Call to Order
1. Board members and staff present
2. Approval of Agenda
3. Approval of November 10, 2016 meeting minutes

Items Requiring Board Action
1. BAR: Head Start Duration Grant (Gousie) 10 mins

Special Attention Items
1. Informational Only: 2017-18 Work Plan (Van Duzer) 10 mins
2. Informational Only: Head Start Financial Report (Gousie/ Toner) 10 mins
3. Informational Only: Grants Update (Stone) 10 mins
4. Informational Only: Internal Audit JSCEE Staffing Positions (Berge) 10 mins
5. State Auditor’s Office Audit (Berge) 5 mins

Regular Agenda
1. Monthly Financial Status Update (Fleming) 5 mins
2. Monthly Budget Update (Berge) 5 mins
3. Committee Annual Work Plan (Berge) 5 mins

Oversight Work Session: Finance 6:00pm*
- Organizational Chart
- Department Functions
- S.W.O.T. Analysis
- Department Accomplishments
- Department Goals & Objectives
- Key Performance Indicators (KPIs)
- Budget & Staffing
- Benchmarking
- Policies & Procedures
- Internal and External Controls
- Major Outside Service Contracts
- Information Technology Systems
- Looking Forward/Next Steps

Adjourn 7:00pm
(*times given are estimated)

*Please note that A&F is a working committee of the Board. Documents may change before the meeting and/or prior to their introduction before the Board. The Board Office maintains the archive for documents that were presented at the meeting.