

Note: Please complete this request form, sign in space provided, and include \$50 for one year of data and \$25 for each additional year of data requested. Make check payable to Seattle Public Schools, and return to Archives.

## CLASS REUNION DATA REQUEST FORM



|  |   |                          |                   |                          |               |                          |          |
|--|---|--------------------------|-------------------|--------------------------|---------------|--------------------------|----------|
| Mail to:<br>Archives<br>Seattle Public Schools<br>PO Box 34165, MS 21-345<br>Seattle, WA 98124-1165  | Or e-mail scanned form to:<br>archives@seattleschools.org |                          |                   |                          |               |                          |          |
| Request Date:  | School:   |                          |                   |                          |               |                          |          |
| Graduation Year:<br><br>Or attended in which years?  | Graduates only?<br><br>Or other? (please specify)         |                          |                   |                          |               |                          |          |
| You will receive an electronic file which includes student name, home phone number and the most recent mailing address available. Please indicate your preference for how file is sorted: <table style="margin-left: 400px;"> <tr> <td><input type="checkbox"/></td> <td>Student Last Name</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Year Attended</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Zip Code</td> </tr> </table>  |   | <input type="checkbox"/> | Student Last Name | <input type="checkbox"/> | Year Attended | <input type="checkbox"/> | Zip Code |
| <input type="checkbox"/>   | Student Last Name   |                          |                   |                          |               |                          |          |
| <input type="checkbox"/>   | Year Attended   |                          |                   |                          |               |                          |          |
| <input type="checkbox"/>   | Zip Code  |                          |                   |                          |               |                          |          |
| By signing below, I verify: <ul style="list-style-type: none"> <li><input type="checkbox"/> I am a member of the above school alumni and involved with organizing a school reunion.</li> <li><input type="checkbox"/> I am the principal of the school organizing a school reunion.</li> <li><input type="checkbox"/> Other, please specify: _____.</li> </ul> <ul style="list-style-type: none"> <li>• That the data I am requesting will be used solely for the purpose of contacting alumni concerning the reunion.</li> <li>• That this information will not be used for any commercial purposes or for any mailings or solicitations that do not relate to the school reunion.</li> <li>• That any commercial groups who help organize the reunion will have the data in their possession for a brief time and will destroy the data when this reunion project is completed.</li> </ul> |   |                          |                   |                          |               |                          |          |
| Signature  | Printed Name  |                          |                   |                          |               |                          |          |
| For Alumni Members: Printed full name used when attending Seattle Public Schools   | Birth Date  |                          |                   |                          |               |                          |          |
| Current Address  | City, State, Zip Code                                     |                          |                   |                          |               |                          |          |
| Phone (s)  | E-mail (for receipt of data file)                         |                          |                   |                          |               |                          |          |