



BEX /BTA Oversight Committee

May 12, 2023, 8:30 – 10:30 AM

JSCEE Board Auditorium

Minutes

1. Call to Order

- a. Janet Donelson called the meeting to order at 8:32 a.m.
- b. Roll call
 - i. Committee members present: Janet Donelson, Duncan Griffin, Warren Johnson, Michelle Moore, Luis Adan, Steve Tatge, Jennifer DuHamel, Monty Anderson, Lavina Sadhwani, Sherry Edquid,
 - ii. Committee members absent: Robynne Thaxton
 - iii. Board Directors present: Vivian Song Maritz
 - iv. Capital Projects Staff present: Richard Best, Melissa Coan, Becky Asencio, Vince Gonzales, Tom Gut, Jen Lincoln
- c. The meeting agenda: Warren Johnson made a motion to approve the agenda. Duncan Griffin seconded. The motion passed unanimously.
- d. The minutes from April 14, 2023: Lavina Sadhwani made a motion to approve the minutes. Steve Tatge seconded. The motion passed unanimously.

2. Budget Update

Ms. Coan reminded the committee that BEX IV and BTA IV Program reports would only be presented to the committee twice per year after this meeting.

Ms. Coan reported on the BEX IV Program through March 31, 2023. She reviewed recent charges to the program. She confirmed that 100% of the anticipated revenue had been collected for this program and any additional revenue would be added to the Contingency Fund.

Ms. Coan reported on the BTA IV Program through March 31, 2023. She highlighted the purchase of the Spokane Street Warehouse and the benefits of this facility. She explained that this was the last report for this program that would include staff and administrative costs; going forward these charges would be covered by the BEX V and BTA V programs.

Ms. Coan reported on the BEX V Program through March 31, 2023. She highlighted the significant activity in Major Projects. She reviewed the revenue sources and amounts received from each source.

Ms. Coan reported on the BTA V Program through March 31, 2023. She conveyed that there were few expenditures thus far and reviewed the active Major Projects. The committee and staff discussed the

status of the Memorial Stadium project and the role of the Capital Projects and Planning department in that effort. Mr. Best also clarified the status of work related to the Clean Energy Improvements noted in the BTA V project list. Mr. Best confirmed for the committee that escalation costs for BTA V projects were added to each project budget. He noted that the June meeting would include a presentation of the fiscal budget for 2023-2024.

3. Project Status Reports

Mr. Best and Senior Project Managers Vince Gonzales and Tom Gut provided updates on the status of Major Projects noted in the photo report. Mr. Best highlighted the benefits of the temporary tent at the Rainier Beach High School project and shared video of the concrete pours at that site.

4. BEX VI Capital Levy

Ms. Asencio presented the levy planning process and the status of planning for the BEX VI levy. Mr. Best requested guidance from the committee about planning related to construction escalation given current inflationary period. The committee offered several suggestions, including: approaching projects with a view to the “minimum viable project,” identifying appropriate estimators, planning for project bid alternates, and reviewing past projects to identify lessons learned to better protect and position current projects.

5. District Portables

This agenda item was rescheduled to the June 9, 2023, meeting.

6. Capital Projects BEX/BTA Oversight Committee Project Solicitations

Ms. Donelson highlighted a list of opportunities for committee members to participate in the selection of architects and contractors for upcoming projects. She also conveyed that the committee would be reviewing Board Actions Reports (BARs) to assess a potential role for the committee in that process.

7. Meeting Re-cap

Ms. Donelson reminded the committee that the June 9, 2023, meeting would occur at the John Stanford Center and the July 14, 2023, meeting would be held at Kimball Elementary School.

Ms. Donelson adjourned the meeting at 10:35 am