

## Information Technology Advisory Committee

March 17, 2025, 4:30 – 6:00 p.m.

Microsoft Teams Meeting



### Meeting Notes

#### Call to Order: 4:35

Present	Seat	Name	Present	Seat	Name
	St1	Yenni Wong	x	S1	Keith Jasman
x	St2	Rafael Brewer	x	S2	Brian Vance
	St3	Jackie Lam		S3	Taha Roba
	St4	David Nguyen	x	S4	James Brock
	C1	Andrew Peterson		S5	Lynne Carveth
x	C2	Josh Caldwell	x	S6	Kiana Harris
	C3	Ben Maldonado	x	S7	Sidney Ross
	C4	Dominique Setien		S8	Sonja Mitchell
	C5	Kutlay Topatan		SA1	
x	C6	Kiley Riffell		SA2	
	C7	Aria Shahingohar			
x	C8	Zac Corker			
	CA1	Flavia Martinosa			
x	CA2	Wacarra Yeomans			
	Chair			Co-Chair	
		Other Staff: April Mardock, Matthew Lowe, Debra Knickerbocker, Kristina Hayek, Jay McSweeney, Brian Day			***Key: (C) Community, (St) Student, (S) SPS Staff

- A committee member motioned to approve the March 17, 2025, ITAC Agenda. The motion was seconded and passed unanimously.
- A committee member motioned to approve the February 24, 2025, ITAC meeting minutes with amendment to update attendance. The motion was seconded and passed unanimously.

### Budget

Mr. Del Valle reviewed the budget, highlighting significant charges in Bex 5 and BTA 5, and discussed the initiation of Phase One of the ERP implementation starting September 1st. He mentioned the collaboration with capital for cash flow analysis and the projected spending for the upcoming years.

### Technology Implementation Plan Workshop

Mr. Del Valle, Project Manager Kristina Hayek, and Matt Lowe led the discussion on the technology implementation plan, inviting feedback from the group. Rafael provided detailed comments on various sections, including student computing devices, translation equipment, and camera support and training. Committee members discussed the Technology Implementation

Plan including PowerSchool, website refresh, SPSTV Program, and having measurables in the document to evaluate the impact of proposed projects.

Brian Vance inquired about the guidelines for equitable access and distribution of technology to high-need secondary schools, noting that ITAC had not reviewed any guidelines recently. Rafael suggested clarifying the purpose of the appendix, which includes definitions and terms related to the technology implementation plan. He recommended explaining the student assignment system and advanced learning registration in more detail.

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### **Open Comments**

No open comments

Meeting adjourned at 5:38 P.M

The next meeting will be held on April 21, 2025.