

## Information Technology Advisory Committee

April 17, 2023 4:35 – 6:00 p.m.

Microsoft Teams Meeting



### Meeting Notes

**Call to Order: 4:35**

Present	Seat	Name	Present	Seat	Name
	St1	Aubin Spitzer	x	S1	Sue Monroe
	St2		x	S2	Aishah Bomani
	St3		x	S3	<b>Alyssa Begovic</b>
x	C1	<b>Jian Wong</b>	x	S4	<b>Beatrice Butler</b>
x	C2	<b>Robert Bohus</b>	x	S5	John McElhiney
x	C3	Asfaha Lemlem	x	S6	Micah Mato
	C4	Kedir Mohammed		S7	Liliana DeBarbieri
	C5	Paul Youm	x	S8	Charnjit Dhoot
	C6	Jayanth Kumar		SA1	
	C7	Elizabeth Bacon		SA2	
x	C8	Mario Masanes			
x	CA1	Craig Behnke			
x	CA2	John Mitchell			
	Chair	TBD		Co-Chair	TBD
		Other Staff Present: Steve Noebel, Joanne Cobb, April Mardock, , Patrick Yolian, Jay McSweeney, Judie Jaeger, Johnny Mao			<i>***Key: (C) Community, (St) Student, (S) SPS Staff</i>

The Micah motioned for the approval of the April 17, 2023 ITAC agenda. John seconded the motion. The motion passed unanimously.

Micah motioned for the approval of the February 13, 2023 ITAC meeting minutes. Craig seconded the motion. The motion passed unanimously.

### **Budget**

Judie went over the most recent budget. The current spending is still on track. April Mardock noted some of the money in the General Fund will not be spent because of the budget freeze.

### **Classroom Management**

Joanne Cobb presented the Classroom Management RFP (Request for Proposal) update. The presentation included Classroom Management Background and Purpose, RFP Responses and Current Ste, Short-Listed Vendor Demo Expectations, RFP to Implementation Schedule, Classroom Management CORE Team, and Next Steps.

### **IT Security Handbook**

April Mardock presented the IT Security Handbook. The handbook discusses internal IT controls like defining the Information Security Officer and Data Sensitivity. It also discusses the training requirements as well as workstation security.

April also discussed steps Seattle Public Schools uses to protect against ransomware.

Joanne asked how violations by employees or students handled. April replied, for students it's treated like other disciplinary actions and is handled by the principal. For staff, it goes to their manager.

April also discussed Cybersecurity and went over cybersecurity at Seattle Public Schools, System Controls, Best Practices, Privacy and Contracts, and Cybersecurity next steps.

### **Open comments**

### **No open comments**

Micah motioned to have our meeting adjourned. John seconded the motion. The motion passed unanimously. Meeting adjourned 5:23

Our next meeting is May 22, 2023.