Information Technology Advisory Committee
November 18, 2019 4:30 – 6:00 p.m.
Room 2750, John Stanford Center
2445 3rd Avenue South, Seattle, WA 98134

Meeting Notes

Call to Order

JoLynn Berge called the meeting to order at 4:38 p.m. Roll call is as follows:
- Committee Members Present: Avery Wagar, Elizabeth Ebersole, Nina Arens, Marcello Benati, Peter Lee, James Wagar, Brian Vance, Amell, Jacob Marzynski, Tu and Carla Rogers on the phone
- Committee Members Absent:
- Other Staff Present: Executive Director of Technology Carlos Del Valle, Chief Financial Officer JoLynn Berge, Information Security Manager April Mardock, Digital Learning Manager Rafael Gallardo, Director of Enterprise Applications and Data Services Nancy Petersen, Senior Advisor to the Superintendent Sherri Kokx, Director Brandon Hersey, TuesD Chambers

Committee members introduced themselves during roll call.

Committee members unanimously accepted the proposed agenda.

Committee members accepted the October 21, 2019 meeting minutes.

Introduction of new Executive Director of Technology Services
Rafael spoke about support for digital learning and he explained this will look at systems that are currently in place. The current status has engagement with principals, school sites, professional learning, focus and cohort school support model. Rafael explained that middle school principals have began engaging with the current status for support processes. He explained a school site for the professional digital learning team. All high schools and middle schools have been a school improvement plan in place. Twenty-one schools are going through the focus and school cohort model. He spoke about examples for high schools that are currently in progress for device roll out. Rafael explained the digital learning committee has been set up and TRI days (the four days immediately preceding the start of school) are scheduled.

He reviewed the digital learning plan over the next four years as well as the focus schools: primary cohort schools and secondary cohort schools. He explained these schools were chosen based on equity tiering.

Carlos asked who surfaces the Educational Technologists (ET) requirements. Brian explained a teacher in the building that is supporting the integration technology support. Rafael explained in three years, the district only has capacity to expand to another twenty-four schools, which would bring the total to 93 for set up. He reviewed the K-5 digital learning resources and support of all teachers will be set up through the digital learning platform.

Educational Technologists (ET) update through 2020-23. He explained out of 130 educators, there is a rate of 94% participation through anchor documents, foundational beliefs, impactful technology use framework, ed-tech standards and principals of effective digital learning and the skillful teacher.

Avery Wagar asked focus school vs. cohort schools and Rafael responded at a focus school, it is 20 hours and they are a higher tier school. The cohort meet quarterly and take the information back to their digital learning community.

James Wagar asked about the foundational beliefs document and Rafael explained it was part of a training his department took.

Elizabeth Ebersole asked if within the principal network, if there is principal learning and are the principals taking guidance and listening to the metrics. Rafael explained principals already have a PLN they take part in and this would not allow for additional digital learning. The December meeting for the ET will have a partnership with the living computer museum. Rafael explained the digital learning committees at the school are meeting to keep up accountability at every school.

Nina Arensa asked how the education technologist move or leave what happens to the school. Rafael explained the position would be replaced by principal selection.

Nina asked how the parent response is currently. Rafael is not sure about that yet, but suggested principals would be the best to know this information.

Pauline asked what success looks like for the digital learning leader. Rafael said the overlap goal is to establish a long-lasting digital goal and how that supports the district's plan as well as continuous engagement with principals and presentations of other opportunities at other district or at a conference.

TuesD asked if additional team members will be added for more support for schools. Rafael possibly one more person but no more than a team of eight.

JoLynn Berge spoke about Policy 2022 and how it went before the board and the policy update did not pass.

Jacob Wagar spoke about what was spoken about at the board meeting, the issue was the concern over the device policy change for K-8 and how that may address learning disabilities with the implantation. The over arching was to go back to the drawing board. JoLynn introduced Director Brandon Hersey and he spoke about the personal devices policy. Our youth do not always feel safe and have an accountability piece on how staff interact by using personal devices. He thought it should be a person to person model but as a district. He also spoke about how to educate our students on technology devices and he is excited to have it come to the Curriculum & Instruction committee.

Elizabeth asked about schools that have policies. Director Hersey requested the question to be emailed to him, so he can answer it more in depth. He is willing to reach out to others to see what can be done as a board. Ms. Berge explained the policy is a school by school decision and until a change in the policy that will stand.

Jacob Wagar added a subcommittee of ITAC that could help engage more about policy 2022. Carla would be willing to volunteer to be on that committee. Mr. Wagar would like to open the floor to

Ms. Berge asked about the committee to take that policy on, what would be the purpose of the subcommittee. Mr. Wagar explained if the board is willing to look at it during 2020 it can be getting ready or we can also use the time to look at research already out there and available. Brian stated it would be wise to be proactive and get prepared.

Lady next to JoLynn would like to explore this topic but also additional items that come up and will need to be discussed.

Carla, Elizabeth, Tu, Avery, Nina, Paulin, James all would be interested in being on the subcommittee.

Avery moved to and TuesD seconded.

ITAC charter being updated by the executive committee. Updating technical items in the charter such as changing CIO to Executive Director, having another student representative, and having another community member as alternate. They were all approved and changed will be announced at the next board meeting.

Open Comments

Pauline spoke about the equity training. She suggested additional ways of introducing equity to them such as reading a book, having Keisha Scarlett or Mia Williams come and present to us about equity.

Peter Lee asked if a way that temporary access could be granted. Nancy will work with the team to see if that can be access by more and a team site.

Adjourn

The meeting adjourned at 5:56 p.m.

Next Meeting

Monday, December 16, 2019