




MAKEUP LESSON: COURSE PLANNER

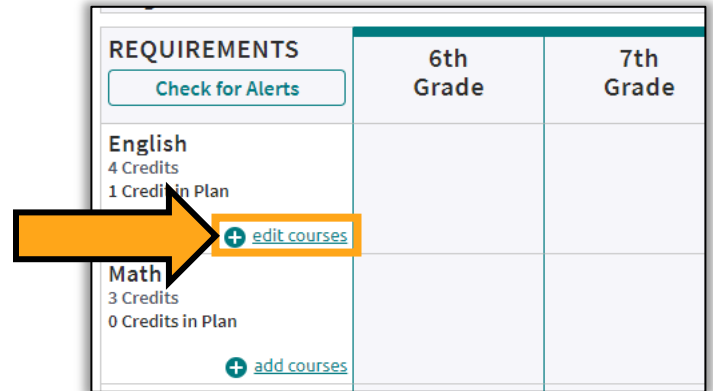
The *Course Planner* Lesson is part of the High School and Beyond Plan, a WA state graduation requirement. The lesson was delivered in class. You were either absent or started attending the school after the lesson was delivered. Follow the instructions below to complete the activity. Short Link: <http://bit.ly/NavPlanner>

CREATE A NEW COURSE PLAN:

- 1) On the Naviance home page, click the **My Planner** section on the righthand side.
- 2) Click **Tasks**.
- 3) Under Tasks you Need to Work On, click **Edit course plan**.
- 4) Click **edit a course plan**.
- 5) Click **Manage Course Plans**.
- 6) Click the  **Button**.
- 7) Make sure **your school** is selected.
- 8) Click **Select This Plan** under SPS Standard Course Plan.
- 9) Click **Create a New Plan**.
- 10) Click **Continue**.
- 11) Click the **CTE Programs of Study** dropdown list.
- 12) Select the program that interests you the most and aligns with your postsecondary goals.
- 13) Click **Add Selection and Continue to Your Plan**. *This is optional, if you do not see a plan of study that interests you at this time you can select Add without designating a Pathway. You can do this later.*

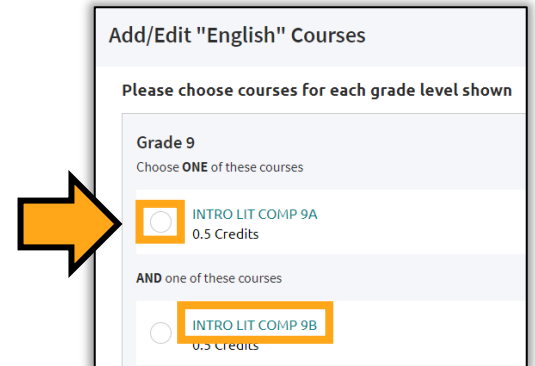
SELECT YOUR CLASSES:

1) Click **Edit Courses** to add classes



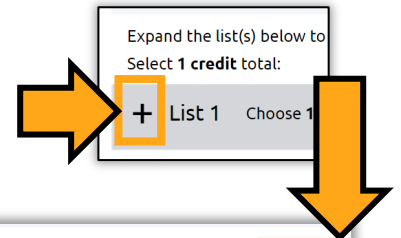
2) Click the **bubble** next to the course you wish to select.

3) To see the course description and additional information, click on the **Course Title**.



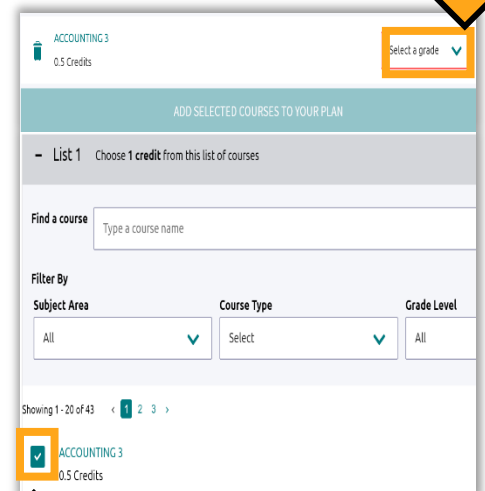
4) Electives, Personalized Pathways, CTE, Fine Arts, and Health/PE Courses require you select from a list.

5) Click the **+** **button** to expand the list. You can filter this list as needed.



6) Click the **box** next to the course you wish to select.

7) Then scroll back up to select the **grade** you want to take the course in.



Select your **English** Courses. *4 credits/8 courses.*

Select your **Math** Courses. *3 credits/6 courses.*

Select your **Science** Courses. *4 credits/6 courses*

Select your **Social Studies** Courses. *3 credits/6 courses.*

Select your **CCL** Courses. *1 credit/2 courses.*

Select your **Health and PE** Courses. *2 credits/4 courses*

Select your **Fine Arts** Courses. *2 credits/ 4 courses*

Select **Elective** Courses. *4 credits/8 courses.*

Select **Personalized Pathways** Courses. *2 credits/4 courses.*