



Office of Superintendent of Public Instruction
Title II Part A

PRIVATE SCHOOL EQUITABLE PARTICIPATION GUIDELINES

Consultation

School district personnel must consult with appropriate private school officials during the design, development, and implementation of the professional development program. Professional development activities must meet the needs of the private school teachers. The professional development needs of the private school teachers may be met through two ways: (1) district-sponsored professional development activities, and/or (2) professional development activities designed by the private school.

Consultation must occur in a timely manner and before the school district makes any decision that affects the opportunities of eligible private school teachers to participate in this program. Documentation of the consultation must be kept by the school district.

Equitable Services

Private school teachers must have the opportunity to participate in Title II Part A professional development activities equivalent to the opportunity provided to public school teachers. A formula is used to determine equitable services based on an equitable per pupil rate. The district must reserve no less than this amount of their Title II-A grant for this purpose. This formula determines an amount for budgeting purposes and should not be viewed as an *allocation*.

Allowable Activities

Professional development activities may include:

- Improving the knowledge of teachers, principals, and other educational personnel in:
 - ◊ One or more of the core academic subjects, and
 - ◊ Effective instructional teaching strategies, methods, and skills.
- Training in integrating technology effectively into curricula and instruction.
- Training in how to teach students with different needs, including students with disabilities or limited English proficiency, and gifted and talented students.
- Training in methods of improving student behavior, identifying early and appropriate interventions, and involving parents more effectively in their children's education.
- Leadership development and management training to improve the quality of principals and superintendents.
- Training in the use of data and assessments to improve instruction and student outcomes.

Reminder: Title II Part A funds **must never be paid directly** to the private school. For detailed information, please refer to Section G of the *Title II Part A Non-Regulatory Guidance* <http://www.ed.gov/programs/teacherqual/guidance.doc>.

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Formula To Determine Amount for Equitable Services

	Example	Example	Example
A. Number of Students	A	B	C
^{A1} District student enrollment	9,800	5,798	8,991
^{A2} Participating private school enrollment	464	540	254
^{A3} Total number of students (A1 + A2)	10,264	6,338	9,245
B. Title II Part A Allocation To Be Used for Professional Development			
^{B1} Allocation	306,141	284,508	372,316
^{B2a} Indirects (from budget)	4,837	4,267	5,585
^{B2b} Administrative costs (reasonable and necessary)	4,553	3,585	0
^{B2c} Class size reduction	292,404	0	126,000
^{B2d} Recruitment, retention, and induction activities	0	10,000	6,723
^{B2e} Transfers from Title II to other Title programs	0	68,666	57,022
B2 Total	301,794	86,518	195,330
^{B3} Title II Part A allocation amount district is using for professional development activities (B1 - B2)	4,347	197,990	176,986
C. Hold Harmless Amount			
^C This is based on FY2001 Eisenhower Professional Development + Title VI (federal class size reduction) used for professional development	39,310	31,556	104,107
D. Per Pupil Rate			
^D Use either B3 or C— whichever is larger (divide by A3)	3.83	31.24	19.14
E. Equitable Services			
^E Amount district must reserve for equitable services for participating private schools (A2 x D). For more than one private school, multiply the per pupil rate by the individual school enrollment from A2.	1,778	16,870	4,862

For further information, contact OSPI's Title II Part A office at 360.725.6340.

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