Middle School Students Taking Out-of-District High School Courses - SPS Form

If you are a middle school student who has completed or intends to complete a high school course before attending high school, we ask you to complete and submit this form to your school staff **before you start high school** to inform their scheduling.

Please note that per state guidelines a "high school course" means that *either* (1) The course was taken with high school students, if the academic level of the course exceeds the requirements for seventh and eighth grade classes, and the student has successfully passed by completing the same course requirements and examinations as the high school students enrolled in the class; *or* (2) The academic level of the course exceeds the requirements for seventh and eighth grade classes and the course would qualify for high school credit, because the course is similar or equivalent to a course offered at a high school in the district as determined by the school district board of directors. If you are seeking credit for an SPS-equivalent course, the provider must affirm that their course aligns to the specific content of the SPS-provided equivalent course for which they are offering credit using this form. They can review the content of SPS courses on the district's Academics page. The course provider should provide you and your school with a copy of the transcript upon successful completion of the course.

Date: _____ Student Name: _____ Student ID #: _____ School Year: _____

School: _____ Grade Level: _____

Reason for Request: _____

_____

Name of Course Provider: _____ Is course online?_____

Title of Course: _____

Course Start Date: _____ Course End Date: _____

For the Student and Parent/Guardian:

By signing this form, I acknowledge that this course will be documented on my transcript. I understand that I will receive a P or N for this course. I understand that I must submit an official transcript after the course is completed. If I do not provide an official transcript an N will be placed on my official SPS transcript. I also understand that if I am considering playing intercollegiate sports, I need to check with the NCAA and/or the institution where I am taking this course to find out if this is an NCAA approved core course.

Student Signature: _____Date: _____

Parent/Guardian Signature: _____Date: _____

For the Course Provider:

We have reviewed the state and district guidelines for providing high school courses to middle school students and affirm the course listed above both meets the state criteria and aligns to the specific content of the SPS-provided equivalent course for which we are offering credit.

Course Provider Signature:_____ Date:_____