



BEX /BTA Oversight Committee

November 18, 2022, 8:30 – 10:30 AM

JSCEE Board Auditorium

Minutes

1. Call to Order

- a. Janet Donelson called the meeting to order at 8:31 a.m.
- b. Roll call
 - i. Committee members present: Janet Donelson, Duncan Griffin, Warren Johnson, Robynne Thaxton, Michelle Moore, Jennifer DuHamel, Monty Anderson, Rob Stephenson, Sherry Edquid
 - ii. Committee members absent: Daniel Williams, Steve Tatge
 - iii. Board Directors present: (none)
 - iv. Capital Projects Staff present: Richard Best, Vince Gonzales, Mike Skutack, Becky Asencio, Tom Gut, Melissa Coan, Jen Lincoln
- c. The meeting agenda: Duncan Griffin made a motion to approve the agenda. Rob Stephenson seconded. The motion passed unanimously.
- d. The minutes from October 14, 2022: Duncan Griffin made a motion to approve the minutes. Warren Johnson seconded. The motion passed unanimously.

Richard Best provided some brief updates from Seattle Public Schools (SPS) and the Capital Projects and Planning department. He noted that the Superintendent had placed a video message on the SPS website, regarding the tragedy that occurred at Ingraham High School on November 8, 2022. He introduced Amy Poffenbarger, the new project assistant supporting Senior Project Manager Mike Skutack and his team. Mr. Best concluded his remarks by conveying the recent passing of David Standaart who was a project manager with Seattle Public Schools for more than twenty years and had retired from Capital Projects and Planning immediately prior to the pandemic.

2. Expiring Terms BEX/BTA Oversight Committee Members

Ms. Donelson reminded the committee that six members had terms expiring at the end of 2022. She invited members to reapply, via the current application, if they were interested in remaining on the committee. Ms. Lincoln confirmed that the application would close on Wednesday, November 23, 2022. Ms. Donelson noted that the new members would be seated at the January 2023 meeting.

3. Budget Update

Ms. Coan reported on the BEX IV Program through September 30, 2022, which was the first report of the 2023 fiscal year. She highlighted which projects contributed to the Underspend Fund. She noted that 100% of the anticipated revenue for this program has been received and any future revenue would be

added to the Reserve Fund. Mr. Best noted he anticipates the last of the BEX IV Program projects to be closed out and approved by the Board in 2024, following completion of seismic projects scheduled for construction Summer2023.

Ms. Coan reported on the BTA IV Program through September 30, 2022. She conveyed that the program was 87% expended and also wrapping up. She highlighted that the Underspend Fund contained \$78K at this time. She noted that receipt of additional funds were anticipated from the levy collection. Mr. Best added that all the Major Projects in this program had been accepted by the School Board. He reviewed other projects and highlighted those in close-out mode and those going to the Board for Final Acceptance.

Ms. Coan reported on the BEX V Program through September 30, 2022. She noted the small reserve of \$3.4M. Mr. Best commented on the status of the Major Projects.

The committee the implications of the Clean Energy Task Force upcoming recommendations in terms of HVAC systems, building renovations, and establishing electric buses for student transportation. Mr. Best noted that an update would be provided at the December meeting

Mr. Best stated that Capital Projects is reviewing the Inflation Reduction Act for possible grant funding with attention to grant criteria related to geothermal and solar projects.

4. Project Status Reports

Mr. Best reported on the BEX IV, BTA IV and BEX V projects. He noted receipt of requests for equitable adjustments at four project sites, including Leschi Elementary School – mold remediation – claim amount approximately \$400,000; Kimball Elementary School – below grade waterproofing, geothermal well installation and sitework – claim amount approximately \$1.3M; Viewlands Elementary School – concrete strike impact – claim amount approximately \$750,000; and, West Seattle Elementary School – concrete strike impact – approximately \$500,000. He provided schedule updates for projects and noted that additional conversations for projects being launched to begin construction in the Summer 2023 were occurring that afternoon.

5. Montlake Elementary School Design Development Presentation

**(Mike Skutack, Paul Wight – Seattle Public Schools;
Julia Pearson – Montlake Elementary School;
Lisa Johnson, Shannon Payton, Erica Cedar – DLR Group;
Shanna Crutchfield – Vanir;
Brian Urban – Skanska)**

Richard Best introduced SPS Senior Project Manager Mike Skutack who is overseeing the design and construction of Montlake Elementary School. Mr Skutack introduced Lisa Johnson, Principal at DLR Group. Ms. Johnson introduced the design team and reminded the committee that the Conceptual Design of the project was presented to them in April 2022. She delivered an overview of the presentation’s agenda and recapped the project background and timeline.

Ms. Payton and Mr. Urban reviewed the iterative community engagement process and its relationship to racial equity and the SPS strategic plan. They indicated how engagement would continue throughout the construction of the new building. They highlighted interaction with students, such as displays of student art on the fence perimeter around the construction site. Mr. Urban addressed outreach to

subcontractors, with specific attention to diversity and inclusion, as another aspect of equitable community engagement.

Ms. Payton introduced the community vision “Verdant Garden of Change-Makers” which was comprised of four project goals: Inclusive Neighborhood Network, Spirit of Place, Cultivating a Resilient Future, and Holistic Health. Members of the design team described each goal in terms of the Key Performance Indicators (KPI’s) identified to measure and operationalize them.

The committee and design team discussed the challenges of the small site. They acknowledged the importance of a positive, communicative relationship between the project and the neighborhood. They noted the proposed sustainability measures planned for the new building.

The committee and design team discussed the risks and opportunities facing the project budget.

The committee and design team discussed specific elements of the building and site plan, such as covered play, masonry and materials, and parking.

The committee and design team discussed efforts to advance racial equity in the workforce and abide by the Student Community Workforce Agreement (SCWA). Monte Anderson highlighted programs and organizations that train and equip members of historically underserved groups to work in the building and construction trades.

6. Next Meeting – December 9, 2022

Ms. Donelson reminded the committee that the next meeting would be on December 9, 2022, in-person, at the John Stanford Center. That meeting agenda will include an update on the Clean Energy Task Force, the BTA V Capital Levy Implementation Plan and BEX VI Capital Levy Planning.

Ms. Donelson adjourned at 10:32 am