

## Seattle Public Schools Building Rentals

### Rules for Concession Sales and Concession Stand Use

1. All regular rules for building rental are enforced for the use of concession stands and concession activities; insurance must indemnify the District in the case of illness or injury due to concession activity.
2. Concession use must be approved by the school through the FSDirect reservation permit system. No concessions stand use without a permit.
3. Concession stand permits will be issued using regular building permit timeline and fee schedule.
4. Concession activities are confined to designated concession stands at the athletic complexes where concession stands are available.
5. All food sales must conform to all rules as required by Public Health of Seattle and King County
6. No outside appliances for food service (such as BBQ's, slow cookers, toasters) are allowed with the exception of the Public Health waiver process as described on the Public Health Website: <http://www.kingcounty.gov/healthservices/health/ehs/foodsafety/FoodBusiness/exemptions.aspx>
7. For groups wishing hot food sales that need to be prepared in permitted facilities, they may contract with SPS Nutrition Services for preparation and serving.
8. For sites that have no concession stands such as Garfield, Whitman, Ballard, Roosevelt, Franklin, Salmon Bay, McGilvra and Franklin, canopies can be allowed only under the following circumstances:
  - Permission must be obtained in advance from Building Rentals by submitting a description of the canopy and the plan for securing the structure.
  - Insurance must indemnify the District for any illness or injury due to concession activity.
  - Commercial grade canopies can only be erected on hard surface areas (concrete or asphalt) where they can be set up securely, not impede pedestrian or automotive traffic and only for the duration of the event.
  - Canopies must be secured in a manner that is not hazardous, tethered with a minimum weight of 25 pounds per leg of a four legged - 10' X 10' tent or per manufacturer's instructions. Acceptable weighting includes secured buckets of sand, specially manufactured tent anchors or other substantial sandbags strapped securely to each leg of the canopy. Weights should be on the ground and tethers clearly visible to event attendees.
  - No tents, canopies, or tables can be set up on any field surfaces because of potential damage to the field. No stakes, pegs or other penetrating type set up can be used.
  - No vending out of personal vehicles
  - Items served meets the Public Health criteria for non-permitted food service

I understand and agree to the rules listed above. \_\_\_\_\_  
Applicant's Signature Date