

## Information Technology Advisory Committee

November 17, 2025, 4:30 – 6:00 p.m.

Microsoft Teams Meeting



### Meeting Notes

#### Call to Order: 4:35

Present	Seat	Name	Present	Seat	Name
	St1	Gavan Bess		S1	James Brook
x	St2	Rafael Brewer	x	S2	Kendra Beseler
	St3		x	S3	Eric Ramsey
	St4	David Nguyen	x	S4	Jonathan Fox
x	C1	Wacarra Yeomans	x	S5	Kathleen Daspit
	C2	Kiley Riffell	x	S6	Timothy Johnson
	C3	Michelle Tanco	x	S7	Sarah Werner
x	C4	Sarah Ramsay	x	S8	April Mardock
	C5	Jo Hemmerlein		SA1	
x	C6	Daniel Tobin		SA2	
	C7	Nicole Buckenwolf			
x	C8	Clayton Hamilton			
	CA1	Michael Kollins			
	CA2	Brady Dibble			
	Chair			Co-Chai	
		Other Staff: Debra Knickerbocker, James Rigert			***Key: (C) Community, (St) Student, (S) SPS Staff

- A committee member motioned to approve the November 17, 2025 ITAC Agenda. The motion was seconded and passed unanimously.
- A committee member motioned to approve the October 27, ITAC meeting minutes. The motion was seconded and passed unanimously.

### Budget

Mr. Del Valle presented the current budget. Rafael and Carlos discussed the committee's role in reviewing the technology budget and major projects. They concluded the current budget reporting needs more detailed analysis to ensure accountability and transparency. Rafael suggested the need for more reporting on major expenditures and project status. Carlos agreed to explore different ways to improve reporting so the committee can have a clearer overview of the budget.

### Technology Funding

Mr. Del Valle provided a comprehensive overview of the district's technology funding sources, including capital levies, operational levies, and the FCC E-rate program, and explained how these funds are allocated and managed within the district, with input and questions from the committee.

He continued explaining that the primary funding for technology comes from voter-approved capital levies, which are used for construction, renovations, and major technology investments, while a smaller portion comes from the Educational Programs and Operations levy, which covers minimal operational technology expenses. He also outlined the three major budget buckets used for technology investments: day-to-day operations, special projects aligned with the strategic plan, and student learning support, detailing how each bucket covers specific types of expenses and staff.

Daniel inquired about the impact of a new state tax on IT Services (it began October 1, 2025 - *Any services that support or assist information technology infrastructure are taxable as an IT Service. These services may include, but are not limited to providing network assessments, planning, design, migration services, network security services, system upgrades, and other network maintenance services to a client's information technology infrastructure.*). Carlos responded that while the technology side has contingency funding to cover some of the costs, the full impact is still being analyzed, especially as the district transitions to a new ERP (Enterprise Resource Planning) system.

Mr. Del Valle detailed the processes for prioritizing technology projects, aligning them with district policies and strategic plans, and incorporating community and stakeholder feedback, with additional input from April Mardock and Sarah Werner regarding professional development and alignment with district goals. While professional development funds are available for technology related training, the district is working to better align their use with strategic priorities to improve the claiming process for teachers.

Committee members raised concerns about the district's approach to AI in education, including inconsistent enforcement and the use of AI checkers, and Debra and Carlos discussed ongoing efforts to develop guidance and policy updates, with plans for future presentations to the committee regarding AI policy and tools after the board provides additional guidance.

The meeting adjourned at 5:50PM.

The next meeting will be December 15, 2025.