

## **K-5 Math Curriculum Adoption Committee**

November 1, 2021 Minutes

Fifth meeting of the K-5 Elementary Math Curriculum Adoption Committee

November 1, 2021 5:00 - 8:00 pm

Held as a virtual meeting using Microsoft Teams

**SPS Staff members present:** Dawit Alemayehu, Priscilla Allen, Emily Cordova, Fredrick Ngobi, Bryan Getchell, Katlin Hanger, Olivia Ivie, Yushen Liu, Aschenaki Lulu, Kenneth Maldonado, Rachel Pitts, Cynthia Fitzsimmons

**Community members present** Theresa D'Agostino, Bob Findlay, Lucia Hoffmann, Isis Lara Fernandez, Megan Luce, Marianne Wilson

**Adoption coordinators present:** Elissa Farmer, Jim Meyer

**Absent:** Elizabeth David, Caitlin O'Shea, Aaron Alcorn, Darin Knapp, Rachel Freisen

1. The adoption coordinators welcomed committee members, introduced the agenda for this meeting, reviewed our project timeline and heard updates on the RFP process – the Request for Proposals had been finalized in late October.
2. Because the RFP process had taken longer than scheduled committee members were asked to add additional dates to our meeting calendar. The committee voted on which additional dates fit best into their calendars.
3. The Dates November 15<sup>th</sup>, 29<sup>th</sup>, and December 13<sup>th</sup> were added to our meeting calendar and November 8<sup>th</sup> was removed from our meeting calendar.
4. The committee reviewed the Instrument for the Identification of Bias pursuant to School Board Policy 2015. Because this screening tool is district directed there was no proposal to adopt this as the first phase of our screening process.
5. The committee reviewed the Instructional Materials Evaluation Tool (IMET) developed by Student Achievement Partners to use for screen materials for alignment to content and practice standards.
6. The proposal that the “committee will use proposed sections of the IMET to evaluate standards alignment.” was made, seconded, and voted on. The proposal passed with no dissenting opinions.

7. The proposal that the “committee will split into two approximately equal-size teams. One team will apply the Anti-Bias Screener. The other team will apply the IMET. Each team present results and recommendations to the whole committee for consideration, discussion, and then vote on which candidates to move forward. Team assignment will be according to preference and to balance numbers, experience, and perspectives.” was made, seconded, and voted on. The proposal passed with no dissenting opinions.
8. The committee turned to review the final version of category criteria developed for the Adoption Committee Evaluation Tool. Committee members were asked to develop any final questions, additions, or revisions before voting to finalize the evaluation tool.
9. A 30-minute break was taken during which time this review would take place.
10. When returning from the break, hearing any final comments, the proposal was made “After hearing questions, concerns, and suggested revisions and working to incorporate those into our category criteria, *I move to vote to approve the collection of criteria defining our seven categories.*”, seconded and voted on. The proposal passed with no dissenting votes.
11. Running short on time the decision was made to move the category weighting process to an asynchronous activity. Committee members were made familiar with the category weighting tool and asked to complete their section by noon the following day.
12. The final Adoption Committee Evaluation Tool would be presented to the Instructional Materials Committee, and approved for use, on November 3<sup>rd</sup>.