



Board Special Meeting

Monthly Audit & Finance Meeting

Monday, January 14, 2019, 4:30-6:30pm

Board Office Conference Room, John Stanford Center

2445 – 3rd Avenue South, Seattle WA 98134

Minutes

Call to Order

This meeting was called to order at 4:36 pm Directors Pinkham, Mack and Geary were present.

Chief Financial Officer JoLynn Berge staffed this meeting.

Approval of agenda: Director Geary moved to approve the agenda. Director Mack seconded. This motion passed unanimously.

Approval of meeting minutes: Director Mack moved to approve the December 10, 2018 meeting minutes. Director Pinkham seconded. This motion passed.

Special Attention Items

1. Informational Only Contracts Exceeding \$250k: Brightmont Academy (Mills)

Director of Special Education Beth Mills spoke about how the Brightmont Academy contract has seen an increase in use, which will take the total above the \$250k threshold. Ms. Mills explained the academy has public agency status and are being used more often due to the safety net in conjunction with Office of Superintendent of Public Instruction (OSPI).

Director Mack asked how many students are using the contract. Ms. Mills doesn't have the exact number, but the contract is going up due to more students.

Director Mack asked why was this only informational and not a Board Action Report (BAR). Chief Financial Officer JoLynn Berge explained this was standard practice to bring it forward as an informational. Ms. Mills confirmed it was previously presented at this committee with a BAR when the contract began. Ms. Mills will include the previous BAR with future informational items.

Follow up: Ms. Mills will email the committee the original contract and include the original contract in any future informational items.

2. Informational Only: WSS School Funding Allocations (Berge)

Chief Financial Officer JoLynn Berge spoke about how at the budget work session on January 23 she will be providing the formulas for the Weighted Staffing Standard (WSS) and the equity tiering to the entire board.

3. Informational Only: Minimum Wage Requirements (Berge)

Ms. Berge explained how the City of Seattle has an ordinance that raises minimum wages each year. She explained how the District non union employees will be impacted. She gave examples of the three types of positions that the increase would effect and how the increase will be reflected on the salary schedule. Ms. Berge spoke about how the wage adjustments. She explained in some cases a position will receive an increase in pay due to a lower position minimum wage increase and this based on the union contract language.

Director Mack asked if this was based on the salary schedule. Ms. Berge confirmed it was based on the salary schedule.

Director Pinkham asked how volunteers effect paid trained tutors. Ms. Berge explained for Team Read and Sound Partner tutors are paid from grant.

Ms. Berge added we are issuing over 11k W-2's from payroll.

4. Informational Only: Governor's Budget's (Berge)

Ms. Berge spoke about how the Governor budget. She explained some a large difference was found. A discussion with OSPI was had and we questioned why the model for levy and the Governor language was calculated in two amount due to the per pupil inflator. It was then discovered the Governors language was incorrect.

Ms. Berge explained what the District was able to collect at the 2018 amount and the new amount for 2019. She spoke about how the Governors budget did pick up OSPI request for special education proposal. She spoke about the 15 categories which will cover the number of minutes of service. And funding would be tiered based on that.

Director Geary asked what the GAP for special education is. Ms. Berge confirmed it is still at 70.

Director Mack asked would the District receive any additional funding. Ms. Berge explained we will not because we will not have enough Free and Reduced lunch students to qualify. And she will be showing addition staffing ratios to present at the next work session.

5. Informational Only: HB2242 Requirement for New Policy on Audit Findings (Berge)

Ms. Berge spoke about the new requirements for new policy on audit findings. She summarized the house bill for the committee members. And we are required to work on this as a new board policy.

Regular Agenda Items

1. Monthly Financial Update (Berge)

Ms. Berge explained accounting has closed through November. Healthy ending fund balance, she explained the enrollment variant is below 822 full time employee (FTE) projection. On page two of the financial update shows the downward FTE. And special education and running start are above expectations.

Ms. Berge explained what the likely enrollment projections for next year will look like. Ms. Berge explained what local and state data is look at, such as birth records, housing bid records, core analysis continuation and unemployment rates as part of how we calculate our projections each year.

Director Mack asked to see what the formula was before to what it will be. Ms. Berge explained the tipping point concept. She explained we are weighting the decline in 2017-18 much more heavily than in previous years.

Director Geary would like the District to look at what happened in other cities specifically San Francisco that had declines and figure out projections with that information. Ms. Berge explained we are using two models and different weighting.

Directors would like this information on these calculations from Enrollment Planning.

Ms. Berge explained we are on track for expenditures and revenue spending.

Director Geary asked does the District have more savings this year. Ms. Berge explained we do not have greater savings, we actually have more carry over. She explained as your expenditures increase you generate more carry over dollars, unless you put a policy down that limits that and we have not done that. Follow up: Ms. Berge will follow up with Director of Enrollment Planning Ashely Davies to possibly present at a work session after decisions have been made in.

2. Committee Annual Work Plan (Berge)

No Update from Ms. Berge.

Follow up: Director Geary would like more information regarding private funding to our schools.

Adjourned at 5:47pm