



BEX /BTA Oversight Committee

June 9, 2023, 8:30 – 10:30 AM

JSCEE Board Auditorium

Minutes

1. Call to Order

- a. Janet Donelson called the meeting to order at 8:30 a.m.
- b. Roll call
 - i. Committee members present: Janet Donelson, Duncan Griffin, Michelle Moore, Monty Anderson, Robynne Thaxton, Lavina Sadhwani, Warren Johnson, Jennifer DuHamel, Sherry Edquid
 - ii. Committee members participating online: Steve Tatge, Luis Adan
 - iii. Board Directors present: Vivian Song Maritz, Lisa Rivera Smith (remotely)
 - iv. Capital Projects Staff present: Richard Best, Tom Gut, Vince Gonzales, Becky Asencio, Melissa Coan, Jen Lincoln
- c. The meeting agenda: Warren Johnson made a motion to approve the agenda. Sherry Edquid seconded. The motion passed unanimously.
- d. The minutes from May 12, 2023: Sherry Edquid made a motion to approve the minutes. Michelle Moore seconded. The motion passed unanimously.

2. Budget Update

Ms. Coan reported on the BEX V Program through April 30, 2023. She clarified budget transfers and where they appeared on the documentation. She highlighted that Technology is the largest category of “Other Facilities” projects. She confirmed that additional levy funds are expected to be received.

Ms. Coan reported on the BTA V Program through April 30, 2023. She highlighted the many budget transfers between projects within the program. She clarified how funds from the Escalation budget were allocated to each of the project budgets. Mr. Best explained that a separate committee oversees the Technology projects and budgets.

3. Project Status Reports (Richard Best & Senior PMs)

Mr. Best and Senior Project Managers Vince Gonzales and Tom Gut provided updates on the status of Major Projects and reviewed the Photo Report.

4. Board Action Reports Review (Richard Best & Senior PMs)

Ms. Donelson and Mr. Best introduced review of the Board Action Reports (BARs) as a new process for the committee and a way for subject matter experts to offer insight to the Board of Directors on Capital Projects materials. The committee reviewed and discussed seven BARs. They affirmed that the BAR’s

were ready for presentation to the School Board. Several BARs prompted additional discussions on related topics such as: Seattle Public Schools seeking agency certification, funding sources and design for solar panels on schools, impacts of escalation rates, and the use of synthetic materials for playfields.

5. Capital Projects and Planning Annual Budget FY 2023-2024

Ms. Coan presented a high-level overview of the proposed Capital Projects and Planning budget for fiscal year 2023-24 (fiscal year 24). She reviewed the funding sources. She described each project category, its line items, and the total dollar amount for that category. She reminded the committee that levy funds are “fenced” such that funds designated for Early Learning projects in a prior levy, but unspent, remain available for Early Learning projects. She highlighted the tentative status of Capital funds for Critical Maintenance projects, as this is dependent on legislation. She conveyed the three categories of Technology spending.

6. District Portables

This agenda item will be rescheduled to a future meeting date.

7. Meeting Re-cap

Ms. Donelson noted that she and Mr. Best would identify a process for incorporating the review of BARs into future meetings.

Ms. Donelson adjourned the meeting at 10:33 a.m.