



## Meeting Notes

### Call to Order 4:3 PM

Present	Seat	Name	Present	Seat	Name
	St1	Jashlin Olivera	x	S1	Sue Monroe
	St2	Luciana Lovik	x	S2	Aishah Bomani
	St3	Joe Friedman	x	S3	Latilia Warren
x	C1	Justin Mann	x	S4	Alyssa Begovic
x	C2	Jacqui Silvio-Barnes	x	S5	Azure Grossi
x	C3	Craig Behnke		S6	Beatrice Butler
	C4	Trisha Frazier	x	S7	Ana Radzi
x	C5	Pedro Ciriano Perez	x	S8	Jim Meyer
x	C6	Jian Wong	x	SA1	Ken Pendergrass
	C7	Benjamin Krokower	x	SA2	Daniel Noyes
x	C8	Robert Bohus			
x	CA1	Leslie Howle			
	CA2	Nina Arens			
	Chair	TBD		Co-Chair	TBD
		Other Staff Present: April Mardock, Judie Jaeger, Aishah Bomani, Nancy Petersen			***Key: (C) Community, (St) Student, (S) SPS Staff

This meeting will be held remotely per the Governor's proclamation prohibiting public agencies from conducting meetings subject to the Open Public Meetings Act in-person to curtail the spread of COVID-19.

Mr. Del Valle went over the agenda for the meeting and detailed how ITAC meetings are conducted.

There was a motion to approve the October 18, 2021 agenda. The motion was seconded.

### **Budget**

Mr. Del Valle went over the budget and explained the three areas of support. He went into detail regarding the three areas and what they support in the budget. He went on to explain the numbers are at their current amount because the fiscal year just started. There has been a lot of expenditures because of the acceleration of 1:1 laptop and the infrastructure upgrade.

Robert asked if ITAC is ever shown a forecast of what the budget will be. Carlos replied there was an implementation plan that showed a breakdown. The budget is executed in a 3-year cycles because of the levy. The new plan for BTA V will show the expenditures and the forecast for 2023-26.

April Mardock clarified - the general fund is more utilities (monthly bills). Software renewals happen at the start of the fiscal year or calendar year. The rest of the projects are on an RFP schedule.

Craig asked if this budget includes the BAR presented by Nancy Petersen last week. Carlos says the BAR should be reflected under BEX V.

### **ITAC New Membership**

Carlos introduced the new ITAC Committee Members. Seattle Public School staff and returning committee members introduced themselves followed by the new ITAC Committee Members.

### **Updated Charter**

Mr. Del Valle went over the updated Charter. He gave an update on the charter. The charter is expected to be briefed to the Board on October 20, 2021.

### **Open Comments**

Justin wanted to more information about how the devices provided to the students is being used (as well as what websites are being used, what types of videos, and what apps are being utilized by students). Are there policies we can change that focus on the devices being used for education and what are some of the potential harm that may be caused. Mr. Del Valle is going to provide ITAC with a report that covers how to measure the value of technology. C&I (Curriculum and Instruction) will join a future ITAC meeting to answer some of these questions.

April Mardock replied SPS recently changed filter vendors. Historical data is not as functional as it was before but there is relative numbers on sites that are visited and how they compare.

A committee member asked when standards would be opened within The Source. Mr. Del Valle will bring C&I in to help answer this question.

Robert asked a question if we knew what upcoming projects we had and what are the biggest challenges ITAC can help with. Mr. Del Valle replied they've been working on forecasting this during the past year. There are a few challenges because of COVID, getting devices returned as an example. Nancy Petersen followed up saying the 1:1 program was originally planned and budgeted for the high school level. We've increased the BTA V ask to include new devices for students. Teachers are due to get new devices this year.

Jim asked about the overlap between DoTS and C&I and what do curriculum materials look like moving forward? At what point do DoTS and C&I get together to discuss projects? Nancy replied they work a lot with the Digital Learning Specialist.

Azure asked if there was any new feedback on user experience. Mr. Del Valle replied this is part of the cooperative work that's done with C&I. The conversations last year regarding user experience included how do we measure a successful user experience. They're working on projects to help improve the user experience.

Jiang asked a question about Schoology sending out past due notifications. Is it possible to send out reminders earlier? Judie explained how the standard functionality works. Carlos will bring in C&I to answer those questions as well.

Jacqui had a question about what measurement tool is being used for user experience. Mr. Del Valle replied the research team and C&I got together to figure out what tools to use. C&I will be in a future meeting, hopefully December, to answer questions about user experience and what can be improved.

A committee member asked about stats on Cybersecurity attacks and how do we measure up to other organizations of the same size. April Mardock will be briefing ITAC on Cybersecurity soon.

Azure asked about access to Google for education. April Mardock replied we have Google for schools that have specific curriculum needs.

There was a motion to adjourn. The motion was seconded.

Meeting adjourned 5:50