



Board Special Meeting
Curriculum & Instruction Policy Committee
September 15, 2020
Meeting held remotely

Minutes

1. Call to Order

- a. This meeting was called to order at 4:32pm. Directors Rankin, Hersey, and Rivera-Smith, participated with Microsoft Teams or by phone.**

This meeting was staffed by Chief Academic Officer Dr. Diane DeBacker, College and Career Readiness Executive Director Dr. Caleb Perkins, Chief General Counsel Greg Narver, Curriculum, Assessment, and Instruction Executive Director Cashel Toner, Executive Assistant to the Chief Academic Officer Maria Gonzales-Millsap, Director of Policy and Board Relations Ellie Wilson-Jones, Counselor on Special Assignment Krista Rillo, Communications Specialist Braxton Kellogg, Skills Center Principal Dan Golosman, Executive Director of Schools Dr. Michael Starosky, Chief of Student Support Services Dr. Concie Pedroza, Senior Legal Counsel Ronald Boy, Advanced Learning Program Manager Deenie Berry, School Counseling Program Manager Terra McFarlin, Director of Student Support Services Kari Hanson, Chief Human Resources Officer Dr. Clover Codd, and Summer School Program Coordinator John Hughes.

Director Rankin noted that the meeting was being held remotely consistent with the Governor's proclamations prohibiting the meeting from being held in person due to COVID-19. Director Rankin noted that the public had been provided remote access through Microsoft Teams and teleconference.

b. Approval of agenda

Director Rivera-Smith moved to approve the agenda. Director Hersey seconded. This motion passed unanimously (Directors Hersey, Rivera-Smith, and Rankin voted yes).

c. Approval of meeting minutes

Director Hersey moved to approve the August 18, 2020 meeting minutes. Director Rivera-Smith seconded. This motion passed unanimously. (Directors Hersey, Rivera-Smith, Rankin voted yes).

2. Board Action Reports (Discussion and/or Action)

a. Annual Approval of Schools per WAC 180-16-220

Dr. Starosky provided background of the annual approval of schools which certifies to the State that each school has a school improvement plan in place. Dr. Starosky explained that the District Strategic Plan drives the work of the Continuous School Improvement Plans (CSIPs) and that there are multiple progress checks throughout the year as per the CSIPs implementation timeline. Directors and staff discussed the CSIPs and the CSIPs process, where questions were asked and answered.

Director Rivera-Smith requested an offline conversation on how to involve students in the CSIPs process.

Director Rivera-Smith made a motion to move this item forward to the full Board with a recommendation for approval. Director Hersey seconded. This motion passed unanimously (Directors Hersey, Rivera-Smith, and Rankin voted yes).

b. Approval of Annual Highly Capable Program Plan for 2019-2020

Ms. Berry presented the Annual Highly Capable Program Plan for submission to OSPI for the 2019-2020 school year to support Highly Capable Services and the District's gifted eligibility identification process. Ms. Berry explained that the plan is a look back from the 2019-2020 school year. Discussion ensued between Directors and Ms. Berry regarding the plan, where questions were asked and answered.

Director Rivera-Smith asked what is being implemented and strategies for this fall. Ms. Berry will provide a response in a Friday Memo.

Director Hersey made a motion to move this item forward to the full Board with a recommendation for approval. Director Rivera-Smith seconded. This motion passed unanimously (Directors Hersey, Rivera-Smith, and Rankin voted yes).

c. Renew Three-year Contract with Hobson's Naviance for College and Career Readiness Software Services and Support

Dr. Perkins presented the renewal of the Naviance contract for software services and support. Directors and Dr. Perkins discussed the contract, where questions were asked and answered.

Director Rivera-Smith made a motion to move this item forward to the full Board with a recommendation for approval. Director Hersey seconded. This motion passed unanimously (Directors Hersey, Rivera-Smith, and Rankin voted yes).

d. Amending Board Policy No. 2015, Selection and Adoption of Instructional Materials

Mr. Boy provided background of the request to amend Board Policy No. 2015, to add additional components that must be present in an Adoption Committee's Selection Criteria, and to improve clarity for the end user. Mr. Boy clarified the distinction of the roles of the Adoption Committee and the Instructional Materials Adoption Committee. Discussion ensued between Directors and Mr. Boy where questions were asked and answered. It was determined that there is a need for further conversation and community engagement around the use of the term "Latinx" and the historical context of the term.

It was determined that there is a need for a conversation around specific digital platform in the current policy and procedure, in relations to the current remote learning setting. Director Rivera-Smith and Mr. Boy will continue the conversation offline and subsequently have a conversation with the full Board.

Director Rivera-Smith made a motion to move this item forward to the full Board with a recommendation for consideration. Director Hersey seconded. This motion passed unanimously (Directors Hersey, Rivera-Smith, and Rankin voted yes).

e. Resolution No. 2020/21-7, Requesting a Waiver from the 180-Day School Year Requirement for Remote Learning Professional Development

Mr. Boy provided background of the Resolution requesting a waiver from the Washington State Board of Education of two days from the 180-day school year requirement to allow instructional staff to receive remote learning professional development. Directors and Mr. Boy discussed the Resolution, where questions were asked and answered.

Director Hersey made a motion to move this item forward to the full Board with a recommendation for approval. Director Rivera-Smith seconded. This motion passed unanimously (Directors Hersey, Rivera-Smith, and Rankin voted yes).

3. **Special Attention Items**

a. **Summer Staircase Report**

Mr. Hughes reported on the 2020 Summer Staircase program. He provided highlights including positive outcomes and feedback from students, staff, and families as well as improvements for next year. Mr. Golosman provided highlights of the Seattle Skills Center. Discussion ensued between Directors and staff where questions were asked and answered.

Director Hersey requested data analysis on the program's student demographics. Mr. Hughes will provide the requested information in a Friday Memo. Director Hersey inquired about the implementation of lessons learned from the summer. It was determined that there is a need to continue the conversation. Director Hersey requested further conversation under Special Attention Item at the next C&I Committee meeting.

b. **Social Justice Standards**

Dr. DeBacker provided background of a potential Board Action Report for the adoption of the Teaching Tolerance Social Justice Standards and Anti-Bias Framework in support of the ethnic studies curriculum. Discussion ensued between Directors and Dr. DeBacker where questions were asked and answered.

It was determined that student involvement is imperative to moving forward, along with robust community engagement.

Director Hersey left the meeting at around 6:30pm

4. **Standing Agenda Items**

a. **Special Education Update**

Dr. Pedroza provided an update on the progress with regards to Special Education. Dr. Pedroza explained that more information will be shared at the September 22 Work Session. Discussion ensued between Directors and Dr. Pedroza where questions were asked and answered.

b. **Science Instructional Materials**

Ms. Toner provided an update on the progress with regards to the Science Instructional Materials Adoption. Discussion ensued between Directors and Ms. Toner where questions were asked and answered.

c. **Strategic Plan Goals 4 and 5: On Track Graduation and College and Career Ready**

Dr. Perkins provided an update on the progress with regards to the Strategic Plan Goals. Discussion ensued between Directors and Dr. Perkins where questions were asked and answered.

d. **C&I Policy Committee Work Plan**

Director Rankin noted that moving forward, Ethnic Studies and Since Time Immemorial have been removed from the agenda as Standing Agenda Items. They will be added to the agenda when new information develops.

Adjourn

This meeting adjourned at 6:57pm.

Minutes submitted by:

The Office of Chief Academic Officer Dr. Diane DeBacker