

SPS Spanish Instructional Materials Adoption Committee

Meeting Summary November 14, 2018 3:00 – 5:00 pm

Location: JSCEE 2774

In attendance: Jay Waltmunson, Michele Aoki (via Zoom)

SPS Teachers/Staff: Cara McEvoy, Catherine Schmider, Christopher Quigley, Deborah Alonso, Janice Lehmann, Jennifer Wittenberg, Mary Lanza, Meghan Schumacher, Teresita Tobon, Tricia Nielsen, Victoria Jones

Community members: Chris Fontana; David Simmons; Mary Giordano; Patricia Venegas-Weber

Committee members not present: Angelica Mendoza-De Lorenzo, Jeanne Finley, Sabrina Spanagel, Amos Wiedmaier, Ceinwen Bushey, Elizabeth Thompson, Harvey Wright

[Spanish Adoption Web Page](#)

Agenda

- Quick Welcome
- Reminder on agreed upon Group Norms
- Review and Vote on Criteria for Spanish Adoption
 - Review votes by email
 - Identify which elements need further discussion
 - Edit, as needed
 - Vote on each criterion

Meeting Notes

- For each criterion, we viewed an updated Word document that incorporated with highlight any suggested changes sent prior to the meeting.
- If the member with the feedback to change wording was present OR if there were any members that had voted RED on a criterion, they were asked to clarify their concern.
- After discussion from the entire group and any other suggested changes, a vote was taken by all present members.
- Changes and re-voting on items typically combined criteria that seemed redundant.
- After discussion across all criteria, there was no strong disagreement from any present members on any of the criteria. All present members had their votes recorded.
- In regard to having a next meeting, it was discussed and agreed that members prefer to meet during the work week during school hours in order to maximize the likelihood that they can attend. Meeting on a Friday would be better since the previous meeting was on a Monday. No one indicated that they preferred meeting on a weekend day.
- After the meeting, the updated criteria were sent to all absent members and to obtain their voting on all modified wording.

Next Steps

Submit Criteria to the Instructional Materials Committee

- If IMC approves the Criteria, use them to review and evaluate the submitted materials
- If IMS does not approve, then revise the Criteria

