

# Meeting Summary – Parent Advisory Committee (PAC) Monthly Meeting

January 19, 2023; 5:30-7:30pm  
JSCEE Auditorium & MS Teams

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- **Opening**

James Bush opened the meeting and introduced special guest Dr. Mia Williams, Executive Director of the Office of African American Male Achievement (AAMA) and the Department of Racial Equity Advancement (DREA). Dr. Williams shared briefly about the work of her teams and offered her contact information for anyone who wanted to connect or learn more about AAMA, WHOLE Mentoring and DREA:

- Dr. Mia Williams, [mparker@seattleschools.org](mailto:mparker@seattleschools.org)
- AAMA website: <https://www.seattleschools.org/departments/aama/>
- WHOLE Mentoring website: <https://www.seattleschools.org/departments/aama/whole-mentoring/>
- DREA website: <https://www.seattleschools.org/departments/drea/>

- **Introductions & Icebreaker**

- SPS staff and PAC members introduced themselves, sharing their name and schools their students attend, and participated in a “what color is your heart” icebreaker.

- **Context for the PAC**

- “Who You Are”
  - Following up on the December meeting, SPS staff shared the word cloud that gathered responses to the prompt: “what are your primary motivators for joining the PAC?”
- “Who We Are”
  - SPS staff shared a brief overview of the Partnerships & Engagement team and how the team connects with other departments, community, and students.
- “What We Can Do Together”
  - SPS staff shared further about the role of the PAC and its function as an advisory group. He will connect with district leadership to bring a list of key issues where the PAC could focus their efforts.

- **Group Agreements**

- SPS staff revisited the Team Norms sample shared at the December meeting. PAC members suggested additional norms to ensure inclusion of online attendees, such as stating our name when speaking and using the microphone. SPS suggested an additional

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norm of honoring attendees' time by concluding meetings on schedule.

- A summary of the proposed norms will be sent to PAC members for voting in advance of the next scheduled meeting.

### • Logistics

- Public Meeting Guidelines
  - SPS Staff shared guidance from our SPS Legal team regarding transparency and communication structures when serving on a public advisory committee. He presented a document that was given to the Student Advisory Board as a reference for what the public meeting requirements mean for committee members.
  - To provide a forum for communication, a PAC Teams Channel and SharePoint site has been set up. Trina will send all PAC members the link to the site with directions for navigation to find conversations, documents, meeting agendas, etc.
    - PAC Member Jonathan Hudson volunteered to provide tech assistance as needed for folks accessing the site from outside the district.
- PAC Steering Committee
  - Jason Grotelueschen and Joanne Griesemer shared about the function of the PAC Steering Committee (SC) and their experience serving last year.
  - All PAC members were invited to fill in the provided form, indicating their interest in joining the SC. Forms were collected and 3 names were randomly chosen. Lily Ferguson, Rachael Idiarte and Gina Franks will be joining returning SC members Jason Grotelueschen & Joanne Griesemer.
- PAC Website – Solicit Bios & Photos
  - PAC members were asked to submit a bio and photo to be included on our district's PAC webpage. A sample bio questionnaire was presented.
  - PAC members were asked to submit their completed bios to the [familypartnerships@seattleschools.org](mailto:familypartnerships@seattleschools.org) email inbox by February 16 (the next regular PAC meeting).

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- **Closing**

- Group members shared their one-word mantra for 2023 and the meeting adjourned.