

Seattle Public Schools Request for Qualifications: Compliance Expectations, Alignment and Programming, and Alignment to Strategic Plan

Please submit this form along with the other documents outlined in Section 7.2 of the Request for Qualifications (Signed Proposal Certification Form, Table of Contents, and General Business Information). If you would like to include more information than is allowable in each text box, please attach your complete answers in a separate document and send as an attachment.

Compliance Expectations

In order to contract with a school, the community-based organization must understand and agree to the following requirements of Seattle Public Schools. Please check the boxes to indicate your understanding and agreement.

- Contract/Agreement must be in place between community-based organization and school/District before work starts (Memorandum of Understanding, Personal Services Contract, or Alignment Agreement)
- Community-based organization must have state-approved business license and Federal Tax ID Number
- Community-based organization must have insurance with at least \$1 million in general liability coverage and name Seattle School District No. 1 as additional insured
 - If any organization staff will have regular 1:1 contact with students, the community-based organization provider must also have sexual misconduct insurance
- Community-based organization staff who will interact with students must pass a background check in accordance with SPS policies and procedures
- Community-based organization must reserve agreed upon space in the school using the SchoolDude portal (unless your program operates during the school-day in a classroom in collaboration with a District teacher)
- Community-based organization must enter into a data sharing agreement with the District prior to accessing student education records or personally identifiable information protected under FERPA.
- Community-based organization must provide contact information for two references that can speak to their work as an organization.

Alignment and Programming. (If you would like to include more text than is allowable in each box for any of the open- ended questions, please attach as a separate document, but the complete answers for all questions may not exceed 10 pages.)

Which whole child element from the list below best describes your programming? We understand that many organizations cover multiple categories; please choose the one that is most closely aligned to your programming:

- | | |
|---|--|
| <input type="checkbox"/> Academic Learning | <input type="checkbox"/> Family Engagement & Support |
| <input type="checkbox"/> Basic Needs | <input type="checkbox"/> Health & Wellness |
| <input type="checkbox"/> Behavior/Social Emotional Learning | <input type="checkbox"/> Racial/Cultural Identity |
| <input type="checkbox"/> College & Career Readiness | <input type="checkbox"/> Readiness and Transitions |
| <input type="checkbox"/> Expanded Learning | <input type="checkbox"/> School Culture & Climate |

a) Briefly describe your organization's programming:

b) How will the organization collaborate with the school/s to ensure that work is being done in alignment with the school's [Continuous School Improvement Plan](#)?

c) How will the organization ensure that staff follow all applicable District policies and procedures when providing services to students?

d) If you currently or previously have provided services to any K – 12 school, please list those schools and the staff you worked with (note that past experience is not a requirement):

e) If you previously provided services to any SPS school, was a contract or partnership ever terminated? If yes, please explain.

- f) If a contract/partnership you had with a school was terminated, please provide information on how you propose avoiding termination of a contract in the future.

Alignment to Strategic Plan.

Strategic Plan Priorities: [Please review the SPS strategic plan before answering the questions below.](#)

- a) Which Strategic Plan Priorities does this initiative support and align with? Check all that apply.
- High Quality Instruction and Learning Experiences
 - Predictable and Consistent Operational Systems
 - Culturally Responsive Workforce
 - Inclusive and Authentic Engagement

- b) A key area of the strategic plan focuses on High Quality Instruction and Learning Experiences. Which of the goals below does your programming support? Check all that apply.

- Students of color who are furthest from educational justice will feel safe and welcome in school
- Students of color who are furthest from educational justice will read at grade level by 3rd grade
- Students of color who are furthest from educational justice will be proficient in mathematics in 5th grade and 7th grade
- Students of color who are furthest from educational justice will finish 9th grade on track for on-time graduation
- Students of color who are furthest from educational justice will graduate ready for college and career

- c) Briefly describe how your organization supports the goals you checked off above:

- d) How will your program be inclusive of students who are furthest from educational justice?

e) Does your program incorporate student and family voice? If so, how?

f) What type of training or practices do you introduce to support your program's ability to be culturally responsive?

g) How does your program create a welcoming and inclusive environment?