



**Meeting Notes**

**Call to Order 4:35 PM**

Present	Seat	Name	Present	Seat	Name
x	St1	Avery Wagar	x	S1	Molly Meck
	St2	Ethan Kraus	x	S2	Pauline Amell Nash
	St3	Jashlin Olivera	x	S3	TuesD Chamber
x	C1	James Wagar	x	S4	Brian Vance
x	C2	Craig Behnke	x	S5	Marika Wong
x	C3	Peter Lee		S6	Kevin Black
	C4	Nina Arens	x	S7	Patricia Jennings
x	C5	Anisa Khusbakht	x	S8	Elizabeth Ebersole
x	C6	Jacqui Silvio-Barnes		SA1	Open
	C7	Pedro Ciriano Perez		SA2	Open
x	C8	Trisha Frazier			
	CA1	Justin Mann			
	CA2				
	Chair	Carlos Del Valle Executive Director of Technology		Co- Chair	Pauline Amell Nash  ****Selection to be made
		Other Staff Present: April Mardock, Joanne Cobb, Nancy Petersen, Aisha Bomani, Danika Jackson, Amy Markishtum			***Key: (C) Community, (St) Student, (S) SPS Staff

This meeting will be held remotely per the Governor's proclamation prohibiting public agencies from conducting meetings subject to the Open Public Meetings Act in-person to curtail the spread of COVID-19.

Executive Director Carlos Del Valle goes over the agenda for the meeting.

Peter motioned to approve the March 15<sup>th</sup> agenda. Elizabeth seconded. It passed unanimously.

James motioned to approve the February 16<sup>th</sup> minutes. Peter seconded. It passed unanimously.

**Budget**

Mr. Del Valle said the budget is on track and at the same pace as last year. Jacqui asked about the district's budget shortfall and did it have an impact on the technology budget. Carlos replied that most of the technology funding is from the levies and grants.

Webmaster Pauline Amell Nash gave a presentation on the SPS website redesign project. She focused on what they heard and the next steps of the study. Pauline went over the project overview and timeline. The project is split into four phases Phase 1 – Interviews and focus groups with students and families. Phase 2 Navigation and content organization studies. Phase 3 – Usability studies. Phase 4 – Launch and

new design. The Key Feedback received focused on navigation, content and design, visuals and icons, language, and support, and don't change everything.

Trisha asked if there was a breakdown of who completed the online survey. Pauline replied yes and they have been publishing information on a district news story.

Pauline says the next steps include a wireframe study, high-fidelity design, and an accessibility study.

Elizabeth asked if any other similarly sized districts done this work and have you looked at examples from other districts. Pauline replied they do a lot of peer review and it helped with their CMS selection.

Someone in the chat asked if the development is done through the CMS migration or is there another software development required. Pauline said we have parallel projects running. There is the CMS configuration and development and there is user experience/architecture and design.

Pauline shared what they would be doing next that includes a usability study.

Jacqui asked if there was any help or support needed. Pauline replied not now but there may be other opportunities.

Mr. Del Valle goes over LMS (Learning Management System) Standards. He asked the committee to help define the scope of what an LMS should look like and answer a few questions: What do you need in an LMS? What LMS are essential for K-12 needs. Are we ready for a cloud LMS? Mr. Del Valle asked the committee to bring their research back to the group.

Trish asked how the committee was going to get the information Pauline was sending along with the LMS examples. Mr. Del Valle replied he will send his information by e-mail. Pauline said to expect something in the next few days via e-mail. They are still working to finalize the study.

Peter asked if it is possible for Mr. Dell Valle to provide a baseline for what the LMS should fulfill. Mr. Del Valle will reply by Wednesday with some requirements for the LMS.

Craig asked if Mr. Del Valle is looking for ITAC to define scope or are you defining scope the LMS contains and the committee fill that out. Mr. Del Valle replied he is hoping the committee refines the scope and comes up with the best direction to go.

Marika asked since educators had the whole year for Schoology, do we know if educators are happy with it? Mr. Del Valle will check with the digital learning specialists and follow up.

Judie said we need to do the survey to define what the problem with the LMS may be. Powerschool has acquired Schoology and they are planning some integrations to make it more seamless. Judie also suggested IT Manager Anna Cruz could partner with the DLS (Digital Learning Specialist) team for the survey.

Elizabeth says there are a lot of resource studies and tools for LMS needs and evaluations.

James mentioned staying the course and refining the current LMS. Mr. Del Valle asked Judie for a roadmap of what potential changes Schoology is planning to make.

Peter asked if we could find out what Schoology has implemented to see how much of the LMS is being used.

Jacqui said another option is, through customization, make the platform do more of what we would want is another option. Mr. Del Valle said the user experience is the #1 priority and we will be considering that.

### **Open Comments**

TuesD said we need to talk about Pedagogy. We must talk about how we are using online tools. She says for teaching and learning we must use our tools in a way that supports students and staff to get the best learning possible in this environment. That includes shifting how we do things in a way that is most effective. Mr. Del Valle will bring Digital Learning Manager Rafael Gallardo's group in for this discussion.

Molly said that SeeSaw can be used in a way that is relevant for students.

Someone in the chat asked about levy funding. Mr. Del Valle responded because of digital learning this past year; we have requested lines in the levy to address digital learning.

TuesD said we have people that understand how to use the LMS. We need to find out what is working? What are we seeing that we want more of? How are we getting student's voice and choice into these changes? TuesD finishes saying we are missing an opportunity if we do not talk about those things.

Nancy asked how we can continue this conversation. We should engage Teaching and Learning along with some of our academic partners to contribute to this conversation.

Elizabeth discussed Teacher Technology Professional Development. She is in support of teacher autonomy and teacher learning should represent growth.

Molly said she knows how to use technology to promote growth and learning in her classroom. She is an ET in her building and the first four-hour meeting was about teaching the staff report cards. It is important to keep making strides in how students and teachers are using technology.

Peter motioned we adjourn. James seconded. Passed unanimously.

Meeting adjourned at 5:45 PM.