

OFFICE OF INDIAN EDUCATION

Formula Grant Program to LEA's

**LEA and Parent Committee
Roles and Responsibilities**

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OFFICE OF INDIAN EDUCATION CONTACTS

- Jenelle Leonard, Act. Director, OIE
E-Mail: jenelle.leonard@ed.gov
- Bernard Garcia, Formula Group Leader
E-Mail: bernard.garcia@ed.gov

OFFICE OF INDIAN EDUCATION

Address: 400 Maryland Avenue, SW
Room 3E201, LBJ Bldg.
Washington, DC 20202-6335

Phone: 202-260-3774

Fax: 202-205-0606

E-Mail: indian.education@ed.gov

Website: www.ed.gov/about/offices/list/oese/oie/index.html

*Title VII Formula Grant
Program Requirements
for
Parent Committees*

Basic Requirements

(Section 7114(c)(4))

- All formula grantees are required to establish a parent committee EXCEPT Bureau-funded schools or tribes applying in lieu of LEA.
- Application must be developed in open consultation with parents of Indian children, teachers, and, when applicable, Indian secondary students.
- Grantee must obtain parent committee's written approval on all applications.

Basic Requirements

(Section 7114(b)(6)(B)(i))

- Grantee must provide assessment results to parent committee and the community for all Indian students tested in district.
 - Should be in easily understandable language.
 - Should include assessment results for all Indian students not just those served in the program.
 - OIE recommends the data be shared during the annual public hearing.

Basic Requirements

(Section 7114(c)(3)(C))

- The formula grant application is developed through a public hearing held by the LEA.
- The public hearing must provide an opportunity for all stake holders to understand the program and offer recommendations.
- The public hearing must be held prior to the grant application deadline for Part II applications.

Basic Requirements

- Parent committee does not have the authority to review individual student eligibility forms (ED 506) or individual student information.
- Parent committee meetings should be open to the public, announced in advance, and in coordination with the LEA.

LEA Responsibilities

- Administers the Title VII program and program services.
- Employs and supervises the performance of project staff.
- Fiscal administration and obligation of funds.

LEA Responsibilities

- Maintains all grant records.
- Ensures that program will be operated and evaluated with input from the Parent Committee.
- Approves Parent Committee By-Laws.
- Ensures By-Laws are consistent with the:
 - Intent of the Title VII, Part A, Formula Grant to LEA's program; and
 - Policies and procedures of the school district.

Parent Committee Responsibilities

- Advise the school district;
- Conduct regular, open meetings;
- Consult with LEA on development, operation and evaluation of program;
- Approve application and major changes;
- Approve Title VII funds in school wide programs; and
- Abide by reasonable by-laws.

Parent Committee Roles

- Advisory to the LEA – examples:
 - ✓ Project staff employment (recommendations);
 - ✓ Project Evaluation (e.g., understanding assessment data); and
 - ✓ Project services and/or activities based on student assessments.

Parent Committee Roles

- Approval (*absolute!*) –
 - ✓ Project application prior to submission, and
 - ✓ Project funding to be consolidated into a Title I school-wide program.

Parent Committee Roles

- What Parent Committees cannot do:
 - ✓ Set policies and procedures for the LEA
 - ✓ Develop by-laws that are not consistent with LEA policies or approved by the LEA
 - ✓ Hire, fire or supervise LEA or project staff

Parent Committee Roles

- What Parent Committee cannot do (*cont*):
 - ✓ Review personnel records
 - ✓ Review student ED 506 Forms
 - ✓ Commit or obligate funds for the LEA
 - ✓ Directly administer the project

Committee By-Laws

By-Laws govern the parent committee's actions and should include, at a minimum:

- Total number of members;
- Duration of terms –
 - Staggered terms are recommended;
- Number, types, and duties of committee officers;
- Quorum requirements to conduct business;

Committee By-Laws

By-Laws, (*cont.*)

- Authorized parent committee activities;
- Process for committee member resignation, member replacements, or other changes in membership;
- Election process for replacement of members whose terms are expiring;

Committee By-Laws

By-Laws, (*cont.*)

- Frequency of meetings and how they will be conducted; and
- Requirements for meetings, notice of meeting, and other documentation of official businesses.

Johnson O'Malley and Title VII Parent Committees

- JOM and Title VII have different requirements for determining student eligibility.
- In most cases an LEA should have two separate committees –
 - Exception – If membership of all Indian students counted under Title VII is through Federally recognized tribes and all of these children qualify for the JOM program.

Combined Role of Parents in Indian Education

Parental Involvement

- Key to success of Indian Education.
- Read information disseminated to community.
- Ask about scientifically researched programs to focus on areas of greatest need in the community.
- Look for accountability of district for Indian Education programs.
- Ask questions and get involved.

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