

Algebra 1-Geometry-Algebra 2 Math Adoption Committee

December 2, 2023 Minutes

Algebra 1-Geometry-Algebra 2 Math Curriculum Adoption Committee

December 2, 2023 9:00 am – 2:00 pm

Location: John Stanford Center for Educational Excellence

SPS Staff members present: Bee Lim, Brian Coon, De Pham, Haile Wubneh, Katie Batts, Ken Windus, Joie Brannan, Mahamoud Gaayte, Maria Lopez, Minerva Villegas, Becky Kitzman, Sacha Mann, Janine Logsdon, Yiming Lin, Liz Andreasen

Community members present: Bronwyn Jackson, Jennifer Gerstorff, Isaac Kunen, Morgan Elliot, Neel Blair

Absent: Beth Orme

Adoption Facilitators: Elissa Farmer, Mei Pontano

1. The adoption committee reviewed the day's agenda and the group norms for the committee meetings.
2. The first item was to get an update regarding the status of the proposals after a technology and anti-bias review.
3. The committee reviewed the results of a technical review from the SPS Department of Technology Systems (DoTS). The technical review included results from the Voluntary Product Accessibility Template (VPAT) and Standards for Accessible Design (Americans with Disabilities Act- ADA) findings. All digital products used in Seattle Public Schools must meet strict Web Content Accessibility Guidelines (WCAG). DoTS identified three publishers that did not pass ADA compliance. Those three proposals were eliminated from consideration. One publisher gave a VPAT completion date of February 2024. DoTS labeled this proposal as having "some concern."
4. Next, the committee reviewed the finding of the DoTS evaluation of the product compatibility at a hardware and software level. The Request for Proposals included a lengthy questionnaire regarding hosting, security, single sign-on capabilities, course rostering and more. DoTS identified one publisher that did not meet these expectations. That vendor was eliminated from consideration.
5. The committee, reviewed the results of anti-bias screening using an adapted tool provided by OSPI, <https://ospi.k12.wa.us/sites/default/files/2023-08/wa-screeningforbiasedcontent->

[form.pdf](#). After their review, a member proposed to vote on eliminating the instructional materials from consideration, it was seconded, and a first vote took place.

- a. The first vote result was 7 agree, 9 disagree, and 4 undecided
 - b. The committee had a 5-minute discussion about the merits of keeping the product in for a full review and spending more time with the materials.
 - c. The second vote result was 11 agree, 8 disagree, 0 undecided, 1 abstain
 - d. The second vote did not meet the 75% threshold and the motion did not pass. The instructional material will continue further into the review process.
6. The committee then moved to reviewing the instructional materials proposed. The committee divided into sub-committees corresponding to one category listed on the evaluation rubric posted in the October 21, 2023 meeting minutes. Each sub-committee will review all the materials with their category criteria and points rubric. At the end of the review process, each product will have one score for each category.
 7. The sub-committees reviewed at least three publishers' instructional materials during the remaining time of the meeting. Sub-committees submitted scores as they completed reviews.
 8. Committee members will continue reviewing the remaining publishers' instructional materials prior to the next committee meeting on December 9.
 9. The meeting was adjourned at 2:00 pm.