

Meeting Minutes: K-5 ELA Adoption Committee

Date: Saturday, September 20, 2025

- I. **Purpose of Meeting:** The K-5 ELA Adoption Committee met to begin the evaluation of curricular resources, focusing on criteria established in the spring. The categories for evaluation include: Knowledge Building; Comprehension; Foundational Skills and Writing. Committee members will also apply cross-cutting criteria within each category, focused on culturally responsive practices, assessment and oral language.
- II. **Committee Member Assignments:** Committee members were assigned to a specific category and a corresponding subgroup within that category (K-2 or 3-5). These groups and subgroups will stay consistent throughout the review process to ensure tighter calibration and consistency for each evaluation.
- III. **Review of Criteria and Look-Fors:** Committee members reviewed the criteria and “look-fors” for their assigned content area. This review was to clarify any questions and ensure members understood the evaluation tool before beginning the assessment of curricular resources.
- IV. **Preparation for Evidence Gathering:** Committee members were provided with specific **examples** and **non-examples** of the type of evidence to be included in their reviews. Members were encouraged to provide specificity with identifying units, pages, grades etc. It was emphasized that evidence supporting all ratings is critical to maintaining the integrity of the adoption process.
- V. **Subgroup Work on Content Review:** Committee members worked in their content subgroups to evaluate the following curricular resources: **Center for the Collaborative Classroom; Benchmark; and American Reading. Committee members** began reviewing **McGraw-Hill** materials, and this review will continue during the meeting on Wednesday evening. Each content group and subgroup will calibrate their findings during the final round of review on **Saturday, September 27th** to ensure consistency and alignment across all the curricular resources.

VI. **Closing Session:** At the end of the meeting, committee members surfaced questions and concerns regarding the adoption process. Committee members were apprised of Upcoming Adoption-Related Items:

- **Field Testing Applications:** Applications for field testing of the finalists will be released on **September 22nd**. Members are encouraged to share this with teachers within their schools and beyond.
- **Stakeholder Feedback:** Stakeholders, including parents, guardians, and teachers, will have the opportunity to share their feedback on any of the curricular resources being evaluated