

# SEATTLE PUBLIC SCHOOLS

## ADDENDUM TO CONTRACT REGARDING GOVERNOR’S PROCLAMATION CONCERNING MANDATORY VACCINATIONS

1. Governor Jay Inslee has issued Proclamation 21-14.1 titled “COVID-19 VACCINATION REQUIREMENT.” Proclamation 21-14.1 requires that all employees, contractors and subcontractors in Educational Settings (including Seattle Public Schools) be fully vaccinated against COVID-19. By signing this addendum, the Contractor agrees that all employees, officials, agents and representatives of Contractor who provide or will provide in-person services to Seattle Public Schools students, or who provide or will provide services on any property owned or leased by Seattle Public Schools where students are present, have been fully vaccinated against COVID-19, unless their physical presence around students or staff is infrequent or less than 15 minutes in duration. Contractor personnel who are not fully vaccinated may not work in these settings where students are present, even if they have not been vaccinated because of documented medical reasons or sincerely held religious beliefs.

By signing this addendum, the Contractor further agrees to verify that all employees, officials, agents and representatives of all of Contractor’s subcontractors who provide or will provide in-person services to Seattle Public Schools students, or who provide or will provide services on any property owned or leased by Seattle Public Schools where students are present, have been fully vaccinated against COVID-19, unless their physical presence around students or staff is infrequent or less than 15 minutes in duration. Subcontractor personnel who are not fully vaccinated may not work in these settings where students are present, even if they have not been vaccinated because of documented medical reasons or sincerely held religious beliefs.

2. Contractor understands that, consistent with Paragraph 6(e) of Proclamation 21-14.1, “Fully Vaccinated against COVID-19” means two weeks after an individual has received the second dose in a two-dose series of a COVID-19 vaccine (e.g., Pfizer-BioNTech or Moderna) or a single dose COVID-19 vaccine (e.g., Johnson & Johnson (J&J)/Janssen) authorized for emergency use, licensed, or otherwise approved by the FDA or listed for emergency use or otherwise approved by the World Health Organization.
3. Consistent with Paragraph 3 of Proclamation 21-14.1, Individual Contractors must provide one of the following forms of documentation as proof of full vaccination:
  - a. CDC COVID-19 Vaccination Record Card or photo of the card
  - b. Documentation of vaccination from a health care provider or electronic health record; or
  - c. State immunization information system record
4. Consistent with Paragraph 4 of Proclamation 21-14.1, the District hereby requires the Contracting Firm to assume responsibility for vaccination verification consistent with Proclamation 21-14.1 and applicable state and federal laws, not only for its own employees, officials, agents and representatives who are required to be fully vaccinated, but also for its subcontractors’ employees, officials, agents and representatives who are required to be fully vaccinated.
5. Contracting Firm understands it must obtain a copy of, or visually observe, proof of full vaccination against COVID-19 for every employee, official, agent or representative (including those of its subcontractors) who provides or will provide in-person services to Seattle Public Schools students, or who provide or will provide services on all property owned or leased by Seattle Public Schools where students are present.
6. Individual Contractors must submit to the District proof of an approved form of vaccination. Contracting Firms must submit to the District a signed declaration declaring that the Contracting Firm has obtained a copy of or visually observed proof of full vaccination against COVID-19 for every employee who provides or will provide in-person services to Seattle Public Schools students, or who provides or will provide services on any property owned or leased by Seattle Public Schools where students are present. The parties further agree that Contractor must submit additional signed declarations that may be required upon the request of the District. Contractor understands it must cooperate with any investigation or inquiry into the vaccination status of the Contractor and its employees consistent with Proclamation 21.14-1.

CONTRACTOR SIGNATURE:	DATE SIGNED:
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Seattle Public Schools is committed to providing a safe and healthy workplace that aligns with state and CDC guidelines. On August 18, 2021, Governor Inslee announced a new directive requiring all K-12 public and private school employees to be fully vaccinated against COVID-19 by October 18, 2021, at midnight. This directive applies to all district contractors, and subcontractors working in all settings in Washington State where in-person services are being provided to Seattle Public Schools students, and on all property owned or leased by Seattle Public Schools where students are present.

**District contractors and subcontractors working in all settings in Washington State where in-person services are being provided to Seattle Public Schools students and on all property owned or leased by Seattle Public Schools where students are present must provide proof of vaccination against COVID-19. District contractor personnel who are not vaccinated may not work in school buildings where students are present, even if they have not been vaccinated because of documented medical reasons or sincerely held religious beliefs.**

We value your privacy, and like all health information, the proof of vaccination you submit will be kept confidential. Limited district staff will be provided access to your vaccination status only when necessary to verify the information and to ensure we have met state requirements.

**Personal vaccination records will not be stored or maintained.**

**Approved forms of verification include:**

- a. CDC COVID-19 Vaccination Record Card or photo of the card.
- b. Documentation of vaccination from a health care provider or electronic health record; or
- c. [State immunization information system record.](#)

All contractors and subcontractors working in all settings in Washington State where in-person services are being provided to Seattle Public Schools students, and on all property owned or leased by Seattle Public Schools where students are present must be **fully** vaccinated by October 18, 2021. Individuals are considered fully vaccinated once it has been 14 days since their last dose of Pfizer or Moderna or 14 days since their only dose of Johnson & Johnson. Below is a table with deadlines by which contractors must receive their vaccine to be in compliance by October 18, 2021.

Vaccine	Series Dose Requirement	First Dose no Later Than	Second Dose	Completed Series	Fully Vaccinated
<b>Pfizer</b>	2 doses, 21 days apart	09/13/21	10/04/21	10/04/21	10/18/21
<b>Moderna</b>	2 doses, 28 days apart	09/06/21	10/04/21	10/04/21	10/18/21
<b>Johnson &amp; Johnson</b>	Single dose	10/04/21	N/A	10/04/21	10/18/21

### Non-Compliance with Governor’s Mandate

Any contractor or subcontractor who has not been fully vaccinated against COVID-19 by October 18, 2021 and provided proof thereof to the district is prohibited from engaging in work for Seattle Public Schools.

Please review the [frequently asked questions document](#) from the Office of Superintendent of Public Instruction for more information.

Contractors or subcontractors who do not provide service in school buildings where students are present should complete the attached form (selecting the option that attests to no contact with students or work on school district property).

Contractor name: \_\_\_\_\_

Name of person filling out form: \_\_\_\_\_

Please indicate by selecting the appropriate box:

- I am an independent contractor/subcontractor/community partner and have no employees  
Please provide proof of vaccination with this form
  
- I am a contractor/subcontractor/community-based organization/partner with employees  
Please provide list of vaccinated employees working with Seattle Public Schools on attached Declaration of Compliance with Proclamation 21-14:1: COVID-19 Vaccination Requirement form
  
- Vaccination requirement does not apply  
Work is 100% remote; or  
No students are present where the work is performed; or  
The physical presence around students or staff is infrequent or less than 15 minutes in duration

For District use only:

Vaccination verified by:	Date:

**DECLARATION OF COMPLIANCE WITH PROCLAMATION 21-14.1: COVID-19  
VACCINATION REQUIREMENT**

I \_\_\_\_\_, on behalf of \_\_\_\_\_ (“Company”),  
declare that all Company “Workers,” on the attached list, as defined by Proclamation 21-14.1,  
have been fully vaccinated against COVID-19 and have provided proof thereof to the Company  
(as required by Section 3 of Proclamation 21-14.1).

I recognize that Seattle Public Schools has the authority to audit these vaccination records at  
any time.

All changes to Company employees performing work for Seattle Public Schools will be  
provided to the district immediately

I declare under penalty of perjury under the law of Washington that the foregoing is true and  
correct.

Signed on this \_\_\_\_\_ day of \_\_\_\_\_, 202\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

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Organization/Company name

Employee Vaccination Verification List—Please add additional pages if necessary

- Workers Name: \_\_\_\_\_
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