



BEX /BTA Oversight Committee

September 8, 2023, 8:30 – 10:30 AM

JSCEE Board Auditorium

Minutes

1. Call to Order

- a. Janet Donelson called the meeting to order at 8:32 a.m.
- b. Roll call
 - i. Committee members present: Janet Donelson, Michelle Moore, Warren Johnson, Sherry Edquid, Monty Anderson, Lavina Sadhwani
 - ii. Committee members participating online: Steve Tatge, Robynne Thaxton, Luis Adan
 - iii. Committee members absent: Duncan Griffin, Jennifer DuHamel
 - iv. Board Directors present: Lisa Rivera Smith, Vivian Song Maritz
 - v. Capital Projects Staff present: Richard Best, Melissa Coan, Mike Skutack, Tom Gut, Jen Lincoln
- c. The meeting agenda: Warren Johnson made a motion to approve the agenda. Michelle Moore seconded. The motion passed unanimously.
- d. The minutes from July 14, 2023: Warren Johnson made a motion to approve the minutes. Sherry Edquid seconded. Michelle Moore highlighted that her participation was incorrectly noted in the minutes as she was absent from the July meeting. With that correction, the motion passed unanimously.

2. Budget Update

Ms. Coan reported on the BEX V Program through July 31, 2023. She conveyed that spending is as expected, including the uptick over the summer months. She clarified that the Program Contingency started at 3% of the total budget and is now at 1%. She noted that she anticipated the Program Contingency balance would increase as projects closeout. She confirmed that staffing funding was accurate and reflected a three-year budget cycle that is coordinated with the next levy in the series. She highlighted that revenue was received as expected.

Ms. Coan reported on the BTA V Program through July 31, 2023. She highlighted the funds transferred from other levies into BTA V for the John Muir project and where they were documented on the report. She clarified funds expended on the Memorial Stadium project. She reminded the committee that the majority of funds spent at this point in the program were for the Department of Technology Services.

3. Project Status Reports (Richard Best & Senior PMs)

Mr. Best and Senior Project Managers Mike Skutack and Tom Gut provided updates on the status of the Major Projects and reviewed the monthly Photo Report. Mr. Best conveyed additional details surrounding the Hearing Examiner's remand of the Parking Departure to SDCI and the process for identifying next steps for this project.

4. Board Action Reports (BAR) Review (Richard Best & Senior PMs)

Mr. Best introduced the BAR for the Mercer Middle School project constructability report. He described the process for this report and confirmed that he prefers that the project's construction firm review the documents whenever possible. Director Song Maritz requested that future BAR reviews include a summary of the project.

Director Rivera Smith introduced the BAR for the School Board's Guiding Principles for the BEX VI levy. Mr. Best described how the principles inform the ranking of proposed projects for the levy. The committee suggested revisions to the principles to make them clearer and more specific. The Directors and the committee discussed how to define "welcoming" with attention to the district's diverse cultures. As the discussion went over the available meeting time, Director Rivera Smith invited committee members to email additional comments to her and Director Song Maritz within the next week.

5. Adjourn

Ms. Donelson adjourned the meeting at 10:37 a.m.