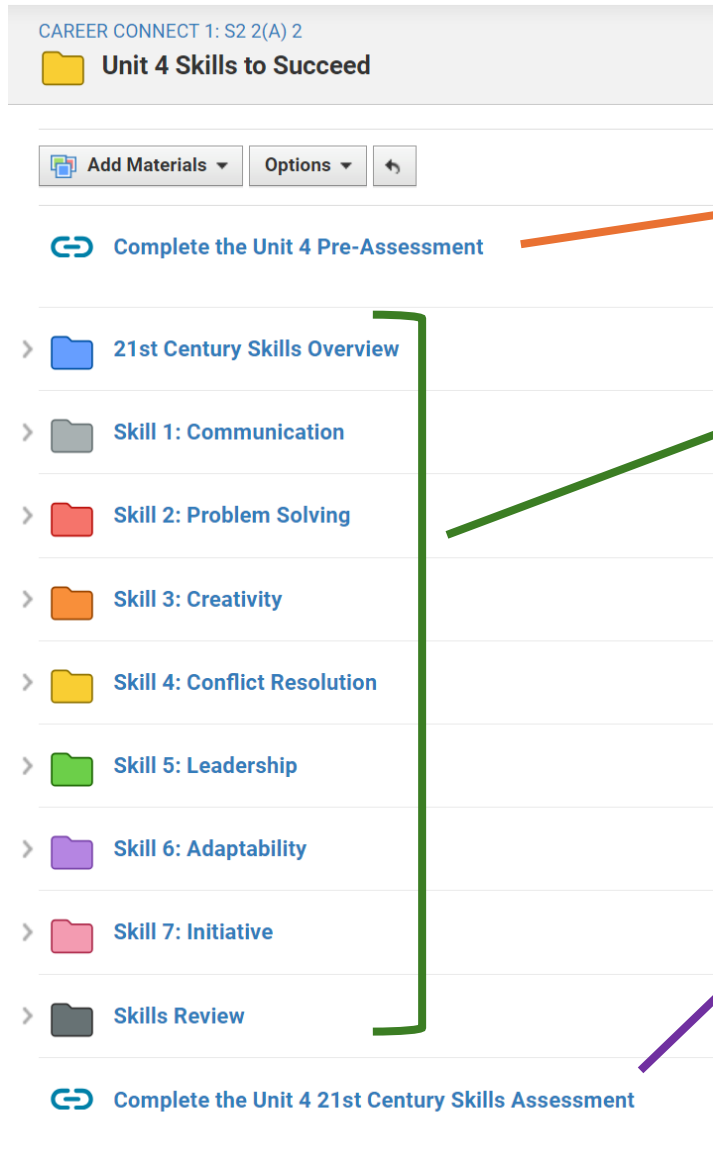
Complete the Unit 4 21st Century Skills Assessment

The overall goals for this unit:

- (a) be able to articulate the purpose and value of using these skills in the workplace
- (b) master all seven 21st century skills to analyze, plan, and respond to complex scenarios that they will likely face in the workplace;
- (c) Then, in the skills assessment, demonstrate in scenarios the ability to choose and justify which skills are most useful in accomplishing specific tasks or challenges
- (d) And in a final interview with me, reflect on how these skills might apply to future academic, workplace, and real-life contexts related to their personal career/vocational goals.

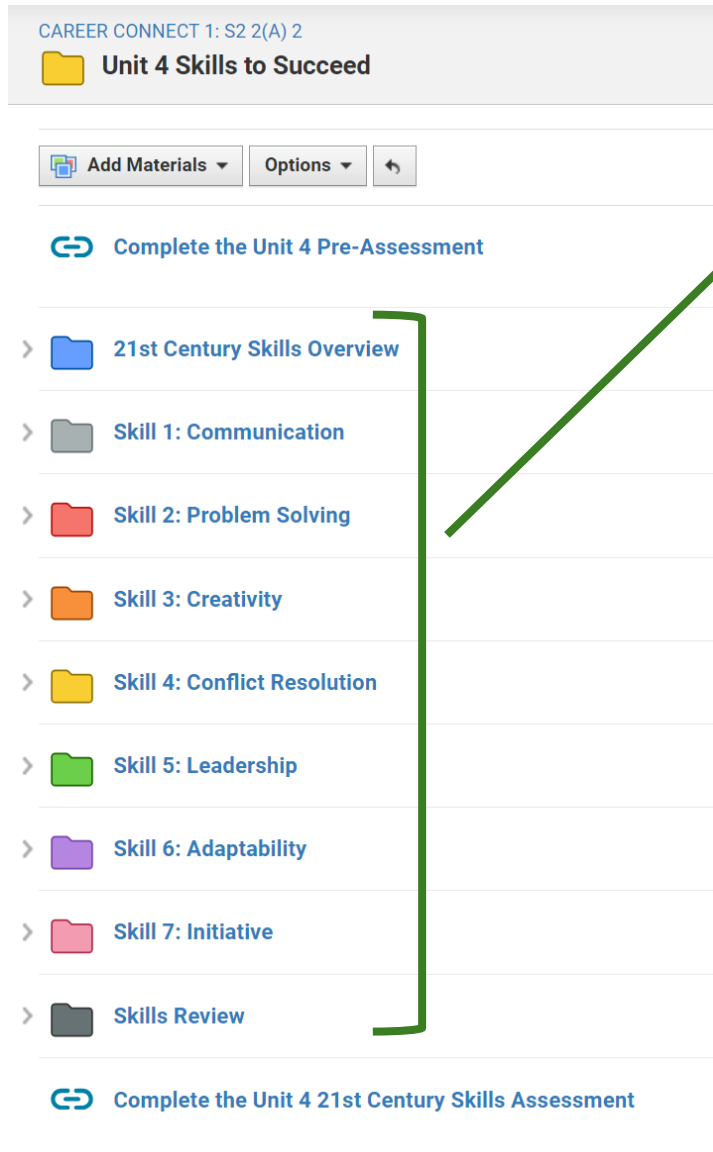
Delivered synchronously – in class or by appointment

Asynchronous Navigation



- Complete Unit Pre-Assessment online to gauge which modules they need to focus attention on.
- Navigate through and complete each skill module (within each colored folder) *they do not pass in Pre-Assessment*
 - They can do each module asynchronously/remotely
 - Or come to class for that skill/module if they think they will need extra support/context/instruction
- Complete the Unit Post-Assessment online
- **Finally: come to class or set up an appointment with me for a final exit interview from the Unit.**

Skill/Module Navigation



CAREER CONNECT 1: S2 2(A) 2

Unit 4 Skills to Succeed

Add Materials Options ↺

Complete the Unit 4 Pre-Assessment

- > 21st Century Skills Overview
- > Skill 1: Communication
- > Skill 2: Problem Solving
- > Skill 3: Creativity
- > Skill 4: Conflict Resolution
- > Skill 5: Leadership
- > Skill 6: Adaptability
- > Skill 7: Initiative
- > Skills Review

Complete the Unit 4 21st Century Skills Assessment

Each skills module contains:

- Video recordings of my lesson with slide deck broken down, infographics, readings with audio transcription
- Knowledge Check Quiz
- Discussion board and/or scenario where they have to provide video submission or brief writing of how they would use the skill to address the scenario.
- A mini-project embedded in real-world application where they must demonstrate mastery of that skill and then upload it for my review.

They should not move on to the next folder until they have finished all elements and gotten feedback from me regarding their mini-project.

- Once they have the go-ahead, then they can move on.
- Otherwise, I might provide them with some alternative videos, readings, and scenarios to reteach the skill.

Translation Support



Cursos ▾

Grupos ▾

Recursos

Editar imagen



Opciones de cursos

Materiales ▾

Actualizaciones

Libro de calificaciones

Configuración de grado

Maestría

Insignias

Miembros

Analítica

Planificación de la carga de trabajo

Conferencias

Learn360

McGraw-Hill ConnectED

PowerSchool

Aula IL

CONEXIÓN PROFESIONAL 1: S1 1(A) 1 

Escuela Secundaria Franklin

Agregar materiales ▾

Opciones ▾

Todos los n

>



Completa la evaluación de habilidades del siglo XXI de la Unidad 4.

>



Unidad 1 Identificación

>



Unidad 2 Exploración

>



Navegación de la Unidad 3

>



Unidad 4: Habilidades para el éxito

>



Unidad 5: Preparándose para el futuro



Programa de estudios de Career Connect 1, otoño de 2025.pdf

262 KB

>



Primeros días

Inédito

Including in the Resources Folder a tutorial on how to translate all materials on Schoology into your home language, including assignments and instructional materials.

LLM Support

Building in ChatGPT or MS Copilot function in the resources section for students to get instant Q&A support and feedback in my immediate absence



✦ Get Plus ✕

What would be the most effective method of communication if I needed to reach my boss right away for an urgent question and they were out of the office?

If you need to reach your boss **immediately** and they're out of the office, the most effective communication method is:

📞 Phone call (or direct mobile call)

This is the fastest and most reliable way to get their attention in real time. It signals urgency and allows for instant back-and-forth.

If they don't answer, use this escalation order:

1. Text message (SMS or messaging app like Slack/Teams)
→ Short, clear, and marked as urgent
2. Call again after a few minutes (if truly critical)
3. Email with "URGENT" in the subject line
→ Include a concise summary and what you need

Quick tip:

When messaging, lead with urgency and clarity:

"Hi [Name], urgent question about [topic]. Can you call me when you see this? I'm available now."

Example Module Format: **Learning Targets**

1
a

By the time you have completed this module on Communication Skills, you should be able to:

- Identify the different communication modes and methods
- Articulate the seven strategies of effective communication and apply them to your future projects and presentations in class
- Develop a strategy to effectively communicate your needs based on a clear understanding of audience, goal, and appropriate time/method



Press Play for a detailed audio description of these goals



Great if it can be in their language

Example Module Format: Checklist

1b

This Communication Skill module will be complete once you have:

- ☐ Clicked through all instructional material and marked complete.
- ☐ Attempted all games and activities at least once
(usage tracked)
- ☐ Completed the Kahoot Quiz (take a screenshot of your results and email to me through Schoology)
- ☐ Submitted at least one post to each Knowledge
Check discussion board (3 total) and replied to at least one of my responses to your posts.
- ☐ Submit the culminating mini project in the mode/method of your choice and await feedback within 48 hours to determine if you need to make another attempt.



Example Module Format: Instruction

1

Part 3: Avoiding Miscommunication



How miscommunication happens (and how to avoid it) - Katherine Hampsten

Additional Links: [Seven Tips for Avoiding Miscommunication](#)

Nov 29, 2023 — Seven Tips for **Avoiding Miscommunication** · 1. Listen Actively · 2. Be Mindful of Nonverbal Cues · 3. Clarify and Seek Feedback · 4. Use Clear and ... [Read more](#)

[How miscommunication happens \(and how to avoid it\)](#)

Feb 22, 2016 — Katherine Hampsten describes why **miscommunication** occurs so frequently, and how we can minimize frustration while expressing ourselves better. [Read more](#)

Missing: ~~avoiding~~ | Show results with: [avoiding](#)

Main takeaway:

To avoid miscommunication, communicate clearly, concisely, and calmly while practicing active listening and empathy. Key strategies include repeating back key points to ensure understanding, using neutral observation language (e.g., "I notice..." instead of "You didn't..."), and asking clarifying questions to confirm

Example Module Format: **Gamifying**

1

C

Quick Warm-Up

In so many words....

Tell me how to make a peanut butter and jelly sandwich

- In 25 words or less
- Then In 10 words or less

Press the audio record button to record yourself practicing.



Consider the following strategies:

1. Be **CONCISE** – get to the point quickly, say a lot with fewer words
2. Be **COMPLETE** – include all necessary information, leave nothing out

Example Module Format: **Infographic Intro**

1_d

7C's Framework Of Communication



Example Module Format: Infographic detailed

1e

7cs Of Effective Communication



Example Module Format: Knowledge Check

2

Part 3: Avoiding Miscommunication

Avoiding Miscommunication



Immersive Reader



Scenario: You're working on a small team project where each member is responsible for a different part of the final presentation. Midway through the project, two team members realize they misunderstood the instructions and completed the wrong sections. This sets the group behind schedule and creates frustration among teammates.

Discussion Prompt:

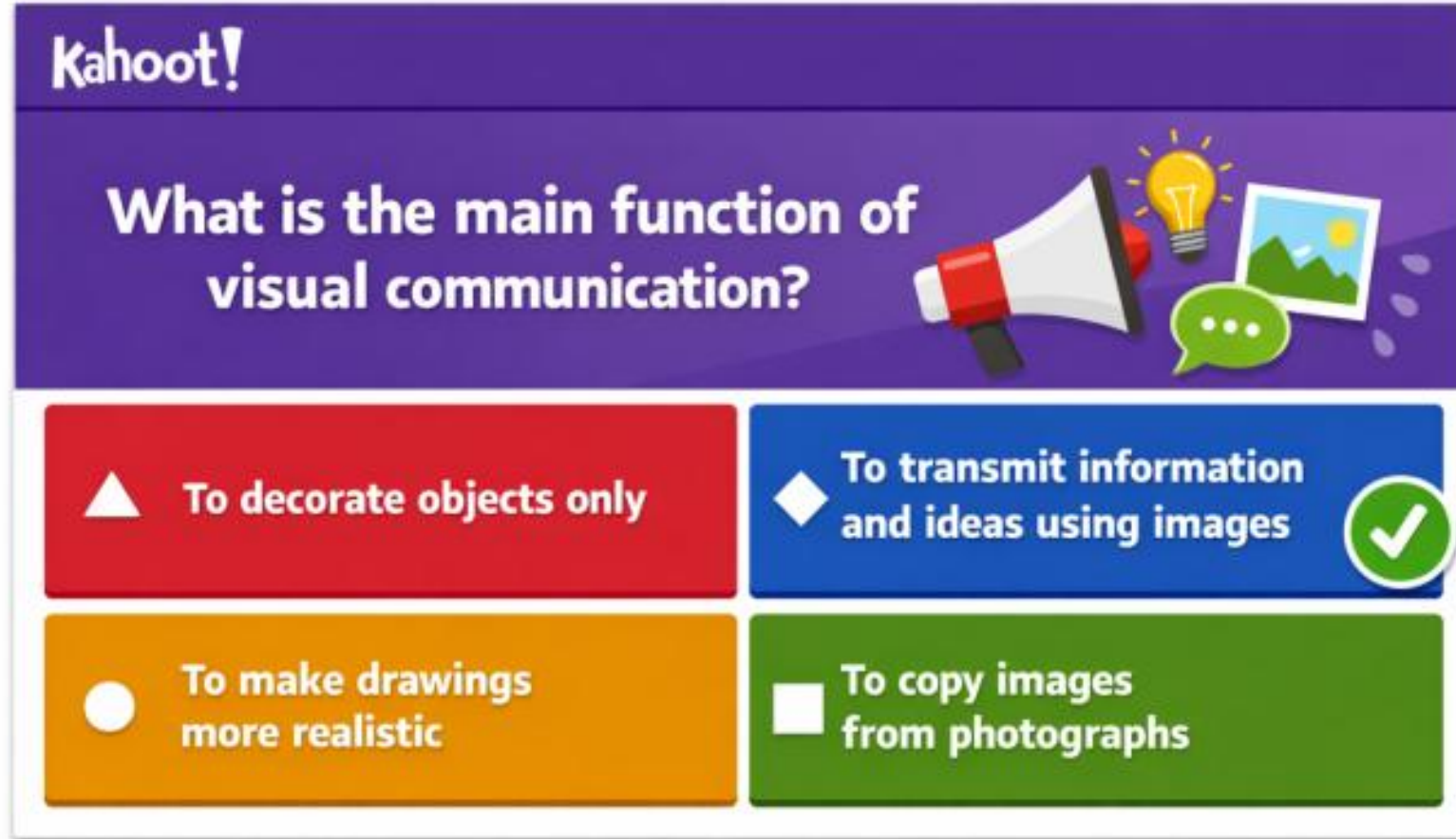
What communication strategies could the team have used to prevent this miscommunication from happening? In your response, consider tools (email, messaging apps, shared documents), habits (active listening, summarizing tasks), and team norms (regular check-ins, asking clarifying questions). Which of these strategies do you think would be most effective, and why?

Posted today at 2:01 pm



Write a comment

Example Module Format: Quiz Game



This quiz could either be embedded directly into the Schoology LMS if I can figure out how to make it work, with the additional features I need to research more, or if not a link can be provided with some instructions on how to play the game.

Example Module Format: Guided Practice

3

a

Guided Practice: Planning Communication

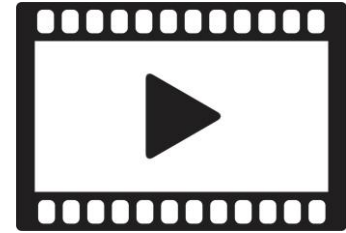
Scenario Application

On your day off, your manager calls and leaves a voicemail, asking you to come in because of an emergency at work. It seems that two of your co-workers didn't show up and your manager is short-handed. You like your manager, and you have a good relationship. However, you and your sister planned to go out with your mom for her birthday today, and you really don't want to disappoint her on her birthday. You decide that you really can't go in right now. How do you communicate this?

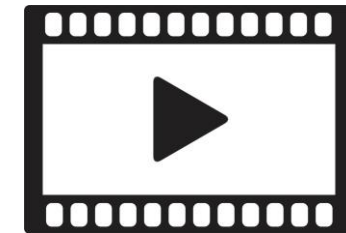
STEP 1: Who is the audience? Who is receiving the message?

STEP 2: What do you want to communicate with them? What do you ultimately want?

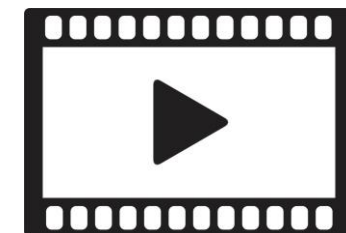
STEP 3: How you will deliver the information to them? Which method will give you the best results?



Video 1: Audience



Video 2: Goal



Video 3: Time/Method

Example Module Format: Mini Project

3

Content Mastery: Planning Communication

Communication Planning Mini-Project

 Immersive Reader



Read the following scenario and answer the questions provided in the linked Microsoft Form. Finally, develop the communication you would use to address the situation (an email? a sign/flyer? a small slide deck presented at a rally?) and attach it to the Form under your responses.

Your high school is opening a student-run café in the commons area. The café will serve coffee, tea, and snacks before school, during nutrition break, and at lunches. You as students in the business and culinary programs are responsible for planning and running the café. The grand opening is scheduled for next month, and you need to make sure other students know about this in advance so that you have customers ready to buy when you open in one month. Think about ways students actually get information (what do they pay attention to). You don't have any money to advertise, and you are setting up this cafe to earn money for DECA to go to an international competition.

Use the Communication Planning Process:

- 1.) **Identify the audience** (who you are communicating with and your relationship, including conditions impacting them)
- 2.) **What do you want to say to them and what do you hope happens as a result?**
- 3.) **What is the best time and method to deliver this communication considering your audience and your goal?**



[Submit your response; upload communication example](#)

Feedback will be provided within 48 hours, and you will be able to make another attempt if needed

Unit Mastery: Post-Assessment

4

[Style](#) [Settings](#) [Preview](#) [Collect responses](#) [View responses](#) [Present](#)



Unit 4: 21st Century Skills Assessment (CC1 Fall 2024) UNTIMED (55 Points)

Over the last month, we have discussed and practiced several critical 21st Century Skills while working collaboratively to complete assignments. Now it is time to put your skills to the test to see if you are ready to enter the workplace with the skills that will make you successful in any job.

There are 4 sections to this assessment plus one bonus section worth 5 points.

You will have 50 minutes to complete this assessment.

Section 1

Communication



Use the following scenario to develop a 3-part Communication Plan:

You have a job on the weekends at a department store where you and your boss are typically on friendly terms. Sure, you make mistakes, but you always bounce back and show that you can improve. He has noticed this and often compliments you on your growth. However, one Saturday during the very busy holiday season, everyone at work - and especially your boss - is really stressed because of the increased traffic in the store and the amount of shelving that has occurred this week. About an hour

Additional Consideration:

Depending on the time and resources I have to complete this, I would also love to include within each module:

- Games developed that help them use the skills/concepts learned.
- Knowledge checks that require them to apply their knowledge by videotaping themselves demonstrating that skill with friends/family and uploading them or linking to their own social media.
- A final fun unit project, like producing a song, that gives them choice of expressing their mastery of all of the skills without having to take a Post-Assessment

