Seattle Public Schools (SPS) is evaluating digital instructional materials for Language Arts 6, 7, 8 courses. SPS will form an adoption committee made up of SPS staff, families, and community members. The committee will begin work in September 2023. If approved by the School Board, the new instructional materials will be used beginning in the 2024-25 school year.

**Language Arts 6, 7, 8 Digital Instructional Materials Adoption Committee Membership**

The Adoption Committee will follow the board-approved adoption process. The committee will come to a consensus to make a recommendation for instructional materials. The committee will use objective evidence gathered during the process in accordance with Seattle Public Schools Board Policy. SPS plans to select an adoption committee that represents the diverse perspectives and experiences of Seattle Public schools, students, and families. To meet this goal the committee will be selected from educators and administrators that represent a range of buildings, experiences, and programs, and will include parents/guardians, community members, and the Adoption Committee coordinators.

**Responsibilities of Staff Representative(s)**

- Attend ALL scheduled meetings
- Review prospective materials
- Communicate to school community
- Represent your school community

**Tentative Adoption Committee Meeting Dates**

The committee will meet several times between September 2023 and February 2024. Saturday meetings will be help in-person at the John Stanford Center for Educational Excellence. The Wednesday meeting will be held virtually through Zoom.

Stage 1: Initial review and selection for field test:

- Saturday, September 16, 2023, 9:00 a.m. - 3:00 p.m.
- Wednesday, September 20, 2023, 5:00 p.m. - 7:00 p.m.
- Saturday, September 23, 2023, 9:00 a.m. - 3:00 p.m.
- Saturday, October 21, 2023, 9:00 a.m. - 3:00 p.m.
- Saturday, November 4, 2023, 9:00 a.m. - 3:00 p.m.
- Saturday, November 18, 2023, 9:00 a.m. -3:00 p.m.
- Additional dates/times will be agreed upon by the Adoption Committee as needed

Stage 2: Final review and selection for recommendation to Superintendent and School Board:

- Saturday, February 10, 2024; 9:00 a.m. – 3:00 p.m.
- Additional dates/times will be agreed upon by the Adoption Committee as needed

**For more information**


**How to Apply for the Language Arts 6, 7, 8 Digital Instructional Materials Adoption Committee**

Our goal is for the adoption committee to include staff members who represent the diversity of Seattle Public Schools and who can provide valuable insight and perspective regarding the instructional materials provided for review. The staff members on the committee should bring an open mind, a passion about student learning in mathematics, and a willingness to engage in inquiry, meaningful dialogue, and collaboration throughout the adoption process.
Please complete the following application form and submit it to Kathleen Vasquez, ELA Program Manager, as indicated. **The application deadline is Friday, June 23, 2023.** Applicants will be notified by email, if possible, or by phone no later than June 30, 2023.

**Application for STAFF REPRESENTATIVE**  
Language Arts 6, 7, 8 Digital Instructional Materials Adoption Committee Seattle Public Schools

1. First and Last Name: __________________________________________________________
2. Email Address: ________________________________________________________________
3. Home or Cell Phone: ___________________________________________________________
4. Job Title: ___________________________________________________________________
5. School: _____________________________________________________________________
6. What is your current instructional area?  
   - Gen. Ed.  
   - Sp.Ed.  
   - ELL  
   - Adv.Lng./HCC
7. How many years have you worked in education? _________________________________
8. How many years have you worked in Seattle Public Schools? _______________________
9. If you are a teacher, what grade level(s) do you teach? ___________________________
10. In an effort to create an adoption committee that represents the diverse perspectives of Seattle Public Schools students and families, please check as many categories as apply.  
   - American Indian or Alaska Native  
   - Asian  
   - Black or African American  
   - Hispanic/Latino  
   - Native Hawaiian or other Pacific Islander  
   - White  
   - Other, please specify: ____________________________________________________________________________  
   - Prefer not to answer
11. If I am selected to serve on the Algebra 1-Geometry-Algebra 2 adoption, I understand the committee’s purpose is to select the best instructional materials that meet the needs of all students across the district. As a participant, I understand my role is to remain open-minded and to give each set of materials equal and unbiased consideration (checking this box states your agreement).  

12. I understand that acceptance to the Adoption Committee requires me to commit to all of the dates identified as well as additional dates mutually agreed upon by the committee (checking this box states your agreement).  

All applications must be received by **June 23, 2023.** Thank you for your interest!

**To complete your application, complete this page and the following page.**

Applications may be  
- Completed online through **MS Forms**  
- Saved and emailed to **kavasquez@seattleschools.org**  
- Printed and mailed to: Seattle Public Schools  
  Attn: Kathleen Vasquez MS-32-156 PO Box 34156  
  Seattle, WA 98124-1165
13. Why are you interested in serving on the Language Arts 6, 7, 8 Digital Instructional Materials Adoption Committee?

14. What are some of the most important things you would consider in a digital instructional material?

15. Why do you believe equity in language arts education is important?

16. What previous experience, skills, characteristics, or attributes do you have that would contribute to this committee’s work?

17. Is there anything else you would like us to know about you?