



# Purchasing Services

## Commodity Allocations

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# PURCHASING SERVICES- Commodity Allocations

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## PURCHASING SERVICES

### FY22 COMMODITY ALLOCATION JANUARY 5 2022 INTERIM

| Craig Murphy- Manager  | VACANT - BUYER I  | Lucas See - Buyer II  | Alicia Festa- Buyer II   | Anja Markovic - Buyer II   | Vacant - Buyer II | Mary Mangold - Buyer II  |
|--|---|---|--|--|-------------------|--|
| 206-252-0570   | 206-252-0563  | 206-252-0569  | 206-252-0756   | 206-252-0713   | 206-252-0567      | 206-252-0565   |
| PO# PREFIX 71000   | PO# PREFIX 81000.....   | PO# PREFIX 73000....  | PO# PREFIX 77000.....  | PO# PREFIX 82000...  | PO# PREFIX        | PO# PREFIX 72000...  |
| <a href="mailto:cemurphy@seattleschools.org">cemurphy@seattleschools.org</a> |   | <a href="mailto:lgsee@seattleschools.org">lgsee@seattleschools.org</a>            | <a href="mailto:arfesta@seattleschools.org">arfesta@seattleschools.org</a> | <a href="mailto:almarkovic@seattleschools.org">almarkovic@seattleschools.org</a> |                   | <a href="mailto:mfmangold@seattleschools.org">mfmangold@seattleschools.org</a> |
| CUBICAL 2666   | CUBICAL 2665  | CUBICAL 2685  | CUBICAL 2684   | CUBICLE 2682   | CUBICLE 2664      | CUBICLE 2683   |
| MS 23-376  | MS 23-376   | MS 23-376   | MS 23-376  | MS 23-376  | MS 23-376         | MS 23-376  |
|  |   |   |  |  |                   |  |
| BIDS, FORMAL   | FURNITURE, FIXTURES AND EQUIPMENT INCLUDING & HOUSEHOLD APPLIANCES - <b>INTERIM BUYER-ALICIA FESTA</b>                    | AMAZON  | BOOKS, TEXTUAL MATERIALS <b>BACK-UP</b> (Contact Mary Mangold first)       | ASSISTIVE TECHNOLOGY   |                   | AMAZON   |
| CURRICULUM ADOPTION ASSISTANCE   | LAKESHORE LEARNING - <b>INTERIM BUYER - MARY MANGOLD</b>  | ATHLETICS, SPORTS, PE   | FACILITIES, CUSTODIAL AND GROUNDS SUPPLIES                                 | AUDIO VISUAL, CAMERAS, PROJECTORS  |                   | ART  |
| INTER-LOCAL, COOPERATIVE PURCHASING ASSISTANCE                               | LAMINATORS, OFFICE MACHINES - <b>INTERIM BUYER- ANJA MARKOVIC</b>   | MEDICAL, FIRST AID, HEALTH  | GRAINGER (MAINTENANCE, REPAIR AND OPERATIONS SUPPLIES)                     | COMPUTERS (DELL, APPLE, etc.) PRINTERS (HP), TECHNOLOGY HARDWARE                 |                   | BOOKS, TEXTUAL MATERIALS, LIBRARY, CURRICULUM ADOPTIONS                        |
| MUSIC  | METRO BUS TICKETS/PASSES - <b>INTERIM BUYER - MARY MANGOLD</b>  | OPEN PO, FIELD TRIP AND REGISTRATION <b>BACK-UP</b> (Contact Billy Huggins first) | INDUSTRIAL ARTS, LUMBER, METALS SUPPLIES                                   | SMALL WORKS ROSTER <b>BACK-UP</b> (Contact Lucas See first)                      |                   | FOLLETT LIBRARY B2B  |
| QUOTES, INFORMAL   | OFFICE SUPPLIES (SPECIAL ORDER IF NOT FOUND ON OFFICE DEPOT B2B OR IN JSCEE WAREHOUSE) - <b>INTERIM BUYER - LUCAS SEE</b> | SCIENCE   | JSCEE CENTRAL ORGS ANNUAL OPEN PO'S  | SOFTWARE   |                   | LIBRARY SUPPLIES   |
| SOLE SOURCE JUSTIFICATION ASSISTANCE   | OPEN PO's , FIELD TRIPS, REGISTRATIONS - <b>INTERIM BUYER - MARY MANGOLD</b>  | SMALL WORKS ROSTER CONTRACTING  | P-CARD <b>BACK-UP</b> (Contact Billy Huggins first)                        |  |                   | MAGAZINE SUBSCRIPTIONS FOR CLASSROOMS AND LIBRARIES                            |
| TECHNOLOGY DEPLOYMENT ASSISTANCE   | P-CARD <b>INTERIM BUYER- ALICIA FESTA</b>   | TECHNOLOGY <b>BACK-UP</b> (Contact Anja Markovic first)                           | SMALL WORKS ROSTER <b>BACK-UP</b> (Contact Lucas See first)                |  |                   | MAPS AND GLOBES  |
| VEHICLE PURCHASES FROM STATE OF WA CONTRACT                                  | TEACHING AIDS, VIDEOS, MANIPULATIVES, SPECIAL ED, ETC - <b>INTERIM BUYER - LUCAS SEE</b>                                  |   | WAREHOUSE ( WHSE JSCEE) STOCK REPLENISHMENT INCLUDING FSA-US FOODS/FOOD    |  |                   | TESTING MATERIALS  |
|  | TELEPHONE HEADSETS - <b>INTERIM BUYER - ANJA MARKOVIC</b>   |   |  |  |                   | WHSE JSCEE STOCK <b>BACK-UP</b> (Contact Alicia Festa first)                   |
|  | WALKIE TALKIE - <b>INTERIM BUYER - ANJA MARKOVIC</b>  |   |  |  |                   |  |
|  |   |   |  |  |                   |  |
|  |   |   |  |  |                   |  |