Information Technology Advisory Committee
June 21, 2021 4:30 – 6:00 p.m.
Microsoft Teams Meeting

Meeting Notes

Call to Order 4:40 PM

Present	Seat	Name	Present	Seat	Name
x	St1	Avery Wagar		S1	Molly Meck
	St2	Ethan Kraus	x	S2	Pauline Amell Nash
	St3	Jashlin Olivera		S3	TuesD Chamber
x	C1	James Wagar		S4	Brian Vance
	C2	Craig Behnke		S5	Marika Wong
x	C3	Peter Lee		S6	Kevin Black
	C4	Nina Arens		S7	Patricia Jennings
x	C5	Anisa Khusbakht	x	S8	Elizabeth Ebersole
	C6	Jacqui Silvio-Barnes		SA1	Open
	C7	Pedro Ciriano Perez		SA2	Open
	C8	Trisha Frazier			
	CA1	Justin Mann			
	CA2				
x	Chair	Carlos Del Valle Executive Director of Technology		Co-Chair	Pauline Amell Nash ****Selection to be made
		Other Staff Present: Rafael Gallardo, Robert Bernstein, April Mardock, Nancy Petersen, Judie Jaeger, Aishah Bomani			***Key: (C) Community, (St) Student, (S) SPS Staff

This meeting will be held remotely per the Governor's proclamation prohibiting public agencies from conducting meetings subject to the Open Public Meetings Act in-person to curtail the spread of COVID-19.

Mr. Del Valle went over the agenda for the meeting.

Budget

Mr. Del Valle went over the budget. Student Learning Support is 7.9M due to teacher laptops replacements. Nancy said they should confirm the devices in August, order in September, and get them to teachers in November. Mr. Del Valle will have a better understanding of how the Federal Relief Fund for Education will impact our budget by the next meeting.

Policy 6902 BAR

Mr. Del Valle discussed the Policy 6902 BAR. Director De Wolf and Director Harris had two questions - What about the previous technology plan and what do we do with it? Mr. Del Valle said we used the previous tech plan as a guideline for expenditures. They took the plan as a blueprint and streamlined it.

Director Wolf said the policy mentioned cost a lot and not enough about the benefits. The technical plan has an area within projects that says, "business value".

Carlos discussed the details of Policy 6902.

Mr. Del Valle asked the ITAC committee for feedback.

James mentioned that cost benefit looks like a return on investment. It appears there are different metrics and are those known? Nancy replied what they included in terms of benefits are by project. Nancy discussed teacher devices and the models are older and the teachers have had them for four years. The new models are more efficient, powerful, and faster – it makes the devices more useful for teachers. The devices are also helpful for teachers doing their regular work in the classroom. One of the directors asked how you would assess if the student's devices worked well. If you look at the Washington State Technical Education Requirements, they have things at every level student are expected to perform allowing you to see what the benefit is. That is one way you could assess how student's devices are working for them.

Pauline asked how we can adopt an analysis based on user experience and how can we develop some KPIs on how we are improving our digital services. James replied, if the expectation is to spend the money (for example teacher laptops), if that is sufficient, it seems rational.

Elizabeth commented we have language in the policy and asked if Director DeWolfe's question have a qualitative angle? There is language in there but maybe the language is a little high level for the policy.

Nancy replied when Director DeWolfe asked the question it was focused, specifically on cost. We have a create a Superintendent Procedure along with the policy. Is that where we want to include language that adds more detail and description.

Peter said the word technology funding analysis is lacking the result in benefit, why not change it to technology benefit analysis if that is the outcome.

Mr. Del Valle will bring these points to the board.

Elizabeth asked if Rafael had an opportunity for input on Policy 6902. Rafael replied his comment was based on the work CAI is already working on. He is working with Dr. Keisha Scarlett to imbed digital learning strategies into every content area.

Grade Passback Project

Rafael discussed the Grade Passback Project. Training will take place throughout the year. All the ETs will get training August 23rd.

Robert Bernstein demonstrated how Grade Passback works. The new functionality will allow streamlining of work. You can score an assignment in Schoology and pass it to the grade book automatically.

Robert showed a video on how the Passback works and asked for feedback.

Peter asked if there are already categories set up, is an option to import them instead of manually putting in the categories so they can sync. Robert replied unfortunately they need to create the category. It is not a big lift to create one. Robert walked through how to add a category.

Peter also asked if there is a schedule mechanism that automatically syncs. Robert replied no, but there is an option to sync all the assignments at once.

UX Survey

Pauline said she would encourage including field studies in the usability test.

Mr. Del Valle will speak to Eric Anderson to come talk to ITAC about the UX survey.

Open Comments

No open comments

Meeting adjourned at 5:55PM