

## Information Technology Advisory Committee

October 27, 2025, 4:30 – 6:00 p.m.

Microsoft Teams Meeting



### Meeting Notes

#### **Call to Order: 4:35**

| Present | Seat  | Name                                           | Present | Seat    | Name                                               |
|---------|-------|------------------------------------------------|---------|---------|----------------------------------------------------|
| x       | St1   | Gavan Bess                                     | x       | S1      | James Brook                                        |
| x       | St2   | Rafael Brewer                                  | x       | S2      | Kendra Beseler                                     |
|         | St3   |                                                | x       | S3      | Eric Ramsey                                        |
|         | St4   | David Nguyen                                   | x       | S4      | Jonathan Fox                                       |
| x       | C1    | Wacarra Yeomans                                | x       | S5      | Kathleen Daspit                                    |
|         | C2    | Kiley Riffell                                  | x       | S6      | Timothy Johnson                                    |
| x       | C3    | Michelle Tanco                                 | x       | S7      | Sarah Werner                                       |
| x       | C4    | Sarah Ramsay                                   |         | S8      | April Mardock                                      |
| x       | C5    | Jo Hemmerlein                                  |         | SA1     |                                                    |
| x       | C6    | Daniel Tobin                                   |         | SA2     |                                                    |
| x       | C7    | Nicole Buckenwolf                              |         |         |                                                    |
| x       | C8    | Clayton Hamilton                               |         |         |                                                    |
|         | CA1   | Michael Kollins                                |         |         |                                                    |
| x       | CA2   | Brady Dibble                                   |         |         |                                                    |
|         | Chair |                                                |         | Co-Chai |                                                    |
|         |       | Other Staff: Debra Knickerbocker, Aisha Bomani |         |         | ***Key: (C) Community, (St) Student, (S) SPS Staff |

- A committee member motioned to approve the October 25, 2025 ITAC Agenda. The motion was seconded and passed unanimously.
- A committee member motioned to approve the July 21, 2025, ITAC meeting minutes with amendment to update attendance. The motion was seconded and passed unanimously.

### **Budget**

Mr. Del Valle went over the most recent budget and provided a high-level overview of the district's technology budget, noting that 95% is covered by the tech levy. Next month, he will debrief the committee on how levies work, budget approval processes, and expenditure rules.

### **New Membership**

Mr. Del Valle welcomed the largely new ITAC membership, with returning members. Committee members introduced themselves. There was a call for volunteers for the roles of chair and vice chair, resulting in Daniel Tobin volunteering for chair and Jo Hemmerlein for vice chair. The group voted to confirm their appointments, with Mr. Del Valle noting he would contact them for pre-meeting coordination.

Mr. Del Valle proposed continuing remote meetings via Teams, citing convenience and past success. The group voted in favor, with Eric seconding and no opposition noted.

### **Implicit Bias Training**

Digital Equity Program Manager Aishah Bomani Aishah led a discussion-based training on implicit bias, microaggressions, and equity, engaging members in exercises and providing strategies for recognizing and mitigating bias in decision-making. Aishah defined implicit and explicit bias, facilitated an exercise on unconscious associations.

### **Open Comments**

The committee discussed IT policies and accesses to documentation related to the committee. The committee asked for documentation on the district's technology stack including platforms and their deployment methods. They also requested information on policies, including those related to A.I. Members also inquired about access to meeting documents and briefings outside of meetings. Mr. Del Valle will share the information by the next meeting.

Committee members also raised questions about the handling of pronouns and preferred names in district systems, Digital Learning Manager Debra Knickerbocker explained current capabilities in PowerSchool and Schoology, and Mr. Del Valle noting the need for further investigation regarding Teams integration.

Rafael reported a widespread Google services outage affecting students, with Debra and Mr. Del Valle explaining the issue, recent fixes, and communication challenges, and agreeing to improve direct communication with students and parents in future incidents. Rafael also noted that students cannot view their own tech tickets. Mr. Del Valle will investigate potential configuration changes to improve transparency.

Clay and other members asked about volunteering and providing feedback outside meetings, with Carlos and Debra outlining current and future opportunities, including policy committees, pilot testing, and targeted surveys for teachers and families.

The meeting was adjourned at 5:50PM

The next meeting is scheduled for November 17, 2025.

