



Corrective Action Plan (CAP)  
<Name of Audit / Review>

Date Report Presented to the Finance and Audit Committee:

Designated Senior Executive Responsible for the CAP:

Date CAP presented to the Finance and Audit Committee:

Expected resolution of the CAP:

#	Recommendation	Corrective Action (Specific Steps to Address the recommendation)	Status (In progress or completed)	Target Date to Complete	Associated Cost	Responsible Party	Operational Dependencies for Completion
1							
2							
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11							
12							



#	Recommendation	Corrective Action (Specific Steps to Address the recommendation)	Status (In progress or completed)	Target Date to Complete	Associated Cost	Responsible Party	Operational Dependencies for Completion
13							
14							
15							
16							
17							
18							
19							
20							
21							
22							