



CHANGE OF ADDRESS

To update your student’s address, fill out this form and provide TWO copies of address verification documents, dated within the last 60 days to Admissions. You must do this even if you have notified your child’s school of the new address. See acceptable documents below.

Move Effective Date

Student Last Name First Name Student ID/DOB (date of birth)

New Street Address Unit City State Zip Code

Email Address Phone

Parent/Guardian Name Signature Date

School Assignment:

- I want to keep my child at the current school to the highest grade offered at that school (as long as the school offers the services the student needs). Standard transportation rules apply.*
OR
- I want to transfer my child to the new attendance area (AA) school.

Additional children attending Seattle Public Schools that live at this new address (Use the back of the sheet if you have more than two):

_____ Last Name	_____ First	_____ ID/DOB	<input type="checkbox"/> Remain at current school.
			<input type="checkbox"/> Transfer to new AA school.

_____ Last Name	_____ First	_____ ID/DOB	<input type="checkbox"/> Remain at current school.
			<input type="checkbox"/> Transfer to new AA school.

Documents you have attached:

- | | |
|---|--|
| <input type="checkbox"/> Utility Bill (Electricity/Water/Gas/Garbage) | <input type="checkbox"/> Recent Lease/Mortgage Statement |
| <input type="checkbox"/> Internet/Cable Bill | <input type="checkbox"/> Home/Rental/Auto Insurance |

Submit via:

Email: admissions@seattleschools.org
 Online: <https://www.seattleschools.org/enroll/enrollment-help/change-of-address/>
 Address: John Stanford Center, 2445 3rd Avenue S, Mailstop 11-161, Seattle, WA 98134

*Risers who move during the summer do not have the right to the school assigned for the next school year, and they will receive a new school assignment based on the new address.

Standard Transportation Rules: Transportation for students who live outside of the school’s approved walk boundary is provided to all schools in the service (or linked) area where you live. No transportation for K-5 students who live outside of the school’s service (or linked) area. ORCA card available for students in grades 6-8 attending a school outside of their service (or linked) area. Transportation for students with disabilities is based on individual needs.

Pursuant to Board Policy 3119, falsification of an address or residence (or conditions of living arrangement) to obtain a school assignment will be cause for the revocation of the student’s school assignment and return to the proper school of assignment. Revised 10/30/14