

# Cleveland High School Running Start Contract



## Student Expectations and Responsibilities

### Registration/Scheduling

1. Students are responsible for determining how high school and community college courses meet two-year and four-year college requirements and requirements of specific programs. Students are STRONGLY encouraged to attend one of the Running Start Advising Sessions hosted by the Running Start Office and to become familiar with the graduation requirements as listed on the web sites of each of our local community colleges.
2. In order to assure that Running Start courses meet Seattle Public School District graduation requirements, students will be required to have college Enrollment Verification Forms (EVF) reviewed and accepted by a school counselor at Cleveland High School prior to enrollment at the community college. If the student makes a schedule change at the community college, it must be communicated to the high school counselor in order to assure that the student is meeting specific graduation requirements.
3. Students are required to complete an Enrollment Verification Form each quarter which will need to be signed by the high school counselor. **It is the student's responsibility to make an appointment at least two weeks before registration each quarter for an advising session with the high school counselor.** It is further the student's responsibility to come to the advising session prepared with a requested schedule of classes for the next college quarter.
4. Running Start enrollment at community colleges is limited to Fall, Winter and Spring quarters.
5. Students are responsible for arranging their college class schedule, so it does not conflict with their high school schedule. High school courses are offered in two 18-week semesters. College courses are offered in three 10-week quarters beginning in September, January, and March.
6. Students who fail to enroll in or complete mutually agree upon courses at a community college may not re- enter high school courses during the same semester. Exceptions for circumstances beyond the student's control may be appealed to the high school principal within the first three weeks of Fall quarter at the college. If approved, the student will be required to make up all missed work and tests.
7. Students are responsible for all non-tuition costs at the community college.
8. A three (3) credit community college class equals a .6 high school credit. A five (5) credit community college class equals a 1.0 high school credit. Maximum combined enrollment between high school and college classes will be limited 1.2 FTE. WSHS students are expected to be full time students between the high school and the college.
9. Students may participate in sports at the high school, but not at a community college. In order to be eligible to participate in high school athletics, the student must be considered a full-time student; therefore, students taking classes ONLY at the college must carry at least 10 credits per college quarter. Students may participate in drama or music at either the high school or community college.

**Credits**

- 1. Grades received the attending college in Running Start classes will be used in computing the student’s high school G.P.A. All college grades will be entered on the student’s high school transcript. Fall quarter grades and G.P.A. will count toward first semester honor roll. Winter quarter grades and G.P.A. will count toward third quarter honor roll. Spring quarter grades and G.P.A. will count toward second semester honor roll.
- 2. Transferability of Credits: State four-year institutions recognize community/technical college credits. Some in-state private colleges and out-of-state universities do not recognize college credit taken during high school. All Running Start students are advised to check with the four-year college they plan to attend to be sure their credits will be accepted.

**Graduation**

- 1. In order to participate in graduation, seniors must have completed all graduation requirements prior to the Spring term of their Senior year.
- 2. Participating full-time in Running Start eliminates students from Valedictorian/Salutatorian and Top Ten eligibility.
- 3. Running Start students must pass state assessments (HSPE/SBAC and EOC) tests to receive a WSHS diploma.

**Student Conduct**

- 1. Students will be treated as college students while attending the community college, expected to adhere to the same college rules, expectations and procedures as all other college students. Students are responsible for knowing and following all rules, guidelines and deadlines of the Running Start program at the specific college they are attending.
- 2. Accessing Cleveland High School Campus Expectations: Running Start students may enter high school campus only if they have a scheduled period at the high school. Otherwise, Running Start students are only permitted to enter the high school campus through appointments only or the library.

**Print Student Name** \_\_\_\_\_

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Student Phone Number** \_\_\_\_\_ **Student Email** \_\_\_\_\_

**College:** \_\_\_\_\_

**What you intend as a Running Start Student (Circle One):**

Part time AM          Part Time PM          Full-Time