

Superintendent Procedure 6220SP.E  
**Competitive Bids for Construction Projects,  
Materials, Equipment and Supplies**

Approved by: s/Dr. Brent C. Jones Date: 06/30/22

Dr. Brent Jones, Superintendent



The District shall require sealed bids on all major construction projects, in accordance with RCW 28.335.190, as amended from time to time, and in accordance with other applicable laws regarding retaining bonds and apprenticeship requests, as well as good business practices, unless a project is let using the small works roster process.

The competitive process will contain the following as appropriate to the project:

- Scope of work
- Terms and conditions
- Schedules and schedule changes
- Warranty requirements and changes
- Dispute resolution procedures
- Safety and environmental compliance requirements
- Vendor list
- Public notice and advertising for the bid
- Pre-bid conference
- Addenda
- Public bid opening
- An award of the contract, including approval by the Superintendent, his/her designee, or the School Board

Contracts shall include provisions addressing contract schedules, warranty changes, dispute resolution, safety, environmental compliance, and other provisions appropriate to the project.

Contracting Services shall be in charge of the sealed bid process for all projects except for those completed by the Small Works section.

Approved: February 2012  
Revised: June 2022  
Cross Reference: Board Policy No. 6220