

Middle School Math Adoption Committee

September 20, 2021 Minutes

Second meeting of the K-5 Elementary Math Curriculum Adoption Committee

September 20, 2021 5:00 - 8:00 pm

Held as a virtual meeting using Microsoft Teams

SPS Staff members present: Dawit Alemayehu, Priscilla Allen, Emily Cordova, Elizabeth David, Rachel Friesen, Bryan Getchell, Katlin Hanger, Olivia Ivie, Yushen Liu, Aschenaki Lulu, Kenneth Maldonado, Nicole Malmgren, Rachel Pitts, Cynthia Fitzsimmons

Community members present: Aaron Alcorn, Darin Knapp, Isis Lara Fernandez, Marianne Wilson, Theresa D'Agostino, Bob Findlay, Megan Luce

Absent: Fredrick Ngobi, Hannah Hong, Lucia Hoffmann, Joyce Haines

Adoption coordinators present: Elissa Farmer, Jim Meyer

1. The adoption coordinators welcomed committee members, re-introduced adoption leaders and shared the meeting agenda.
2. Some committee members reported that they were unable to access the chat feature in MS Teams. The adoption coordinators spent some time troubleshooting and developing workarounds to the MS Teams Chat to quickly share textual information.
3. The individual committee members introduced themselves to the whole group.
4. The committee members reviewed the expectations of selection committee participants – including completing a Conflict-of-Interest agreement and associated background reading of School Board Policy 5251 – Ethics, and Evaluation Procedures for Committee Team Members.
5. The Adoption committee reviewed a proposed decision-making process. Using the proposed process there was a motion to vote, it was seconded, and with a unanimous vote the motion carried to approve the decision-making process.
6. The adoption committee reviewed proposed amendments to group norms from our previous (9/11/2021) meeting. Using the decision-making-process, amendments* were added to the list

of committee norms. The committee used the decision-making process to approve the amended norms.

7. The adoption committee read the executive summary of the National Council of Teacher of Mathematics publication *Principles to Action*, shared and discussed important excerpts relevant to developing selection criteria.
8. The adoption committee reviewed requirements of the Seattle Public Schools purchasing department prior to submitting 'Requests for Proposals' (RFP). Specifically, the committee must develop 'a general description of categories which will be used to evaluate materials' before an RFP can be submitted.
9. The adoption committee reviewed categories – and the assigned evaluation weight of each category – from previous instructional materials adoptions (Elementary ELA, Science, and Middle School Math). A set of categories was proposed.
10. The adoption committee moved into breakout groups to discuss the proposed categories, develop suggestions to add new, or to delete or consolidate existing categories.
11. The adoption committee reconvened to discuss understandings and hear proposals.
12. As the meeting time neared the end, the adoption committee decided that we would continue the work of amending and assigning weights to the evaluation categories at the next gathering - Monday, October 4th at 5:00 pm.

*Approved amendments to norms:

- Embrace discomfort, allow people to speak their truth
- Acknowledge and check positional, racial, linguistic, and social power and privilege
- If you see something, say something. Allies step up.
- Speak up when impact and intent are not aligned
- Remain curious about other's ideas