

Board Special Meeting
Student Services, Curriculum, & Instruction Committee
March 16, 2021
Meeting held remotely



Minutes

1. Call to Order

- a. **This meeting was called to order at 4:30pm by Director Rankin. Directors Harris and DeWolf participated with Microsoft Teams or by phone. Director Hampson joined the meeting at 4:32 p.m.**

This meeting was staffed by Chief Academic Officer Dr. Keisha Scarlett, College and Career Readiness Executive Director Dr. Caleb Perkins, Curriculum, Assessment, and Instruction Executive Director Cashel Toner, Executive Assistant to the Chief Academic Officer Maria Gonzales-Millsap, Director of Policy and Board Relations Ellie Wilson-Jones, Chief Legal Counsel Greg Narver, Director of Board Relations and Strategic Initiatives Julia Warth, Board Office Administrator Clayton Early, Student Support Services Supervisor Erin Romanuk, Chief of Student Support Services Dr. Concie Pedroza, Executive Director of Special Education Trish Campbell, Senior Research Associate Dr. Jessica Beaver, Senior Legal Counsel Ronald Boy, and Trish Dziko, Executive Director at Technology Access Foundation, and Krishna Richardson-Daniels, Director of STEM at Technology Access Foundation.

Director Rankin announced that the meeting was being recorded.

Director Rankin noted that the meeting was being held remotely consistent with the Governor's proclamations prohibiting the meeting from being held in person due to COVID-19. Director Rankin noted that the public had been provided remote access through Microsoft Teams and teleconference.

b. **Approval of agenda**

Director Harris moved to approve the agenda. Director DeWolf seconded.
This motion passed unanimously (Directors Harris, DeWolf, and Rankin voted yes).

c. **Approval of meeting minutes**

Director DeWolf moved to approve the February 2, 2021 meeting minutes.
Director Harris seconded. This motion passed unanimously. (Directors DeWolf, Harris, and Rankin voted yes).

2. Special Attention Items

a. **Technology Access Foundation TAF**

Trish Dziko, Executive Director at TAF and Krishna Richardson-Daniels, Director of STEM by TAF shared an update of their work at Washington Middle School. The presentation is the first of a regular quarterly update to this Committee. Ms. Dziko and Ms. Richardson-Daniels provided an overview of project-based learning and highlighted successes. Discussion ensued between Directors and TAF staff where questions were asked and answered.

Director DeWolf asked how the Board could be helpful to make the work stronger between TAF and the District. In reply, Ms. Richardson-Daniels asked to have access to Schoology to obtain contact information to successfully engage with families. She also extended an invitation to Directors to the Exhibitions of Learning. She will send the information to Ms. Gonzales-Millsap to share with the Board.

Director Harris asked how TAF is reaching out to families, specifically to Kimball families, and if they have been given access to the rising class at Kimball. Ms. Richardson-Daniels responded that they currently do not have access to the rising class. Director Harris suggested working with Dr. Scarlett and the Communications team for assistance in accessing the information to successfully engage with families.

b. Assessment Update

Dr. Perkins shared an update on the ways the District is engaging with assessments. He spoke to the Early Learning Screener, the Washington State Smarter Balanced Assessment (SBA) Summative, School Day SAT, Advanced Placement Testing, and the Assessment Committee. Discussion ensued between Directors and Dr. Perkins where questions were asked and answered.

c. School Board Policy No. 3246, Restraint, Isolation, and Other Uses of Physical Intervention

Dr. Pedroza provided an update to the policy revisions for Policy No. 3246. She included the current timeline and body of work. In addition, she highlighted current work of the internal workgroup, the feedback request from the community to be returned to the internal workgroup by March 22, and information on the two community events being held on March 22 and March 29. Dr. Pedroza noted that procedures are also being drafted to include restorative practices. Discussion ensued between Directors and Dr. Pedroza where questions were asked and answered.

The Directors emphasized the importance of the work in Human Resources and the need for improvements in training and the process of investigating in a fair and expeditious manner.

d. Advanced Learning Update

Ms. Berry spoke to the 2020-21 Identification/Eligibility decisions and timelines update. She also shared update on Early Entrance to Kindergarten (EEK) and secondary services. Discussion ensued between Directors and staff where questions were asked and answered.

Director Harris inquired about community engagement. In response, Ms. Berry and Dr. Pedroza highlighted the numerous presentations they have provided at different schools and community meetings.

Director DeWolf asked if there is any flexibility for districts to create their own assessments that would determine part of advanced learning, that would be meaningful to their community. Dr. Pedroza will investigate this possibility.

3. Board Action Reports

a. Contract for Middle School and High School Yearbooks with Herff Jones

Dr. Perkins provided background of the BAR authorizing the Superintendent to executive a one-year contract extension with Herff Jones and may execute two optional annual extensions over three years. Discussion ensued between Directors and Dr. Perkins where questions were asked and answered.

Director Harris expressed her reluctance to give a two-year extension due to the inequity access for students. Dr. Perkins acknowledged Director Harris' concern and directed attention to the entry in the BAR on the equitable outcomes during the equity analysis process.

Director Harris made a motion to move this item forward to the full Board with a recommendation for consideration. Director DeWolf seconded. This motion passed unanimously (Directors Harris, DeWolf, and Rankin voted yes).

4. Standing Agenda Items

a. Research and Evaluation Projects – Quarterly Update

Dr. Anderson and Dr. Beaver provided an update on the work of the Research and Evaluation team and their current projects. Discussion ensued between Directors and staff where questions were asked and answered.

Directors Harris and Hampson indicated to staff their wish to develop a student survey for their feedback on online learning. They emphasized the importance of capturing the data that would help students, families, and conversations with union partners. In reply, Dr. Anderson indicated that a student survey is being considered and will reach out to the Directors for their input.

b. Science Instructional Materials

Ms. Toner spoke to the recent work with the Research and Evaluation department to conduct an annual survey, Secondary Science Teacher Survey to help gather educator feedback on both the middle school and high school instructional materials adoptions. Discussion ensued around project-based learning between Directors and staff where questions were asked and answered.

Director Harris requested a more comprehensive Friday Memo on project-based learning.

c. Strategic Plan Goals 4 and 5: On Track Graduation and College and Career Ready

Dr. Perkins spoke to the new House Bill 1121, which authorizes districts to waive graduation requirements on an emergency basis and was passed by the legislature in February and signed into law by the Governor on March 2, 2021. Discussion ensued between Directors and Dr. Perkins about House Bill 1162. Director Harris asked for a more comprehensive Friday Memo about the District's position on HB 1162. Discussion also ensued between Directors and Dr. Perkins on the OSPI tracking of students' post-secondary journey where questions were asked and answered.

d. SSC&I Committee Work Plan

Directors discussed the work plan and looked ahead to the rest of the calendar year. Director Rankin mentioned a policy around remote learning. Director Harris asked if there is an opportunity to discuss next month as OSPI requirements are due in June. Director Harris requested noting TBD for the July committee meeting. Director Hampson suggested changing the SSC&I Committee Work Plan format to calendar year instead of a school year format. The Directors discussed clearing April and May low priority items to provide an opportunity to plan for summer and fall.

5. Board Policies and Procedures

a. Superintendent Procedure 3423SP, Parent/Guardian Administration of Marijuana for Medical Purposes

Mr. Boy spoke to the Superintendent approved procedure as he detailed the required process for a parent/guardian to administer marijuana to their student on school grounds, aboard a school bus, or

attending a school-sponsored event. He highlighted some of the details in the procedure. Discussion ensued between Directors and Mr. Boy. No questions were asked.

b. Superintendent Procedure 2015SP.B, Selection and Adoption of Instructional Materials

Dr. Perkins provided an update on the revisions to Superintendent Procedure 2015SP.B. He summarized the revisions including additional language around field testing and the purchase of instructional materials. The language adjustment, as explained by Dr. Perkins is to attempt to make clear the responsibilities of an adoption committee and the Instructional Materials Committee. Discussion ensued between the Directors and staff where questions were asked and answered.

Director Rankin noted an off-line conversation with Dr. Scarlett around a self-audit of course descriptions. Dr. Scarlett proposed including students to participate in the conversations and indicated the AAMA Student Council would be a good opportunity.

Director Harris suggested an opportunity for student involvement for the Seattle Art Museum's Jacob Lawrence Exhibit. Dr. Scarlett replied that she is currently working with Ms. Al-ansi and Ms. Sehlhorst to explore the opportunity to work with the Seattle Art Museum and the Northwest African American Museum.

Adjourn

This meeting adjourned at 7:06 p.m.

Minutes submitted by:

The Office of Chief Academic Officer Dr. Keisha Scarlett